ON BOARD TRAINING RECORD BOOK

FOR

OFFICERS IN CHARGE OF AN ENGINEERING WATCH (ENGINE CADETS)

Based on the competence requirements of the 2010 amendments to the IMO STCW Convention

ISF
International Shipping Federation

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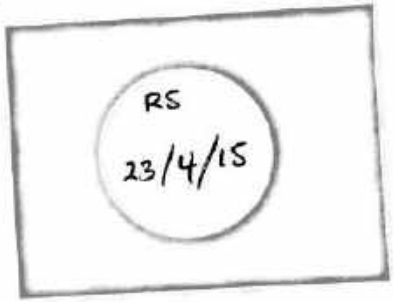

Name SAHADEO RAMA DESAI

Home Address A/P DEGWE, BAZARWADI

H·NO 247 SAWANTWADI

SINDHUDURGA. MAHARASHTRA

416511

Date Training Started 16/8/2014

ISF

International Shipping Federation

SECTION 2 SUMMARY RECORD OF PROGRESS

PARTICULARS OF CADET to be completed by the trainee in **BLOCK CAPITALS**

RS
23/4/15

Name in Full SAHADEO RAMA DESAI

Seafarer's Book No. MUM 157352 Date of Birth 1 DECEMBER 1985

Home Address A/P DEGWE, H.NO 279 BAZARWADI

SAWANTWADI, SINDHUDURGA - 416511

STATE - MAHARASHTRA INDIA.

Change of Address (if applicable)

Sponsoring Company M.TM SHIPMANAGEMENT PTE LTD

Address 78 SHENTON WAY # 13-01 SINGAPORE 079120

TEL : 65 2279 888 FAX - 65 22079 88

Cadet Agreement Date Started Date Finished

Change of Sponsoring Company (if applicable)

Address

Date of Change Date Finished

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23/4/15

TRAINING PROGRAMME as applicable

COLLEGE PHASES:		
SHIPBUILDING ENGINEERING	From: 1 JUNE 2003	To: MAI 2007
PRE SEA TRAINING IN MARINE ENGINEERING	From: 1 SEP 2007	To: 31 AUG 2009
	From:	To:
	From:	To:
SEA PHASES:		
M/V LOUDS ISLAND	From: 16/8/2014	To: 28/2/2015
	From:	To:
	From:	To:
WORKSHOP OR OCCUPATIONAL TRAINING:		
INPLANT TRAINING PHASE-I (BHARTI SHIPYARD)	From: 18 JUL 2005	To: 10 DEC 2005
INPLANT TRAINING PHASE-II (GOA SHIPYARD)	From: 15 JAN 2007	To: 9 JUNE 2007
	From:	To:

BASIC TRAINING as required by Section A-VI/1 paragraph 2 of the STCW Code

As part of your pre-sea training you should have completed Basic Training or instruction as listed. Enter details of this training or instruction below.

	Date	Location	Document Number
Personal Survival Techniques	1/12/2007	NUSI MARITIME ACADEMY GOA	PST/5500/2007
Fire Prevention and Fire-Fighting	20/11/2007	NUSI MARITIME ACADEMY GOA	FPFF/6065/2007
Elementary First Aid	18/10/2008	NUSI MARITIME ACADEMY GOA	EFA/6170/2008
Personal Safety and Social Responsibilities	15/10/2008	NUSI MARITIME ACADEMY GOA	PSSR/5275/2008

SHIPBOARD RECORD OF SERVICE

Ship	IMO Number	Dates		Time Spent on Engine Room Watchkeeping Functions		Voyage Total - Seagoing Service	
		Sign on	Sign off	Months	Days	Months	Days
MIV LOUDS ISLAND	9305013	16/8/2014	28/2/2015	6 months	12 Days	6 moths	12 Days
MIV SHIPPAN ISLAND	9301562	12/10/2013	2/5/2014	6 months	20 Days	6 months	20 Days
Total Service				12 moths	32 Days	13 months	2 Days.

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23/4/15

DESIGNATED TRAINING OFFICER'S REVIEW OF TRAINING PROGRESS

RS
23/4/15

This table should be completed at least once a week or at such intervals as the trading of the vessel allows.
Comments should only relate to the cadet's practical progress and competence and should NOT refer to character.

Ship	Comments		als	Date
M/V LOUDS ISLAND	Engine Room watchkeeping duties perform satisfactory.	TARASENKO ALEXEY		31/8/2014
M/V LOUDS ISLAND	various tasks given such as purifier overhaul, seachest cleaning progress found satisfactory.	TARASENKO ALEXEY		30/9/2014
M/V LOUDS ISLAND	ER Log book & all paperwork & all companies forms, knowledge found good.	NUWAN SAMARSEKARA		31/10/2014
M/V LOUDS ISLAND	Purifier, M/E fuel injector testing done satisfactory over all progress good.	NUWAN SAMARSEKARA		30/11/2014
M/V LOUDS ISLAND	Bunker plan, calculation & Bunkering operation responsibility taken progress good.	NUWAN SAMARSEKARA		24/12/2014
M/V LOUDS ISLAND	satisfactory results had been observed	NUWAN SAMARASEKARA		30/1/2015
M/V LOUDS ISLAND	progress Good	TARASENKO ALEXEY		27/2/2015

CHIEF ENGINEER'S MONTHLY INSPECTION OF RECORD BOOK

Comments should only relate to the cadet's practical progress and competence and should NOT refer to character.

Ship	Comments	Chief Engineer's Name in BLOCK CAPITALS	Chief Engineer's Initials	Date	Ship's Official Stamp
M/V LOUDS ISLAND	Overall progress had been observed satisfactory.	SANDEEP RAWAT	S.Rawat	31/8/2014	M/V LOUDS ISLAND MAJURO Call Sign : V7VP2 Official No. : 4176 GT : 27915 NT : 14045 KW : 21770 IMO NO. : 9305013
M/V LOUDS ISLAND	Various task given finished ontime.	SANDEEP RAWAT	S.Rawat	30/9/2014	
M/V LOUDS ISLAND	Progress satisfactory.	SANDEEP RAWAT	S.Rawat	31/10/2014	M/V LOUDS ISLAND MAJURO Call Sign : V7VP2 Official No. : 4176 GT : 27915 NT : 14045 KW : 21770 IMO NO. : 9305013
M/V LOUDS ISLAND	Refere More manuels Drawings.	SANDEEP RAWAT	S.Rawat	30/11/2014	
M/V LOUDS ISLAND	Progress Satisfactory.	SANDEEP RAWAT	S.Rawat	29/12/2014	
M/V LOUDS ISLAND	follow computer based traing on vessels topics	SANDEEP RAWAT	S.Rawat	30/1/2015	M/V LOUDS ISLAND MAJURO Call Sign : V7VP2 Official No. : 4176 GT : 27915 NT : 14045 KW : 21770 IMO NO. : 9305013
M/V LOUDS ISLAND	Satisfactory Results had been Observed	TANKALA NAIDU	Naidu	27/2/2015	

RS 23/4/15

COMPANY'S INSPECTION OF RECORD BOOK

Comments should only relate to the cadet's practical progress and competence and should NOT refer to character.

Comments	Name in BLOCK CAPITALS	Initials	Date
Overall progress found satisfactory.	PHANEENDRA DASARI		25/9/2014

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23/4/15

LIST OF PUBLICATIONS, VIDEO OR COMPUTER-BASED TRAINING PROGRAMMES STUDIED/USED

Date	Subject/title	Officer's Initials
25/8/14	Computer Based trainiy on Enclosed space Entry	S. Rawat
1/9/14	Computer Based Traiy on Hot work	S. Rawat
10/10/14	Computer Based trainiy on Container Fire	S. Rawat
20/10/14	Fire Fighting Basic	S. Rawat
27/10/14	computer Based trainiy on Operation of Generators.	S. Rawat
10/11/14	Computer Based trainiy on Auxillary Engine	S. Rawat
17/11/14	Trainiy Films on Personal Safety	S. Rawat
15/12/14	Films on SOPEP	S. Rawat
15/1/15	Trainiy Films on SCBA	Madu
1/2/15	Trainiy Films on Piracy	Madu
15/2/15	Trainiy Film on Enclosed Space Entry.	Madu
25/2/15	Training film on Portable Fire Extinguishers.	Madu

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23/4/15

SHIPBOARD FAMILIARISATION as required by Regulation I/14 of the STCW Convention

You will be given a period of time during which you will have an opportunity to become acquainted with the equipment you will be using, and specific watchkeeping, safety, environmental and emergency procedures and arrangements required to perform your duties. The location of safety and emergency equipment varies from ship to ship. To be sure that you are familiar with your duties and all ship arrangements, installations, equipment procedures and ship characteristics that are relevant to your routine or emergency duties, you must complete the following tasks or duties as soon as possible on joining your ship.

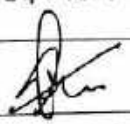
Ship's Name	M/V LOUDSISLAND					
Task/Duty	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**
Watchkeeping procedures and arrangements: Have knowledge of engine room (ER) and other work areas	18/8/14					
Have knowledge of main and auxiliary engines and other engine room equipment and displays	18/8/14					
Operate, under supervision, equipment, plant and machinery to be used in routine duties	18/8/14					
Safety and emergency procedures: Read and demonstrate an understanding of your Company's Fire and Safety Regulations	18/8/14					
Demonstrate recognition of the engine room and general alarm signals for: **FIRE** **EMERGENCY** **ABANDON SHIP** **ENGINE ROOM CO_2 RELEASE**	19/8/14					
Locate engine room first aid equipment	19/8/14					
Locate Emergency Escape Breathing Devices (EEBDs) for machinery space and accommodation	20/8/14					
Locate fire-fighting equipment: alarm activating points, alarm bells, extinguishers, hydrants, breathing apparatus, fire-fighter's outfits and hoses	20/8/14					
Locate rocket line throwing apparatus	20/8/14					
Locate distress rockets, flares and other pyrotechnics	21/8/14					
Locate EPIRB, SART and portable radios for use in emergency	21/8/14					
Locate CO_2 bottle room, and release points and control valves for machinery spaces, engine room, pump rooms, cargo tanks and holds	22/8/14					

SHIPBOARD FAMILIARISATION as required by Regulation I/14 of the STCW Convention (continued)

Ship's Name	M/V LOUDS ISLAND					
Task/Duty	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**	**Officer's Initials/Date**
Safety and emergency procedures (continued): Locate and understand the operation of the emergency deck stops for main engines, fire flaps, ventilation, fuel oil valve and other emergency stop valves	23/8/14					
Locate and understand the operation of the emergency fire pump, emergency generator and emergency compressor	24/8/14					
Environmental protection: Get acquainted with: The procedure for handling garbage, rubbish and other wastes	24/8/14					
Handling of oily bilge water and oil wastes	25/8/14					

BOAT AND MUSTER STATIONS

Insert Boat and Fire Muster Stations and other details in the appropriate space. Ask the master to sign in the space provided.

Ship's Name	MV LOUDS ISLAND					
Boat Muster Station	STBD SIDE BOAT DECK.					
Fire Muster Station	PORT SIDE POOP DECK.					
Master's Name BLOCK CAPITALS	OLEG ABRAMOV					
Master's Signature						
Date	27/2/15					

SECTION 4 PARTICULARS OF SHIPS

It is an essential feature of your training that you obtain knowledge of the ships on which you serve. To assist you in meeting this important requirement the following particulars are to be recorded during the time spent on each ship. Questions on this subject, with particular reference to your last ship, are likely to be put to you during an oral examination and assessment for your certificate of competency.

FIRST SHIP

m/s LOUDS ISLAND **IMO Number** 9305013 **Call Sign** V7VP2

Dimensions and Capacities

Length overall 215·13 m
Breadth 29·80 m
Depth 16·50 m
Summer draft 11·55 m
Summer freeboard 4·99 m
Gross tonnage 27915 t
Deadweight 38103 t
Light displacement 11028 t
Grain/liquid capacity ... m³

Main Engines

Engine (make/type) MAN-B&W-7L70MC-C
Stroke 2360mm Bore 700mm
Output 21770 bhp/kW @ 108 rpm
Turbo charger MAN B&W
Reduction gears type ...
Type of waste heat recovery ...
Engine fuel type HFO380 Cons 75 t/d
Viscosity 380 cSt at 50°C °C
Auxiliary boilers (type and no.) Water tube boiler
Make SAACKE
Working pressure 0·70MPa / 1800 Kg/hr kg/m² or bar

Life-Saving Equipment

Lifeboats (no.) Freefall (1) Fassmer
Life rafts (no.) 5 C Deutsche Schlauchboot fabrik
Capacity per boat 32 (persons)
Capacity per life raft 4x25 / 1x6 (persons)
Survival Suits (no./type) 38 / Viking
Emergency Escape Breathing Devices (EEBDs) (no./type) 18 / SABRE ELSA EEBD

Fire-Fighting Equipment

Fire extinguishers (no. and capacity)
Types: Water ... litres Foam 2120 litres
Dry powder 4216 kg CO_2 915 kg
Fire hoses (no. and size) 30 / 52 mm
Breathing apparatus (make) Unitor
ER fixed fire-fighting system (type) Co2 System
Other fixed fire-fighting system(s) (type) Water sprinkler

Auxiliaries

Generators (type/make) Catepillar MAK 6M25
Output 1720 KW
Fuel type HFO/MGO Cons 5 t/d
Purifiers (type/make/capacity)
LO S635/ALFALAVAL 8000l/hr HFO S865/ALFALAVAL 16000Ltr/hr MDO P600/ALFALAVAL 800L/HR

Steering Gear

Type Hatlapa / R416-460

Cargo Handling Gear

Derricks/cranes (no. and SWL) 1 / 15 tonnes
Winches (types) Electric / 15 tonnes
Other cargo equipment ...
...
Ballast tanks (no.) 19 (11315.3m³)
Cargo tanks (no.) -
Cargo pumps (no.) -
Pipelines (sizes) -
(type and rating) - tonnes/hour

Anchors

Port weight 15 tonnes
Starboard weight 15 tonnes
Spare weight ... tonnes
Cable (diameter) 285 mm
Length 12 x 27·5 shackles
Windlass (make/type) Machine Fabrik Brohl-Brohl Electric

SECTION 5 SAFETY AT WORK

Ships and ships' engine rooms can be dangerous places in which to work. Taking proper precautions will minimise the risks. Whilst the master is responsible for the overall safety of the ship and those on board, individual crew members have a duty to ensure safety in those matters within their own control. All the safeguards and other facilities provided for your safety should be used.

In all engine room tasks there is a safe way and an unsafe way to proceed. Give plenty of thought to what you are doing, keep your eyes and ears open and aim to be a safe engineer. Don't take risks. Follow the correct procedures. Wear suitable clothing and protective footwear, and always use the personal protective equipment provided, for example hard hat, hearing protection, goggles, gloves etc.

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
	Competence: Maintain safe operations					
	Application of safe working practices on board			*Operations, maintenance and repairs are planned and carried out in accordance with safety rules and procedures*	Stuart	31/8/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Describe the system of permits to work on board		20/8/14	FOLLOW ALL THE CORRECT PROCEDURE BEFORE ENTERING INTO ENCLOSED SPACE. GET TO KNOW THE ROLE of RESPOSIBLE OFFICER. GET FAMILARIZE WITH THE COMPANIES FORMAT FOR WORK PERMIT.		25/8/14
.2	List the items to be checked in a work permit		20/8/14			25/8/14
.3	List the items to be checked in a hot work permit		20/8/14			25/8/14
.4	Describe an enclosed space		20/8/14			25/8/14
.5	Describe the procedures to enter an enclosed space		20/8/14			25/8/14
.6	Explain the use of gas analysis instruments to be used prior to entering: Fuel oil tanks		22/8/14			26/8/14
.7	Ballast tanks		22/8/14			26/8/14
.8	Void spaces		22/8/14			26/8/14

.9	Describe the procedure adopted on finding someone overcome as a result of: Electric shock		23/8/14	CHECK THE SEAGULL VIDEO TRAIN AVAILABLE ONBOARD. FOR ENCLOSED SPACE ENTRY.		28/8/14
.10	Gassing incident in an enclosed space		23/8/14			28/8/14
.11	Describe special safety precautions in dry dock		24/8/14			28/8/14
.12	Demonstrate an understanding of safe working practices for use of welding and cutting equipment		24/8/14			30/8/14

SECTION 7 TASKS FOR OFFICERS IN CHARGE OF AN ENGINEERING WATCH

FUNCTION: MARINE ENGINEERING AT THE OPERATIONAL LEVEL

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
1	Competence: Maintain a safe engineering watch					
1.1	Relieve and hand over the watch			*The duties are carried out in accordance with accepted principles, procedures and ship specific instructions. Communication is clearly and unambiguously given and received*	Skaul	15/9/2014
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Follow the correct procedure for handing over a watch: At sea	lu	17/8/14	WATCH HANDING OVER FORM OF COMPANY FORMAT FOLLO CORRECTLY. WHAT ENTERIES NEED TO MAKE IN LOG BOOK NEED TO BE LOOKED PROPERLY.	lu	10/9/14
.2	In port	lu	18/8/14		lu	10/9/14
.3	Follow the correct procedures for taking over and accepting a watch: At sea	lu	20/8/14		lu	11/9/14
.4	In port	lu	20/8/14		lu	11/9/14
1.2	Conduct the watch			*The frequency and extent of monitoring machinery, equipment and systems conform to manufacturers' recommendations and accepted principles and procedures and are sufficient to deal with common operational errors and fault conditions. Questionable decisions and/or actions result in appropriate challenge and response*	Skaul	15/9/2014
.1	Assist with the duties of an engineer officer on: Seagoing watches	lu	17/8/14	ALL ALARMS AND PARAMETERS NEED TO BE EVALUATE AND UNDERSTAND CORRECTLY.	lu	12/9/14
.2	Port watches	lu	20/8/14		lu	12/9/14
.3	Anchor watches	lu	20/8/14		lu	14/9/14
.4	Under supervision, carry out all routine watchkeeping duties, checking the correct functioning of all automatic control and monitoring systems	lu	22/8/14		lu	14/9/14

.5	Make adjustments as found necessary		22/8/14	ACCEPTANCE OF ALARM THEN TAKING CORRECTIVE ACTION NEED TO BE DONE PROPERLY.		14/9/14
.6	Perform routine checks in machinery space for correct water levels		22/8/14			14/9/14
.7	Blow down main engine scavenge drains		22/8/14			15/9/14
.8	Ensure that compressed air automatic drains are functioning correctly		23/8/14			15/9/14
.9	Check sheathing on high-pressure fuel pipes		23/8/14			15/9/14
.10	Clean air side of the turbo charger		24/8/14			15/9/14
.11	Carry out boiler water tests and corrective treatment		24/8/14			15/9/14
.12	Check returns from heating coils and other possible sources of contaminated feedwater		25/8/14			15/9/14
.13	Check the correct operation of the boiler including water level and burner		25/8/14			15/9/14
.14	Carry out a soot-blowing procedure		24/8/14			15/9/14
.15	Check all air receiver drains		24/8/14			15/9/14
.16	Assist on the bridge during manoeuvring operations: Entering port		26/8/14			14/9/14
.17	Leaving port		27/8/14			15/9/14
.18	Understand that effective watchkeeping involves managing watch duties, including supervision, as well as maintaining the safe operation of propulsion plant and other machinery		27/8/14			15/9/14
1.5	**Response to black-out and emergency situations**			*Immediate actions are executed in accordance with laid down procedures, and due regard paid to the actual situation. Effective leadership behaviours are demonstrated*	SRuit	30/9/14
.1	Take corrective action during emergency drills: Fire drill		28/8/14	DESIGNATED DUTIES IN FIRE DRILL ABANDON SHIP DRILL SHOULD BE KNOWN CORRECTLY.		15/9/14
.2	Abandon ship drill		28/8/14			15/9/14
.3	Black out drill		29/8/14			15/9/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
1	Competence: Maintain a safe engineering watch					
1.3	Response to black-out and emergency situations (continued)			*Immediate actions are executed in accordance with laid down procedures, and due regard paid to the actual situation. Effective leadership behaviours are demonstrated*	SRoutt	30/9/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.4	Assist with/demonstrate use of main engine local control and emergency manoeuvring	lw	29/8/14	GET FAMILIARISE WITH ALL THE KEY ALARMS ON THE CONTROL PANEL AND STARTING AND STOPPING OF MACHINERY FROM REMOTE	lw	17/9/14
.5	Assist with/demonstrate procedure for returning main engine to normal running	lw	29/8/14		lw	17/9/14
.6	Demonstrate in a drill, emergency running and manoeuvring procedures	lw	29/8/14		lw	17/9/14
.7	Demonstrate knowledge of emergency steering gear operation	lw	30/8/14		lw	19/9/14
.8	Demonstrate a knowledge of how to reset machinery following failure and how to restart plant	lw	30/8/14		lw	19/9/14
.9	State the priorities for restoring services	lw	30/8/14		lw	19/9/14
.10	Demonstrate knowledge of first start arrangements	lw	31/8/14		lw	19/9/14
1.4	Change-over of remote-automatic and local control system			*The operations are decisively carried out and in accordance with procedures stated. Questionable decisions and/or actions result in appropriate challenge and response*	SRoutt	30/9/14
.1	Change over to the stand by system for: Main engines	lw	1/9/14	GET EXCAT KNOWLEDGE OF WHICH MACHINERY TO START FOR STAND BY ENGINE.	lw	21/9/14
.2	Generators	lw	1/9/14		lw	21/9/14
.3	Main engine system pumps	lw	1/9/14		lw	21/9/14
.4	Steering gear	lw	1/9/14		lw	21/9/14
.5	Prepare for stand by engines	lw	9/9/14		lw	23/9/14

1.5	**Complete the engine room log book and other records**			*All significant readings, movements and activities related to the engineering systems are properly recorded*	SRuet	30/9/14
.1	Complete the engine room log book and record books	lw	3/9/14	E/R LOG BOOK ENTRIES SHOULD BE CLEAR ENOUGH NO OVERWRITE IT IS A LEGAL BOOK.	lw	23/9/14
.2	Record the complete engine movements in the log during periods of manoeuvring	lw	3/9/14		lw	23/9/14
.3	Evaluate record entries in the Alarm Record Book	lw	3/9/14		lw	23/9/14
.4	Observe and note performance and condition of machinery using condition monitoring equipment, where appropriate	lw	4/9/14		lw	23/9/14
.5	Observe and note normal operating temperatures/ pressures	lw	4/9/14		lw	23/9/14
.6	Demonstrate a knowledge of and understand the purpose of the Alarm Record Book	lw	4/9/14		lw	23/9/14
1.6	**Knowledge of engine room resource management principles**			*Resources are allocated and assigned as needed in correct priority to perform necessary tasks*	SRuet	30/9/14
.1	Set realistic plans for allocation and use of engine room resources	lw	20/8/14	UNDERSTAND THE IMPORTANCE OF TOOLBOX MEETING PROPER JOB PLANNIG, TIME MANAGEMENT.	lw	15/9/14
.2	Plan tasks to achieve timely outcome	lw	20/8/14		lw	15/9/14
.3	Understand that to achieve a goal or an objective the plan must be specific with sufficient detail	lw	20/8/14		lw	16/9/14
.4	Demonstrate collection and interpretation of management data to assess task progress	lw	25/8/14		lw	16/9/14
.5	Lead progress review with team members to ensure task is attainable within the plan set	lw	25/8/14		lw	16/9/14
.6	Lead task review on completion giving credit where due and noting areas where things may be done differently on another occasion	lw	25/8/14		lw	17/9/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
2	Competence: Use English in written and oral form					
2.1	Use English engineering publications, operational manuals and fault finding instructions			*The publications and manuals relevant to the engineering duties are correctly interpreted*	Skaut	1/9/2014
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	List English language publications or manuals used: -M/E Manuals - -Technical Circulars of the company - Various, companies policies and forms.		21/8/14	-COMMONLY USED WORDS IN E/R - VHF COMMUNICATION IMPROVE		1/9/14
.2	If appropriate, assist with completion of ship's Planned Maintenance System records in English		21/8/14			1/9/14
2.2	Communicate with others in English language, as appropriate			*Communications are clear and understood*	Skaut	1/9/14
.1	Demonstrate correct use of terms used in the engine room and names of machinery, equipment and tools		17/8/14			28/8/14
.2	Give and take orders in English concerning: Routine operations		17/8/14			28/8/14
.3	Emergency drills		17/8/14			28/8/14
.4	Ensure that others have understood orders correctly		18/8/14			29/8/14
.5	Demonstrate an ability to communicate instructions effectively in the English language to a multi-lingual crew		18/8/14			29/8/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
3	Competence: Use internal communication systems					
3.1	Operation of all internal communication systems on board			*Transmission and reception of messages are consistently successful. Communication records are complete, accurate and comply with statutory requirements*	[signature]	2/9/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Demonstrate operation of the ship's internal phone system	[signature]	20/8/14	PROGRESS FOUND SATISFACTORY	[signature]	31/8/14
.2	Use internal message system to send and receive information or instructions	[signature]	20/8/14		[signature]	31/8/14
.3	Understand communication is a two-way exchange and demonstrate this in practice: Steering gear to engine room	[signature]	20/8/14		[signature]	31/8/14
.4	Steering gear to bridge	[signature]	20/8/14		[signature]	31/8/14
.5	Demonstrate correct station ID procedure when using hand held transceivers (portable radios)	[signature]	22/8/14		[signature]	1/9/14
.6	Complete records accurately and in a timely way when recording information received by telephone or hand held transceivers (portable radios)	[signature]	22/8/14		[signature]	1/9/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
4	Competence: Operate main and auxiliary machinery and associated control systems					
4.1	Prepare machinery for departure from port			*All checks and actions are carried out in accordance with laid down instructions and all auxiliary and control systems are functioning properly. All relevant checks and actions are recorded*	[signature]	15/9/2014
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Draw a schematic arrangement of the main engine system, using blocks to indicate the main components	[signature]	22/8/14	KEEP PROPER COMMONICATION WITH BRIDGE WHEN STBY ENGINE GIVEN AND DURING 3HR NOTICE IN PORT	[signature]	15/9/14
.2	Prepare and test the steering gear and telegraphs	[signature]	22/8/14		[signature]	15/9/14
.3	Confirm bridge and ER communications	[signature]	22/8/14		[signature]	15/9/14
.4	Check starting air compressor and prepare starting air system	[signature]	24/8/14		[signature]	15/9/14
.5	Prepare main and auxiliary machinery for port departure	[signature]	24/8/14		[signature]	15/9/14
.6	Prepare main and auxiliary machinery for the sea passage	[signature]	24/8/14		[signature]	15/9/14
.7	Demonstrate a knowledge of the use of high level and low level sea suctions	[signature]	24/8/14		[signature]	15/9/14
4.2	Operate main and auxiliary machinery			*The machinery is operated in accordance with instructions, procedures and safe working practices. All instruments are monitored, necessary adjustments made and required actions carried out and properly recorded*	[signature]	25/9/2014
.1	Sketch, in diagrammatic form, the main systems as appropriate for the ship: Auxiliary engine	[signature]	18/8/14	GET FAMILIARIZE WITH ALL PIPECING AND TRACE THE LINES.	[signature]	20/9/14
.2	Boiler system	[signature]	18/8/14		[signature]	20/9/14
.3	Start main engine from local and remote control positions	[signature]	20/8/14		[signature]	20/9/14
.4	Carry out post start-up checks of main engine and shafting	[signature]	20/8/14		[signature]	20/9/14
.5	Manually operate main compressor and change over to normal automatic running mode	[signature]	20/8/14		[signature]	20/9/14

.6	Record pressures and temperatures for normal running, and note system valve settings and positions in normal running mode		20/8/14	ENGINE BARRED SPEED NEED TO BE CHECKED. PROPER CUT IN OFF BLOWER OPERATION. WHEN ENGINE CONTROL GIVEN TO BRIDGE AND ENGINE TRIED OUT CHECK FOR THE LOAD INDICATOR PANEL. BOILER WATER TEST SHOULD CARRY OUT EVERY WEEK.		22/9/14
.7	Respond to instructions from the bridge and operate the main engine controls during periods of manoeuvring		20/8/14			22/9/14
.8	Water wash exhaust side main engine turbocharger		21/8/14			22/9/14
.9	Change local/manual control of machinery and systems to remote/automatic control as appropriate		21/8/14			22/9/14
.10	Adjust main engine and auxiliary machinery for continuous running		21/8/14			22/9/14
.11	Report abnormal conditions, making a record of same and note corrective action required		25/8/14			22/9/14
.12	Prepare for running and operate an evaporator/fresh water generator		20/8/14			22/9/14
.13	Apply tests and conditioning for purity and potability of fresh water		20/8/14			24/9/14
.14	Check crankcase oil mist detector and demonstrate action to be taken in case of an alarm		22/8/14			24/9/14
.15	Check governors		22/8/14			24/9/14
.16	Take power diagram or readings and calculate mean effective pressure and indicated power		25/8/14			24/9/14
.17	Carry out routine tests on: Engine cooling water		25/8/14			24/9/14
.18	Fuel oil		25/8/14			25/9/14
.19	Lube oil		25/8/14			25/9/14
.20	Assist with shutting down main engine and auxiliary systems after finishing with engines		29/8/14			25/9/14
.21	Fill a boiler and raise steam from cold		30/8/14			25/9/14
.22	Raise the temperature of main engine fuel oil from cold to the correct level		30/8/14			25/9/14

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)
4	Competence: Operate main and auxiliary machinery and associated control systems		
4.2	Operate main and auxiliary machinery (continued)	*The machinery is operated in accordance with instructions, procedures and safe working practices. All instruments are monitored, necessary adjustments made and required actions carried out and properly recorded*	S Rawlett 5/10/2014

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.23	Admit steam to a line or system, taking all precautions against thermal and pressure shock and avoiding water hammer	lw	5/9/14	CARE NEED TO BE TAKEN WHILE OPENING STEAM VALVES.	lw	1/10/14
.24	Check the security of steam pipes and any expansion pieces	lw	5/9/14		lw	1/10/14
.25	Check that steam traps and drains are functioning	lw	5/9/14		lw	1/10/14
.26	Close down a steam line, observing procedure for draining	lw	6/9/14		lw	1/10/14
.27	Check quality of combustion, noting: Smoke from the funnel Clarity around the flame Flame shape, size and colour Excess air, CO_2/CO reading Carbon and unburnt fuel deposits	lw	8/9/14		lw	1/10/14
.28	Check returns from heating coils and other possible sources of contaminated feedwater	lw	8/9/14		lw	1/10/14
.29	Check the correct functioning of all boiler condition indicators and alarms	lw	8/9/14		lw	1/10/14
.30	Check that correct boiler water level is maintained	lw	8/9/14	CHECKED BOILER WATER LEVEL.	lw	2/10/14
.31	Demonstrate the correct procedure for blowing down a boiler gauge glass	lw	8/9/14		lw	2/10/14
.32	Explain the effect of varying the temperature of circulating water	lw	10/9/14		lw	2/10/14
.33	Start up and operate ship's refrigeration plant	lw	10/9/14		lw	2/10/14

.34	Make up ~~brine~~, if appropriate					
.35	Check density of the ~~brine~~					
.36	Shut down and secure refrigeration/AC plant					
.37	Carry out refrigerant charging procedure					
.38	Carry out leak detection for refrigerant gases					
.39	Replenish driers and filters					
.40	Check pressure tank safety devices					
.41	Put sewage system on line and check correct operation					
.42	Operate waste handling equipment: Incinerator					
.43	Shredder/compactor					
.44	Other (state) Vaccum System for bilge pumping					

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
5	Competence: Operate fuel, lubrication, ballast and other pumping systems and associated control systems					
5.1	Plan the operations of auxiliary and piping systems and service plants			*Operations are planned and all equipment and control systems checked before operations are executed*	S. Fouad	7/10/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Sketch a line diagram of the oily water separator (OWS) system		18/8/14	ALL IOPP TANKS IN THE E/R SHOULD BE KNOWN CORRECTLY. OWS 15 PPM ALARM TEST NEED TO BE DONE CORRECTLY. ORB ENTERIES FAMILIARIZATION SHOULD BE DONE.		20/9/14
.2	Sketch a line diagram of the ballast water system		18/8/14			20/9/14
.3	Sketch a line diagram of the engine room bilge water system		19/8/14			20/9/14
.4	Sketch a line diagram of the hold bilge water system		19/8/14			20/9/14
.5	Assist with the operation of the OWS		20/8/14			22/9/14
.6	Demonstrate a knowledge of making correct entries in the Oil Record Book		20/8/14			22/9/14
.7	Assist with planning ballast water management operations		21/8/14			22/9/14
.8	Plan and line-up: Ballast water pump		21/8/14			23/9/14
.9	Bilge pump		21/8/14			23/9/14
.10	Demonstrate a knowledge of the bilge pump		22/8/14			23/9/14
.11	Sketch a line diagram of the fuel oil bunker system		25/8/14			25/9/14
.12	Assist with planning for: Receiving bunkers		25/8/14			25/9/14
.13	Transfer of fuel from bunker tanks to service tanks		25/8/14			25/9/14

5.2	Operate the systems for fuel oil, lube oil, ballast, bilge, MARPOL equipment and cargo pumping			*The operations are carried out in accordance with rules and procedures to ensure safety of operations and avoid pollution of the marine environment*		
.1	Under supervision, transfer fuel from bunkers to service tanks, observing all safety, ship stability and pollution prevention requirements		26/8/14	NEW BUNKERS TO BE USED ONLY AFTER THE ANALYSIS REPORT RECEIVED.		15/9/14
.2	Drain water/sludge from settling tanks		26/8/14			15/9/14
.3	Start, operate and monitor fuel oil purifiers		30/8/14			16/9/14
.4	Demonstrate a knowledge of Sulphur Emissions Control Areas		30/8/14			16/9/14
.5	Assist an officer with change over from heavy fuel oil to low viscosity fuel oil and vice versa, where applicable		30/8/14			18/9/14
.6	Start, operate and monitor lube oil purifiers		1/9/14			18/9/14
.7	Perform routine checks and top ups to maintain lube oil system tanks at the correct levels		1/9/14			20/9/14
.8	Assist with loading and discharging cargo tanks, including stripping procedures		5/9/14			7/10/14
.9	Set up and use an OWS in compliance with MARPOL		5/9/14			7/10/14
.10	Operate an oil discharge monitor in compliance with MARPOL (oil tankers)		5/9/14			7/10/14
.11	Use bilge holding tanks		6/9/14			7/10/14
.12	Observe all pollution prevention requirements		7/9/14			7/10/14
.13	Open up OWS units, clean all parts and reassemble		15/9/14			7/10/14
.14	Observing all safety, ship stability and pollution prevention requirements, assist an officer with: Ballasting		19/9/14	BALLASTING BE- BALLASTING OPERATION TO BE DONE WITH CO-operation AND CO-ORDINATION C/O.		5/10/14
.15	Deballasting		22/9/14			5/10/14
.16	Pump out hold bilges ensuring that all pollution prevention regulations and requirements are observed		25/9/14			5/10/14
.17	Demonstrate the emergency arrangements for emptying engine room bilges in the event of flooding		28/9/14			5/10/14

FUNCTION: ELECTRICAL, ELECTRONIC AND CONTROL ENGINEERING AT THE OPERATIONAL LEVEL

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
6	**Competence: Operate electrical, electronic and control systems**					
6.1	**Basic configuration and operating principles of electrical equipment: Locate and use relevant manuals, drawings, diagrams and instructions for electrical equipment and distribution systems**			*The instructions and manuals relevant for safe and efficient operations are quickly identified and properly used. Electrical systems can be understood and explained with drawings/instructions*	S Raut	31/10/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Explain the difference between a system diagram, a circuit diagram and a wiring diagram		14/10/14			28/10/14
.2	Demonstrate an ability to use ship's diagrams to identify: Main circuit breakers Emergency switchboard connections Trips (over current, reverse power, low frequency) Transformers Fuses Supply voltages Shore connections Loads to each piece of equipment The types of motors and motor starters		14/10/14			28/10/14
.3	Demonstrate a knowledge of symbols commonly used on circuit diagrams		14/10/14			29/10/14
.4	Demonstrate a knowledge of the location of major control and protection devices within the distribution network		15/10/14			29/10/14
.5	Demonstrate a knowledge of which electrical loads are classed as essential or non-essential, and how essential services are supplied		15/10/14			29/10/14
.6	Locate shore power connection and state the procedures for connection/disconnection		15/10/14			29/10/14
6.2	**Prepare and start alternators or generators**			*The operations are planned and carried out in accordance with operating manuals, established rules and procedures to ensure safety of operations*	S Raut	15/11/14
.1	Assist with pre start-up checks and tests on electrical equipment and control systems		18/10/14			14/11/14

.2	Prepare for starting in manual and remote modes		18/10/14			14/11/14
.3	Carry out post start-up checks		18/10/14			14/11/14
.4	Check that all controls are functioning correctly		18/10/14			13/11/14
.5	Demonstrate knowledge of trips and how to reset for: Over current		19/10/14			13/11/14
.6	Reverse power		20/10/14			13/11/14
.7	Low frequency		20/10/14			15/11/14
.8	Check exhaust pipes for leakage		20/10/14			15/11/14
.9	Check efficiency of sheathing on high-pressure fuel pipes and associated leak-off indicators		22/10/14			15/11/14
6.3	**Parallel and change-over alternators or generators**			*The operations are planned and carried out in accordance with operating manuals, established rules and procedures to ensure safety of operations*	S. Rout	15/11/14
.1	After start-up, run up to speed, use paralleling procedures and put on load, including shaft generators and emergency generators		14/10/14			10/11/14
.2	Adjust the load share of machines running in parallel		14/10/14			10/11/14
.3	Remove the load from a machine running in parallel, stop and shut down		14/10/14			12/11/14
.4	Describe the safety features in the power distribution system which protect alternators in case of a major fault		15/10/14			14/11/14
6.4	**Start electric motors including high voltage installations, where appropriate**			*The operations are planned and carried out in accordance with operating manuals, established rules and procedures to ensure safety of operations*	S Rout	15/11/14
.1	Demonstrate an understanding of the starting methods for electric motors		16/10/14			16/11/14
.2	Start up and operate a high capacity pump		16/10/14			12/11/14
.3	Demonstrate a knowledge of protective switch gear associated with high voltage installations		16/10/14			12/11/14
.4	Demonstrate an understanding of the ship's permit to work system concerning electrical equipment		21/10/14			15/11/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
6	**Competence: Operate electrical, electronic and control systems**					
6.5	**Basic configuration and operating principles of electronic equipment: Characteristics of basic electronic circuit elements**			*The instructions and manuals relevant for safe and efficient operations are quickly identified and properly used. Electronic systems can be understood and explained with drawings/instructions*	SRaut	31/11/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Sketch and describe a component providing electronic equipment control		25/10/14			20/11/14
.2	Assist with routine checks and tests on electronic equipment		25/10/14			22/11/14
.3	Demonstrate a knowledge of electronic circuit symbols		25/10/14			25/11/14
.4	Demonstrate a knowledge of the characteristics of basic electronic circuit elements		26/10/14			24/11/14
6.6	**Flow chart for automatic and control systems**			*The instructions and manuals relevant for safe and efficient operations are quickly identified and properly used. Electronic systems can be understood and explained with drawings/instructions*	SRaut	31/11/14
.1	Demonstrate a knowledge of process signal symbols and terminology commonly used with control system diagrams		1/11/14			23/11/14
.2	Sketch a part of the ship's electrical distribution system that uses sequential control circuits		1/11/14			23/11/14
.3	List other items of equipment that use sequential control circuits		1/11/14			22/11/14
.4	Demonstrate a knowledge of flowcharts for automatic and control systems for electronic equipment operation		2/11/14			25/11/14
.5	Assist with routine checks and tests on electronic equipment control systems		2/11/14			25/11/14

6.7	**Functions, characteristics and features of control systems for machinery**			*The instructions and manuals relevant for safe and efficient operations are quickly identified and properly used. Electronic systems can be understood and explained with drawings/instructions*	S Rawat	3/11/14	
.1	Sketch and describe a system of electronic control		15/10/14			20/11/14	
.2	Demonstrate a knowledge of the functions, characteristics and features of the control system for: Main propulsion engine		18/10/14			24/11/14	
.3	Steam boiler		18/10/14			24/11/14	
.4	Steering gear		20/10/14			25/11/14	
6.8	**Basic configuration and operating principles of electrical and electronic control systems: Automatic control methodologies and characteristics**			*The instructions and manuals relevant for safe and efficient operations are quickly identified and properly used. Electronic systems can be understood and explained with drawings/instructions*	S Rawat	31/11/14	
.1	Explain the term 'high gain' in a control system		20/10/14			20/11/14	
.2	Explain how instability in a control system can occur		22/10/14			20/11/14	
.3	Sketch a diagrammatic arrangement of an automatic control system you have worked on showing the control elements		25/10/14			22/11/14	
.4	Give examples of Proportional-Integral-Derivative (PID) controllers that may be adjusted to achieve improved results/stability		25/10/14			22/11/14	
.5	List tuning methods commonly used on board		26/10/14			25/11/14	
.6	List software applications used in PID loop tuning		26/10/14			25/11/14	
.7	Explain the fundamental difference in control system for heating, ventilation and air conditioning systems		26/10/14			25/11/14	
.8	Give an example of a system where 'droop' has to be controlled		28/10/14			26/11/14	
.9	Describe the function of a PLC-based controller, identifying pre-set and adjustable parameters		28/10/14			26/11/14	

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
6	Competence: Operate electrical, electronic and control systems					
6.9	Proportional-Integral-Derivative (PID) control characteristics			*The instructions and manuals relevant for safe and efficient operations are quickly identified and properly used. Electronic systems can be understood and explained with drawings/instructions*	S Rawat	28/11/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Explain the basic principle of three term control	M	20/10/14		M	29/11/14
.2	Demonstrate a knowledge of PID control characteristics and associated system devices for process control	M	24/10/14		M	25/11/14

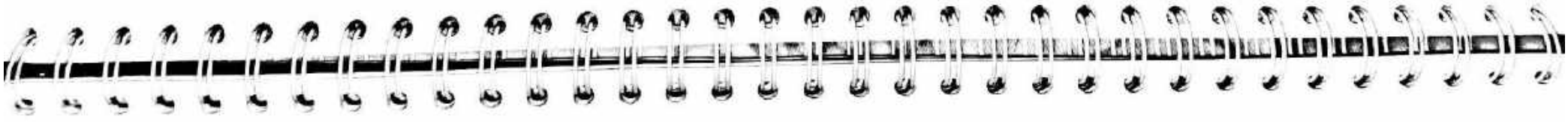
Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
7	Competence: Maintenance and repair of electrical and electronic equipment					
7.1	Locate and interpret electrical and simple electronic diagrams			*Manuals and diagrams are quickly located and those selected are the most suitable for the task to be performed*	S Rawat	30/11/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	List shipboard equipment for which relevant manuals/ diagrams used: 1. Temp. transmitter of exhaust gas M/E 2. Differnhal pressure switch for Air compressor. 3. Temp. transmitter TIC exhaust gas outlet. 4. Air condition Plant PLC 5. Sewage plant PLC	M	1/10/14		M	25/19/14

7.2	**Knowledge of construction and operation of electrical testing and measuring equipment**	*The selected measuring instruments and testing equipment are appropriate. Interpretation of results is checked for compliance with stated tolerances*	[illegible]	24/12/14

In the box below list the shipboard plant or equipment on which you have used the following: battery impedance testers, current clamp meters, multimeters, dielectric test sets, high/low voltage detectors and insulation testers.

	Item Worked On	Measuring Instruments and Test Equipment Used	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.1	Voltage measurement on STF PLANT	Multimeter	[illegible]	15/10/14		[illegible]	22/11/14
.2	Temp. Sensor Exhaust	Multimeter	[illegible]	20/10/14		[illegible]	24/11/14
.3	Voltage of Resistor	Multimeter	[illegible]	22/10/14		[illegible]	25/11/14
.4	Continuity of a natural	Multimeter	[illegible]	25/10/14		[illegible]	25/11/14
.5	Resistance	Megger	[illegible]	24/10/14		[illegible]	25/11/14
7.3	**Ensure safety of all personnel working on electrical systems, including the safe isolation of electrical equipment required before personnel are permitted to work on such equipment**				*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	S Rudd	5/12/14
.1	Isolate and lock out electrical equipment, applying safety measures	[illegible]	[illegible]	17/10/14		[illegible]	22/11/14
.2	Apply knowledge of safe use of electrical equipment for testing and maintenance in hazardous areas	[illegible]	[illegible]	20/10/14		[illegible]	25/11/14
.3	Demonstrate an understanding of safe working practices and procedures including use of appropriate clothing for: Use of power operated tools	[illegible]	[illegible]	22/10/14		[illegible]	25/11/14
.4	Entry into enclosed spaces (tank entry) with electrical equipment	[illegible]	[illegible]	25/10/14		[illegible]	22/11/14
.5	Work on electrical switchboards	[illegible]	[illegible]	25/10/14		[illegible]	22/11/14
.6	Use of lifting gear	[illegible]	[illegible]	27/10/14		[illegible]	22/11/14
.7	Work within refrigeration machinery spaces	[illegible]	[illegible]	27/10/14		[illegible]	24/11/14
.8	Work on electrical machinery	[illegible]	[illegible]	22/10/14		[illegible]	27/11/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
7.	**Competence: Maintenance and repair of electrical and electronic equipment**					
7.3	**Ensure safety of all personnel working on electrical systems, including the safe isolation of electrical equipment, required before personnel are permitted to work on such equipment (continued)**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	SRawat	5/12/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.9	Explain the precautions to be taken when testing the insulation of generator cables and wiring connected to an automatic voltage regulator (AVR) unit		28/10/14			1/12/14
.10	Explain why step down isolating transformers are sometimes used with portable tools and hand lamps		20/10/14			1/12/14
7.4	**Maintenance and repair of electrical system equipment: switchboards, electric motors, generator and DC electrical systems and equipment**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	SRawat	20/12/14
.1	Interpret accurately the information in a system diagram, a circuit diagram and a wiring diagram		20/10/14			9/12/14
.2	Assist with routine checks and tests on electronic control systems		20/10/14			10/12/14
.3	Demonstrate a knowledge of main switchboard and control room console layouts		20/10/14			15/12/14
.4	Sketch a circuit diagram showing the arrangements for emergency battery charging for the ER alarm system		22/10/14			15/12/14
.5	Demonstrate a knowledge of the vessel's emergency power requirements		22/10/14			15/12/14
.6	Assist with main switchboard routine maintenance of contacts and connections		23/10/14			19/12/14
.7	Demonstrate a knowledge of the procedure to split the main switchboard		23/10/14			19/12/14
.8	Demonstrate a knowledge of switchboard instrumentation and safe working practices associated with its maintenance		23/10/14			19/12/14



.9	Assist with measuring the insulation resistance of a generator	M	24/10/14		M	15/12/14
.10	Explain why insulation testing is best conducted while hot, or at working temperature	M	25/10/14		M	15/12/14
.11	Carry out insulation tests on a motor using a Megger	M	25/10/14		M	16/12/14
.12	Assist in the maintenance of a starter	M	26/10/14		M	16/12/14
.13	Sketch a circuit diagram showing the arrangements for battery charging	M	26/10/14		M	17/12/14
.14	Carry out routine testing and maintenance on emergency storage batteries	M	26/10/14		M	18/12/14
7.5	**Detect and repair electrical faults and malfunctions and take measures to prevent damage**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	S Rawat	29/12/14
.1	Sketch the circuit diagram for the earth indicator lamps on the main switchboard	M	20/10/14		M	22/12/14
.2	Carry out Megger testing for insulation resistance and continuity testing	M	20/10/14		M	22/12/14
.3	Assist with fault finding on electrical equipment control systems	M	22/10/14		M	23/12/14
.4	Assist with tracing earth faults	M	22/10/14		M	23/12/14
7.6	**Repair faults and correct malfunctions**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	S Rawat	28/12/14
.1	Assist with maintenance, repair and fault finding on electronic control systems. List items worked on: 1. Danfoss valves 2. Sewage Plant PLC 3. Boiler feed pip PLC 4. Air condition PLC 5. MIE Governor	M	15/10/14		M	25/11/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
7.	**Competence: Maintenance and repair of electrical and electronic equipment**					
7.6	**Repair faults and correct malfunctions (continued)**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	SRawet	28/12/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.2	Assist with maintenance, repair and fault finding on AC electrical systems. List items worked on: 1. Continuity test on motor windings. 2. Continuity test on transformer windings. 3. Internal Resistance by megger. 4. IR between Earth and conductors. 5. Cleaning of motor windings with Electrolyte.	M	20/10/14		M	27/11/14
.3	Assist with maintenance, repair and fault finding on DC electrical systems. List items worked on: 1. Motor Bearing changed. 2. Motor windings continuity test. 3. ..... 4. ..... 5.	M	11/11/14		M	25/12/14
7.8	**Detection of electric malfunction, location of faults and measures to prevent damage**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	SRawet	28/12/14
.1	Demonstrate a knowledge of earth faults and how to avoid them	M	17/10/14		M	22/11/14
.2	Assist in tracing and correcting earth faults	M	17/10/14		M	22/12/14
.3	Isolate and lock out associated equipment when engaged in repair or maintenance work	M	18/10/14		M	25/12/14

.4	Carry out routine testing and maintenance on alarm systems, ensuring that the circuits are isolated, locked out and protected by notices and that appropriate permit to work is issued		22/10/14				15/11/14
.5	Assist with correct earthing-down routine for maintenance work on high voltage equipment		22/10/14				15/11/14
.6	Assist with fault finding on ship's lighting circuits and component testing		25/10/14				13/11/14
.7	Assist with repairing or replacing various types of accommodation lights, cargo hold and deck flood lights used on board		26/10/14				12/11/14
7.8	**Knowledge of the function and performance tests and configuration of monitoring systems, automatic control devices and protective devices**			*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*		SRdeal	30/12/14
.1	Explain why on any system there should be separate sensors for monitoring and control		15/11/14				20/12/14
.2	Check and replace defective sensors essential for engine operation		28/10/14				20/11/14
.3	State at least one main engine monitoring system that automatically stops the engine in case of a fault		28/10/14				22/11/14
.4	Repair or replace: Fuses		29/10/14				25/11/14
.5	Control lamps		29/10/14				28/11/14
.6	Temperature sensors		29/10/14				28/11/14
.7	Pressure sensors		29/10/14				28/11/14
.8	Carry out routine testing and maintenance on: Circuit breakers		12/11/14				29/11/14
.9	Tripping mechanisms		12/11/14				29/11/14
.10	Motor starters		15/11/14				7/12/14
.11	Lights		15/11/14				8/12/14
.12	Check alarm settings and pre-sets contained in a system maintenance log		20/11/14				20/12/14

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
7.	Competence: Maintenance and repair of electrical and electronic equipment			
7.8	Knowledge of the function and performance tests and configuration of monitoring systems, automatic control devices and protective devices (continued)	*Dismantling, inspecting, repairing and reassembling equipment are in accordance with manuals and good practice. Reassembling and performance testing is in accordance with manuals and good practice*	S.Rawat	30/12/14

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.13	Outline the advantages and disadvantages of DC and AC motors		24/11/14			19/12/14
.14	Outline how an electronic drive control can stop a motor overloading but keep it operating		24/11/14			22/12/14
.15	Explain where heat is generated in an electronic drive and how it is dissipated		24/11/14			22/12/14

FUNCTION: MAINTENANCE AND REPAIR AT THE OPERATIONAL LEVEL

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
8	**Competence: Appropriate use of hand tools, machine tools and measuring instruments for fabrication and repair on board**					
8.1	**Knowledge of characteristics and limitations of materials and processes used in construction and repair of ships and equipment**			*The identification of important parameters for fabrication of typical ship-related components is appropriate. Selection of materials is appropriate. Fabrication is to designated tolerances*	S. Record	25/11/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Demonstrate a knowledge of characteristics, properties and limitations of: Mild steel	M	2/11/15		M	20/11/15
.2	High tensile steel	M	2/11/15		M	20/11/15
.3	Stainless steel	M	2/11/15		M	20/11/15
.4	Brass	M	2/11/15		M	20/11/15
.5	Aluminium alloy	M	2/11/15		M	20/11/15
.6	Copper	M	2/11/15		M	20/11/15
8.2	**Knowledge of characteristics and limitations of processes used for fabrication and repair**			*The identification of important parameters for fabrication of typical ship-related components is appropriate. Selection of materials is appropriate. Fabrication is to designated tolerances*	S Record	14/7/15
.1	Demonstrate a knowledge of characteristics, properties and limitations of: Welding mild steel	M	20/12/14		M	12/7/15
.2	Electric arc welding	M	20/12/14		M	12/7/15
.3	Argon arc welding	M	20/12/14		M	13/11/15
.4	Brazing	M	22/12/14		M	13/11/15
.5	Riveting	M	23/12/14		M	13/11/15
.6	Synthetic fixing methods	M	25/12/14		M	14/11/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
8	**Competence: Appropriate use of hand tools, machine tools and measuring instruments for fabrication and repair on board**					
8.3	**Methods for carrying out safe emergency/temporary repairs**			*Use of equipment and hand tools, machine tools and measuring instruments is appropriate and safe*	S Rawat	30/12/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Demonstrate temporary repair to leaking pipe	M	20/10/14		M	15/12/14
.2	List other temporary repairs made 1. Sea water pump suction line 2. Fire pump suction line 3. Sea water intet LT. cooler. 4. chemical dosing line for sea chest 5. Exhaust side washing of F/C pipe cone	M	25/10/14		M	20/12/14
8.4	**Safety measures to be taken to ensure a safe working environment and for using hand tools, machine tools and measuring instruments**			*Use of equipment and hand tools, machine tools and measuring instruments is appropriate and safe*	S. Rawat	30/12/14
.1	Demonstrate an understanding of safe working practices and procedures for: Use of power operated tools	M	25/10/14		M	27/11/14
.2	Machine tools	M	25/10/14		M	27/11/14
.3	Welding equipment	M	25/10/14		M	27/11/14
.4	Don appropriate personal protective equipment	M	25/10/14		M	28/11/14
8.5	**Use of hand tools and machine tools**			*Use of equipment and hand tools, machine tools and measuring instruments is appropriate and safe*	S. Rawat	30/12/14

In the box below list the shipboard plant or equipment on which you have used, for example, the following hand tools: chisels, saws, spanners, files, hand-drills and machine tools, drill press, milling machine, saw, grinding machine and abrasive wheel.

	Item Fabricated or Repaired	**Hand Tools/Machine Tools Used**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Pipes for railing on roof	Pipe cutter, spanners	M	24/10/14		M	25/12/14

.2	F.O ventilation box plate	Hand Drill, chisel.		26/10/14			24/12/14
.3	Prepare Box for sopep seal	Hand Drill, Abrasive wheel		26/10/14			25/12/14
.4	Tool for purifier	punch, Drill		28/10/14			25/12/14
.5	filter frame for AK plant	Hacksaw, Drill, Abrasive wheel.		1/11/14			28/12/14
.6	Pipes preparation.	Hacksaw, Abrasive wheel		5/11/14			25/12/14
.7	Clamps for temp repairs	Hacksaw, Abrasive wheel		7/11/14			25/12/14
.8	fixing of soot blowing hose	Spanner, pipe wrench.		10/11/14			25/12/14
.9	limit switch for firedp	Drill, abrasive wheel.		15/11/14			25/12/14
.10	Threading on pipe	Die for thread.		20/11/14			25/12/14
8.5	**Use of measuring instruments**				*The selected measuring instruments used for repair and maintenance of machinery and equipment are relevant for the tasks; correct measurements are taken and checked for compliance with stated tolerances*	S. Rasool	30/12/14

In the box below list the shipboard plant or equipment on which you have used measuring equipment. Measuring instruments may include, for example, oddleg calipers, digital calipers, internal micrometer, depth guage and vernier gauge.

	Item Fabricated or Repaired	Measuring Instruments Used	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.1	M/E bearing clearance	Filler Gauge.		22/10/14			28/11/14
.2	Aux-Engine crankshaft deflection	Dial gage		27/10/14			28/11/14
.3	M/E crankshaft Deflection	Dial Gage.		28/10/14			27/12/14
.4	Aux Engine V/V tappet clearance	Filler Gauge.		2/11/14			27/12/14
.5	Pipe Dia. measurement	outside calliper, V. Calliper.		5/11/14			28/12/14
.6	Threading on pipe	Pitch Gage		8/11/14			27/12/14

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
8	**Competence: Appropriate use of hand tools, machine tools and measuring instruments for fabrication and repair on board**			
8.6	**Use of measuring instruments (continued)**	*The selected measuring instruments used for repair and maintenance of machinery and equipment are relevant for the tasks; correct measurements are taken and checked for compliance with stated tolerances*	S Rawat	30/12/14

	Item Fabricated or Repaired	Measuring Instruments Used	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.7	PCD of flange	Divider, Vernier calliper	M	10/11/14		M	20/12/14
.8	Liner calliberation	Calliboration tool (Micrometer screw gg)	M	12/11/14		M	25/12/14
.9	Piston ring clearance	Filler Gauge.	M	15/11/14		M	25/12/14
.10	Piston ring thickness	Vernier calliper.	M	17/11/14		M	27/12/14
8.7	**Use of sealants and packings**				*The selection of materials is appropriate*	S Rawat	29/11/14
.1	Demonstrate the correct use of various types of sealants and packings and note when used: Gland seals Waste oil pump Gland seal.		M	11/10/14		M	20/11/14
.2	Flanges Steam line Flange packing (Non-asbestos)		M	12/10/14		M	21/11/14
.3	Gasketing materials, including compressed non-asbestos, cork, rubber and fibre		M	15/10/14		M	21/11/14
.4	Valve stem packing		M	15/10/14		M	22/11/14
.5	Pump seal Heeling pump overhall shaft seal.		M	17/10/14		M	25/11/14
.6	Hydraulic seal Hydraulic seal of lifeboat ram.		M	18/10/14		M	25/11/14
.7	O-Ring seal		M	19/10/14		M	27/11/14
.8	Flange joint sealants		M	19/10/14		M	27/11/14
.9	Exhausts and piping Exhaust gas pipe lagging		M	20/10/14		M	28/11/14
.10	Shaft seals/packing		M	20/10/14		M	29/11/14

8.8	Use of special tools for fabrication and repair work on board	*Correct tools are chosen and used in accordance with instructions, manuals and safe working practice*	S Rawat	27/11/14

In the box below list the machinery or equipment on which you have carried out repairs, or assisted in repairs with others, showing the special tools used. This includes dismantling, inspection, repair and reassembly work. As a minimum carry out repairs requiring use of: hydraulic tools, bearing pullers and torque wrench. Machinery may include steering gear, engine room pumps and fans, deck winches and windlass, galley and catering equipment and air conditioning.

	Item Fabricated or Repaired	Special Tools Used	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.1	Exhaust valve overhal.	Hydraulic Jacks.	M	10/11/14		M	27/11/14
.2	Stuffig Box overhall.	Rig expandor	M	10/11/14		M	27/11/14
.3	Boiler feed water P/P	Puller for peap	M	22/11/14		M	27/11/14
.4	M/E fuel Injector	Injector Removal Tool	M	23/11/14		M	27/11/14
.5	Aux Eg. fuel Injector	Injector Removal Tool	M	25/11/14		M	27/11/14
.6	M/E puncture valve		M	25/11/14		M	27/11/14
.7	M/E unit overhaul.		M	26/11/14		M	27/11/14
.8	Aux Eg: Fuel pump.		M	26/11/14		M	27/11/14
.9	LT pump overhaul	Puller for bearing	M	27/11/14		M	27/11/14
.10	Purifier overhaul	All purifier tools	M	27/11/14		M	27/11/14

8.9	Use of machine tools and welding equipment for fabrications and repairs	*The selected material is suitable for the part to be fabricated and the work is carried out within the designated tolerances and in accordance with safe working practice*	S Rawat	10/12/14

In the box below list the parts which you have fabricated (made), or assisted in making, using machine tools. For example: centre lathes, drill press, gas welding/brazing equipment, gas cutting equipment including plasma arc, electric arc welding and other special equipment.

	Item Fabricated or Repaired	Machine Tools or Equipment Used	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.1	Harbor Steam ehr pump.	Gas cutter, Welding.	M	11/11/14		M	9/12/14
.2	Expansion tank pipe	Welding, Gas cutter	M	13/11/14		M	10/12/14

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
8	Competence: Appropriate use of hand tools, machine tools and measuring instruments for fabrication and repair on board			
8.3	Use of machine tools and welding equipment for fabrication and repairs (continued)	*The selected material is suitable for the part to be fabricated and the work is carried out within the designated tolerances and in accordance with safe working practice*	S Rawat	10/12/14

In the box below list the parts which you have fabricated (made), or assisted in making, using machine tools. For example: centre lathes, drill press, gas welding/brazing equipment, gas cutting equipment including plasma arc, electric arc welding and other special equipment.

	Item Fabricated or Repaired	Measuring Instruments Used	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.3	Cargo hold motor cover	Gas cutter, welding.	M	15/11/14		M	9/12/14
.4	Fire pump suction pipe	welding, grinder	M	17/11/14		M	9/12/14
.5	T/C clean pipe	Hexsaw, welding, grinder	M	20/11/14		M	10/12/14
.6	Ventilation box cover	Gas cutter, welding	M	22/11/14		M	10/12/14
.7	Wire mesh of fuel oil vent.	Gas cutter, welding.	M	27/11/14		M	10/12/14
.8	Fuel oil leak off line	Gas cutter, welding.	M	28/11/14		M	10/12/14
.9	Tools for purifier	calliper Gas cutter.	M	28/11/14		M	10/12/14
.10	Clamps for pipe repair.	Hexsaw, drill machine.	M	30/11/14		M	10/12/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
9	**Competence: Maintenance and repair of shipboard machinery and equipment**					
9.1	**Locate and use relevant data sources, manuals and drawings** Before starting any maintenance or repair work ensure that you have completed the tasks concerned with Safety at Work on page 26. In addition, ensure that you are familiar with the procedures for safe isolation of electrical equipment on your present ship, and that you are in possession of an appropriate permit to work			*The manufacturers' instructions and drawings relevant for the job are quickly identified and properly used*	Skeet	15/12/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Demonstrate a knowledge of the ship's Planned Maintenance System	M	3/11/14		M	10/12/14
.2	Demonstrate an understanding of manufacturers' instructions and drawings for use in maintenance tasks	M	4/11/14		M	10/12/14
.3	State what is required in a Planned Maintenance System	M	4/11/14		M	12/12/14
.4	Assist with input to the ship's Planned Maintenance System	M	5/11/14		M	14/12/14
.5	Retrieve reports from a computer-based maintenance system	M	5/11/14		M	15/12/14
.6	Participate in a survey of running machinery using condition monitoring equipment, if applicable	M	7/11/14		M	15/12/14
.7	Assist in interpretation of results of such survey	M	8/11/14		M	15/12/14
.8	Describe how items of spare gear are stored and maintained in good condition	M	8/11/14		M	15/12/14
9.2	**Ensure safety of all personnel working on plant or equipment**			*Isolation, dismantling and reassembly of plant and equipment is in accordance with accepted safe working practices and procedures*	Skeet	28/11/15
.1	State special precautions to be taken for repair and maintenance work in hazardous areas	M	7/11/15		M	10/11/15
.2	Demonstrate an understanding of safe working practices and procedures for: Use of portable power operated tools	M	7/11/15		M	10/11/15

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
9	Competence: Maintenance and repair of shipboard machinery and equipment			
9.2	Ensure safety of all personnel working on plant or equipment (continued)	*Isolation, dismantling and reassembly of plant and equipment is in accordance with accepted safe working practices and procedures*	S Rawat	28/11/15

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.3	Entry into enclosed spaces (tank entry)	M	12/11/15		M	25/11/15
.4	Work beneath floor plates	M	12/11/15		M	24/11/15
.5	Use of lifting gear	M	12/11/15		M	23/11/15
.6	Moving heavy machinery	M	14/11/15		M	23/11/15
.7	Work within refrigeration machinery spaces	M	15/11/15		M	24/11/15
.8	Work on electrical machinery	M	15/11/15		M	24/11/15
.9	Disposal of oily waste materials	M	20/11/15		M	25/11/15
.10	Use of appropriate protective clothing	M	20/11/15		M	25/11/15
.11	Working at height	M	20/11/15		M	25/11/15
.12	Manual lifting and carrying	M	22/11/15		M	25/11/15
9.3	Undertake maintenance and repairs to the main engine			*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	S Rawat	28/11/15
.1	Take and log readings of crankshaft deflections	M	20/10/14		M	15/11/14
.2	Change, inspect, check condition, wear and clearance, overhaul and test, as appropriate: Inlet valves	M	20/10/14		M	15/11/14
.3	Fuel injection valves	M	22/10/14		M	20/11/14

.4	Air start valves	M	2/11/14	M	22/11/14
.5	Relief valves	M	5/11/14	M	22/11/14
.6	Exhaust valves, where appropriate	M	7/11/14	M	22/11/14
.7	Fuel pumps	M	15/11/14	M	27/11/14
.8	Cam shafts	M	17/11/14	M	27/11/14
.9	Crosshead bearings	M	18/11/14	M	27/11/14
.10	Fuel oil filters	M	20/11/14	M	30/11/14
.11	Lube oil filters	M	20/11/14	M	30/11/14
.12	Air filters	M	22/11/14	M	30/11/14
.13	Use turning gear, under supervision, taking all safety precautions	M	22/11/14	M	11/12/14
.14	Change and/or overhaul the following main engine components, checking clearances, where appropriate: Pistons	M	25/11/14	M	11/12/14
.15	Cylinder heads	M	25/11/14	M	20/12/14
.16	Turbochargers	M	26/11/14	M	20/12/14
.17	Top end bearings	M	26/11/14	M	10/1/15
.18	Bottom end bearings	M	27/11/14	M	12/1/15
.19	Indicator cocks	M	27/11/14	M	12/1/15
.20	Main bearings	M	28/11/14	M	12/1/15
.21	Piston-rod scraper box/stuffing box	M	28/11/14	M	15/1/15
.22	Crosshead guides	M	29/11/14	M	15/1/15
.23	Tie bolts	M	29/11/14	M	12/1/15
.24	Holding-down bolts and chocks	M	29/11/14	M	12/1/15

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
9	**Competence: Maintenance and repair of shipboard machinery and equipment**			
9.3	**Undertake maintenance and repairs to the main engine (continued)**	*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	S Rawat	28/1/15

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.25	Inspect scavenge trunk and exhaust spaces and report on: Cleanliness/deposits	M	15/1/15		M	28/1/15
.26	Scavenge drains	M	15/1/15		M	28/1/15
.27	Scavenge valves	M	15/1/15		M	28/1/15
.28	Carry out a crankcase inspection	M	15/1/15		M	28/1/15
9.4	**Undertake maintenance and repair to the auxiliary engine**			*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	Naidu	27/2/15
.1	Take and log readings of crankshaft deflections	lw	10/2/15	READ THE MANUALS AND GET THE KNOWLEDGE OF THE COMPONENTS.	lw	27/2/15
.2	Change, inspect, check condition, wear and clearance, overhaul and test: Fuel injection valves	lw	10/2/15		lw	27/2/15
.3	Air start valves	lw	12/2/15		lw	27/2/15
.4	Relief valves	lw	12/2/15		lw	27/2/15
.5	Inlet valves	lw	12/2/15		lw	27/2/15
.6	Exhaust valves	lw	14/2/15		lw	27/2/15
.7	Fuel pumps	lw	10/2/15		lw	27/2/15
.8	Camshaft	lw	10/2/15		lw	27/2/15

.9	Fuel oil filters		12/2/15			22/2/15
.10	Lube oil filters		12/2/15			22/2/15
.11	Air filters		12/2/15			22/2/15
.12	Jacket cooling water pump		14/2/15			24/2/15
.13	Change and/or overhaul the following components, checking and adjusting clearances, where appropriate: Pistons		14/2/15			24/2/15
.14	Cylinder heads		15/2/15			24/2/15
.15	Turbochargers		16/2/15			24/2/15
.16	Top end bearings		17/2/15			25/2/15
.17	Bottom end bearings		17/2/15			26/2/15
.18	Indicator cocks		11/2/15			26/2/15
.19	Main bearings		18/2/15			27/2/15
.20	Holding-down bolts and chocks		17/2/15			27/2/15
.21	Carry out a crankcase inspection		17/2/15			27/2/15
.22	Commission engine after overhaul		27/2/15			27/2/15
9.5	Undertake maintenance and repair to the auxiliary boiler			*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	Nadder	27/2/15
.1	Take a boiler out of service		10/2/15			27/2/15
.2	Isolate boiler		10/2/15			27/2/15
.3	Blow a boiler down		10/2/15			27/2/15
.4	Open up a boiler		10/2/15			27/2/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
9.	**Competence: Maintenance and repair of shipboard machinery and equipment**					
9.5	**Undertake maintenance and repair to the auxiliary boiler (continued)**			*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	Naibe	29/12/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.5	Examine a boiler, reporting on its condition: Internally	lee	15/2/15	FOLLOW THE CORRECT PROCEDURE BEFORE START OF ANY TASK.	lee	27/12/15
.6	Externally	lee	15/2/15		lee	27/12/15
.7	Open up and inspect: Safety valves	lee	16/2/15		lee	27/12/15
.8	Feed check valves	lee	16/2/15		lee	27/12/15
.9	Ancillary valves	lee	16/2/15		lee	27/12/15
.10	Overhaul and test water gauge glass and check that passages, cocks and valves are clear	lee	17/2/15		lee	27/12/15
.11	Change and overhaul burner	lee	18/2/15		lee	27/12/15
9.6	**Undertake maintenance and repair to plant and equipment**			*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	S-Rawat	15/12/14
.1	Open up purifiers/separators for cleaning and maintenance	M	15/10/14		M	
.2	Reassemble purifiers/separators	M	15/10/14		M	
.3	Carry out routine maintenance on a main compressor	M	17/10/14		M	
.4	Check and service: Control air filters	M	17/10/14		M	
.5	Control air driers, replacing desiccant	M	17/10/14		M	

.6	Carry out routine maintenance on refrigeration plant		18/10/14		15/11/14
.7	Carry out routine maintenance on fresh water generator		20/10/14		17/11/14
.8	Open up and overhaul positive displacement pump		20/10/14		17/11/14
.9	Open up and overhaul centrifugal pump		22/10/14		17/11/14
.10	Overhaul and test valves including: Gate		22/10/14		27/11/14
.11	Stop disk non return		24/10/14		15/11/14
.12	Screw lift		24/10/14		10/12/14
.13	Relief		24/10/14		10/12/14
.14	Two or three way		25/10/14		11/12/14
.15	Shut-off cock		25/10/14		11/12/14
.16	Carry out routine maintenance on: Anchor windlass		27/10/14		15/12/14
.17	Cargo winches		27/10/14		15/12/14
.18	Cargo cranes		27/10/14		15/12/14
.19	Mooring winches		28/10/14		15/12/14
.20	Capstans		28/10/14		15/12/14
.21	Hatch covers		28/10/14		22/11/14
.22	Steering gear		29/10/14		20/11/14
.23	Engine room lifting gear		29/10/14		20/11/14

Ref No	Training		Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
9.	**Competence: Maintenance and repair of shipboard machinery and equipment**				
9.6	**Undertake maintenance and repair to plant and equipment (continued)**		*Dismantling, inspecting, repairing and reassembling equipment is in accordance with manuals and good practice. Recommissioning and performance testing is in accordance with manuals and good practice. Selection of materials and parts is appropriate*	S.Rawat	27/11/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.24	List other items of plant and equipment on which you have worked: 1. Heeling pump overhaul. 2. Boiler feed pump overhaul. 3. Boiler fuel supply p/p overhaul. 4. Incinerator fuel supply p/p overhaul. 5. Seachest chemical dosy p/p overhal.	M 17/11/14		M	20/12/14
9.7	**Undertake maintenance and repair to emergency equipment**		*Isolation, dismantling and reassembly is in accordance with accepted practices and procedures. Correct tools are chosen and used without causing damage to machinery or equipment*	S.Rawat	27/11/15
.1	Carry out routine maintenance on: Fire pumps	M 20/10/14		M	17/12/14
.2	Fire flaps	M 20/10/14		M	17/12/14
.3	ER fire extinguishing system and equipment	M 20/10/14		M	17/12/14
.4	Emergency generator	M 21/10/14		M	19/12/14
.5	Emergency compressor	M 22/10/14		M	20/12/14
.6	Remote stops for pumps with overboard discharges	M 22/10/14		M	20/12/14
.7	Fuel valve trips	M 24/10/14		M	22/12/14
.8	Breathing apparatus sets and recharging breathing apparatus bottles	M 23/10/14		M	22/12/14
.9	Survival craft	M 22/10/14		M	22/12/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
10.	Competence: Application of leadership and teamworking skills					
10.1	Plays team role			*Displays awareness of others working nearby and in common goals. Communicates clearly and unambiguously in language understood. Challenges questionable decisions in a seamanlike manner. Freely shares information concerning the manoeuvre or task in hand*	S.Rawat	27/11/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Understand that as a team member everyone has different experience and has a role to play in any task	M	1/11/14		M	22/11/14
.2	Participate actively in task planning meetings involving different ranks	M	1/11/14		M	22/11/14
.3	Understand communication is a two-way exchange and demonstrate this in practice both in the engine room and when working on deck	M	1/11/14		M	22/11/14
.4	Maintain awareness of changing situations	M	7/11/14		M	22/11/14
.5	Accept authority but not be afraid to question if in doubt	M	7/11/14		M	22/11/14
.6	Check own understanding of situation is shared by other team members	M	8/11/14		M	22/11/14
.7	Participate actively in task review and evaluation meetings involving different ranks	M	9/11/14		M	22/11/14
10.2	Exhibits leadership ability			*Takes initiative and carries others along with what needs to be done in timely way*	S.Rawat	27/11/15
.1	Think ahead and plan tasks that will follow the immediate task or manoeuvre	M	10/12/14		M	15/1115
.2	Set priorities correctly when seeing conflict between immediate needs and tasks that may be held back	M	10/12/14		M	15/1115
.3	Allocate resources effectively to achieve desired outcomes	M	10/12/14		M	15/1115

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
10	Competence: Application of leadership and teamworking skills			
10.2	Exhibits leadership ability (continued)	*Takes initiative and carries others along with what needs to be done in timely way*	S Rawat	27/11/15

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.4	Check results and take corrective actions as needed/ instructed	M	12/12/14		M	16/11/15
.5	Demonstrate confidence and maturity to refer to senior officer if in doubt	M	12/12/14		M	16/11/15

Ref No	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
11	Competence: Ensure compliance with pollution prevention requirements			
11.1	Implement proactive measures to protect the marine environment	*The operations are properly planned and comply with international regulation in spirit as well as in word. Ensures that a positive environmental reputation is maintained*	S Rawat	28/11/15

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.1	Understand that environmental protection includes both sea and air which are protected by mandatory MARPOL regulations	M	10/12/14		M	7/11/15
.2	Name at least two Particularly Sensitive Sea Areas (PSSAs) 1. Japan Sea. 2. China Sea	M	11/12/14		M	8/11/15
.3	Demonstrate by example preparedness to take personal responsibility for actions to protect the marine environment	M	14/12/14		M	10/11/15

.4	Understand that marine pollutants must be landed ashore for safe disposal in compliance with MARPOL	M	15/12/14		M	8/1/15
.5	Understand there are strict rules covering the storage and disposal of oily water mixtures applicable to all ships	M	15/12/14		M	8/1/15
.6	Understand there are strict rules covering disposal of noxious liquid substances applicable to all ships	M	15/12/14		M	8/1/15
.7	Understand there are strict rules covering disposal of harmful substances carried in packaged form applicable to all ships	M	16/12/14		M	12/1/15
.8	Understand there are strict rules covering pollution prevention by sewage applicable to ships	M	17/12/14		M	12/1/15
.9	Understand there are strict rules for prevention of pollution by garbage from ships, applicable to all ships	M	17/12/14		M	14/1/15
.10	Understand there are strict rules covering air pollution from ships at sea which will progressively apply to all ships	M	19/12/14		M	14/1/15
.11	Understand the impact of SOx, NOx, VOC and PM and why efforts are needed to reduce atmospheric pollution	M	19/12/14		M	14/1/15
11.2	**Ensure that procedures are agreed and properly planned before bunkering**			*The operations are properly planned, all scuppers are blocked and pipes and hoses inspected before bunkering takes place*	S Rawat	20/12/14
.1	Plug deck scuppers	M	7/12/14		M	20/12/14
.2	Demonstrate knowledge of ship's bunkering procedures	M	8/12/14		M	20/12/14
.3	Participate in bunkering operations	M	8/12/14		M	20/12/14
.4	Demonstrate the emergency shutdown procedure	M	8/12/14		M	20/12/14
11.3	**Initiate immediate investigation to detect the source on discovering any pollution around the ship**			*All available resources are utilised to detect the source and the master or authorities are informed as appropriate*	S Rawat	28/12/14
.1	Participate in an emergency response exercise for controlling spillage of oil or other noxious or toxic substances on board	M	1/12/14		M	25/12/14
.2	Be aware of the importance of immediately reporting and investigating potential pollution incidents	M	1/12/14		M	25/12/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
11	**Competence: Ensure compliance with pollution prevention requirements**					
11.4	**Stop or prevent leakages and spills of harmful liquids and solid substances**			*The situation is thoroughly assessed and the actions taken are well organised and exercised and due consideration taken of the extent of the pollution*	S Rawat	28/12/14
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Demonstrate use of Material Safety Data Sheets and the IMDG Code to obtain information on cargo hazards and handling instructions	M	21/12/14		M	15/12/14
.2	Participate in drill for clean-up of hazardous spillage	M	5/12/14		M	18/12/14
11.5	**Sound all tanks and compartments if any damage is suspected**			*The soundings are readily available and the results immediately reported to the master*	S. Rawat	28/12/14
.1	Participate in an emergency response exercise for stranding	M	11/11/14		M	25/12/14
.2	Perform soundings of bilges, peak tanks, double bottom and other tanks and record information if any hull damage is suspected	M	15/11/14		M	25/12/14
11.6	**Carry out bilge, ballast and bunkering operations**			*All operations are carried out in accordance with MARPOL and due regard paid to the Shipboard Oil Pollution Emergency Plan (SOPEP)*	S Rawat	28/12/14
.1	Locate the ship's ballast water management plan and demonstrate an understanding of its content	M	17/10/14		M	22/12/14
.2	Understudy the engineer officer conducting a ballasting operation	M	20/10/14		M	22/12/14
.3	Have knowledge of requirements of MARPOL and Annexes	M	25/10/14		M	22/12/14
.4	Demonstrate an understanding of Oil Discharge Monitor Equipment operation (oil tankers)	M	25/10/14		M	22/12/14
.5	Demonstrate an understanding of the record keeping required in the Oil Record Book	M	27/10/14		M	22/12/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
12.	Competence: Maintain seaworthiness of the ship					
12.1	Inspect hull and hull openings, compartments, hatch covers and equipment and take action where defects are detected			The inspection is properly carried out, due regard paid to the prevailing circumstances and areas where defects are most likely to occur. Any defect is immediately reported and recorded and the suggested or executed action adequate for the situation	Makke	27/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Demonstrate an understanding of the precautions required for: Entry into enclosed spaces	[signature]	20/8/14	- PROPER PERMIT TO BE FOLLOWED	[signature]	15/2/15
.2	Working at height	[signature]	20/8/14	- GET ASSISTANCE FROM OTHER DEPARTMENT WHENEVER NEEDED.	[signature]	15/2/15
.3	Using power tools	[signature]	20/8/14		[signature]	15/2/15
.4	Manual lifting and carrying	[signature]	20/8/14		[signature]	25/8/14
.5	Where applicable, assist with the opening, closing and securing of hatches	[signature]	22/8/14		[signature]	20/2/15
.6	Assist with the maintenance of watertight doors, ports and hatches	[signature]	22/8/14		[signature]	20/2/15
.7	Carry out routine maintenance and repair on: Anchor windlass	[signature]	25/8/14		[signature]	20/2/15
.8	Cargo handling equipment	[signature]	25/8/14		[signature]	20/2/15
.9	Mooring winches	[signature]	28/8/14		[signature]	20/2/15
.10	Carry out full inventory check of the engine stores	[signature]	28/8/14		[signature]	8/10/14
.11	Prepare steel plates and other surfaces for protective coating	[signature]	28/8/14		[signature]	20/2/15
.12	Apply protective coats to appropriate surfaces	[signature]	30/8/14		[signature]	20/2/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
12	**Competence: Maintain seaworthiness of the ship**					
12.2	**Ensure that all loose objects are securely fastened to avoid damage**			*Inspection is carried out at regular intervals and more frequently in heavy weather or if other incidents occur. Heavy or otherwise dangerous objects are given the highest priority and good seamanship exercised*	Naide	27/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Ensure that all gear, tools, spares etc. are properly stowed and secured	lw	30/8/14		lw	30/8/14
12.3	**Arrange for regular control measures to ensure watertight integrity**			*Peaks, bilges, tanks and other compartments are sounded regularly, the results recorded and any irregularities reported and examined further*	Naide	27/2/15
.1	Take and record the daily soundings of engine room tanks, bilges and other spaces: By manual means	lw	30/8/14	SOUNDING CAPS SELF CLOSING MECHANISM NEED TO BE CHECKED.	lw	30/8/14
.2	By use of gauges	lw	30/8/14		lw	30/8/14

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
13	**Competence: Prevent, control and fight fires on board**					
13.1	**Operate fire and smoke detecting equipment**			*The equipment is tested and operated at regular intervals and in accordance with manufacturer's manuals and ship specific instructions*	Naide	25/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Understand use and assist in the maintenance of: Portable foam extinguisher	lw	10/2/15	SAFETY PINS OF EXTINGUISHER ON PLACE.	lw	25/2/15
.2	Portable CO_2 extinguisher	lw	10/2/15		lw	25/2/15
.3	Portable dry powder extinguisher	lw	10/2/15		lw	25/2/15

.4	Portable water extinguisher		10/2/15			25/2/15
.5	Maintain hoses, nozzles and couplings		10/2/15			25/2/15
13.2	**Ensure that all persons on watch are able to detect and correct hazardous situations and actions and keep the ship clean and tidy**			*Personnel on watch making inspections in areas at risk from possible fires are supervised. Ensure readily combustible materials are stored safely and the watch demonstrate an attitude of alertness to fire prevention*	Noble	25/2/15
.1	Perform fire patrol duties		20/8/14			20/2/15
.2	Re-stow gear and secure after maintenance work		25/8/14			20/2/15
13.3	**Instruct the watch in locating fire-fighting appliances and emergency escape routes and sound alarm**			*Instruct watch in use of portable or other fire extinguishers. Demonstrate an ability to raise the alarm*	Noble	25/2/15
.1	Carry out a full inspection of fire-fighting equipment and report to the chief engineer		20/2/15			25/2/15
.2	Participate in an emergency response exercise for fire at sea and in port		20/2/15			25/2/15
13.4	**Locate fire stations and demonstrate proper use of fixed installations and other fire-fighting appliances and agents**			*All stations are located and the most suitable one selected in the event of a fire. Proper equipment and extinguishing agents for the various materials on fire are selected*	Noble	25/2/15
.1	Assist with the testing of the following systems, where fitted: Fire detection and alarm systems		10/2/15	THESE ARE IMPORTANT FIRE FIGHTING SYSTEM ON BOARD GET COMPLETE KNOWLEDGE OF ALL SYSTEMS ONBOARD AND HOW TO OPERATE IT.		20/2/15
.2	Fire alarms		10/2/15			20/2/15
.3	Fixed automatic sprinklers		11/2/15			20/2/15
.4	Fixed steam systems		11/2/15			20/2/15
.5	Fixed foam extinguishers		11/2/15			20/2/15
.6	Fixed CO_2 systems		11/2/15			20/2/15
.7	Fire flaps and dampers		15/2/15			24/2/15
.8	Automatic and manual fire doors		15/2/15			24/2/15
.9	Emergency shut off valves, pump stops and main engine stops		15/2/15			24/2/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
13.	**Competence: Prevent, control and fight fires on board**					
13.4	**Locate fire stations and demonstrate proper use of fixed installations and other fire-fighting appliances and agents (continued)**			*All stations are located and the most suitable one selected in the event of a fire. Proper equipment and extinguishing agents for the various materials on fire are selected*	Nadir	27/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.10	Describe the operation of the fixed fire extinguishing system for the engine room	lw	16/2/15		lw	25/2/15
.11	State the safety precautions required prior to operating the system	lw	16/2/15		lw	25/2/15
13.5	**Locate and use fire protective equipment (fire-fighter's outfit, including breathing apparatus)**			*The equipment is quickly donned and used in such a way that no accidents are likely to occur*	Nadir	28/2/15
.1	Demonstrate the procedures and precautions required for entry into an enclosed space	lw	10/2/15	CHECK THE SEAGULL VIDEO	lw	20/2/15
.2	Recognise the different uses for a Self Contained Breathing Apparatus (SCBA) set and an Emergency Escape Breathing Device	lw	10/2/15	LEABRARY FOR VIDEO.	lw	20/2/15
.3	Demonstrate donning and use of SCBA sets	lw	16/2/15		lw	20/2/15
.4	Demonstrate donning and use of a fire-fighter's outfit	lw	10/2/15		lw	20/2/15
.5	Demonstrate donning and use of a fire-fighter's outfit with a SCBA set	lw	10/2/15		lw	20/2/15
.6	Demonstrate the use of a SCBA record/control board	lw	10/2/15		lw	20/2/15
13.6	**Demonstrate ability to act in accordance with the fire-fighting plan during fire drills**			*During debriefing after an exercise or a real fire extinguishing incident, the reasons for each action taken, including the priority in which they were taken, are explained and accepted as the most appropriate*	Nadir	27/2/15
.1	Take charge of a fire party during an exercise	lw	15/2/15		lw	27/2/15
.2	Demonstrate the use and location of all engine room safety appliances	lw	15/2/15		lw	27/2/15
.3	Demonstrate a knowledge of all engine room escape routes	lw	15/2/15		lw	27/2/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
14.	**Competence: Operate life-saving appliances**					
14.1	**Organise abandon ship drills**			*On sounding the alarm all persons meet at the designated lifeboat station wearing safety belts or immersion suits and carry out their duties on request*	Made	27/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Understand the hazards to seafarers of manning life boats for drills and exercises		15/2/15	PROPER COMMUNICATION TO BE MAINTAINED WITH OTHER PARTIES.		25/2/15
.2	Understand the need to be familiar with the operation of on-load release mechanisms		15/2/15			25/2/15
.3	Recognise that fall prevention devises (FPDs), where fitted, should be used in drills (to prevent unforeseen detachment)		15/2/15			25/2/15
.4	Recognise the need for meticulous inspection and maintenance of on-load release mechanisms		15/2/15			25/2/15
.5	Identify the permanent marking on survival craft with regard to the number of occupants		15/2/15			25/2/15
.6	Locate and test the operation of: Radio devices including satellite EPIRBs and SARTs		16/2/15			25/2/15
.7	Pyrotechnic distress signals		16/2/15			24/2/15
.8	State precautions for disposal of out of date pyrotechnics		16/2/15			25/2/15
.9	Understudy an officer in charge of an abandon ship drill		16/2/15			25/2/15
14.2	**Launch, handle and recover a lifeboat**			*Correct orders for embarkation, launching and immediately clearing the ship's side are given. The boat is safely handled under motor or oars, as appropriate. The boat is safely recovered and ready*	Made	27/2/15
.1	Assist with preparation and swinging out of lifeboats and be aware of potential risks		6/2/15			23/2/15
.2	Assist with preparation and boarding of free fall lifeboat and be aware of potential risks		6/2/15			25/2/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
14.	**Competence: Operate life-saving appliances**					
14.2	**Launch, handle and recover a lifeboat (continued)**			*Correct orders for embarkation, launching and immediately clearing the ship's side are given. The boat is safely handled under motor or oars, as appropriate. The boat is safely recovered and ready*	Haider	28/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.3	Assist with lowering a lifeboat to clear the ship and ride to a sea anchor	[illegible]	6/2/15		[illegible]	25/2/15
.4	Start and operate a lifeboat engine	[illegible]	6/2/15		[illegible]	25/2/15
.5	Crew a boat under: Oars ☐ Power ☑	[illegible]	6/2/15		[illegible]	25/2/15
.6	Cox a boat under: Oars ☐ Power ☑	[illegible]	6/2/15		[illegible]	25/2/15
.7	Assist with recovering and securing a lifeboat	[illegible]	6/2/15		[illegible]	25/2/15
.8	Assist with recovering and securing a free fall lifeboat	[illegible]	6/2/15		[illegible]	25/2/15
14.3	**Launch or throw overboard a life raft, and manoeuvre it clear of ship's side**			*The duties for the person designated for the raft are clearly allocated, orders efficiently executed, the raft is quickly righted if inverted, and all persons boarded before the raft moves away from the ship*	Haider	28/2/15
.1	Demonstrate an understanding of the procedure for launching and inflating life rafts, if the opportunity arises	[illegible]	10/2/15		[illegible]	20/2/15
14.4	**Operate radio life-saving appliances**			*Radio contact is established without alerting anybody by transmitting false signals*	Haider	28/2/15
.1	Rig and operate the portable lifeboat radio under supervision	[illegible]	11/2/15		[illegible]	11/2/15

14.5	Ensure that all required equipment on board a rescue craft is functioning and maintained as specified in the SOLAS Training Manual			Proper use of pyrotechnics, food, water and signalling equipment is satisfactorily demonstrated	Nadir	28/2/15
.1	Demonstrate an understanding of statutory equipment required in survival craft and its correct use	[signature]	16/2/15	GET FAMILIARIZE WITH LOWERING OF LIFEBOAT RESCUE BOAT.	[signature]	27/2/15
.2	State minimum food and water requirements for occupants of survival craft	[signature]	16/2/15		[signature]	27/2/15
.3	Locate and understand operation of pyrotechnics including precautions for their disposal	[signature]	16/2/15		[signature]	27/2/15
.4	Explain the operation of rocket line throwing apparatus	[signature]	16/2/15		[signature]	27/2/15
.5	Explain the operation of distress rockets, flares and other pyrotechnics	[signature]	16/2/15		[signature]	27/2/15
.6	Assist with the maintenance of: Lifeboats and rescue boats	[signature]	10/2/15		[signature]	27/2/15
.7	Lifeboat equipment and provisions	[signature]	10/2/15		[signature]	27/2/15
.8	Launching davits and gear	[signature]	10/2/15		[signature]	27/2/15
.9	Buoyant apparatus, e.g. lifebuoys, lifejackets and attachments	[signature]	10/2/15		[signature]	27/2/15
.10	Immersion suits and thermal protective aids	[signature]	10/2/15		[signature]	27/2/15
.11	Other survival craft, specify type	[signature]	10/2/15		[signature]	27/2/15
.12	Assist with the routine maintenance of a lifeboat engine	[signature]	10/2/15		[signature]	27/2/15

Ref No	Training			Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
15	**Competence: Apply medical first aid on board ship**					
15.1	**Stop excessive bleeding, ensure breathing and put casualties in proper position**			*The actions demonstrated are in compliance with accepted recommendations given in international medical first aid guidance*	Naidu	28/2/15
	Task/Duty	**Task Completed** Supervising Officer/ Instructor (Initials/Date)		**Advice on Areas for Improvement**	**Task Completed** Supervising Officer/ Instructor (Initials/Date)	
.1	Participate in an emergency first aid drill at sea		10/2/15			20/2/15
.2	Demonstrate a basic understanding of first aid principles: Stopping bleeding		10/2/15			20/2/15
.3	Treatment of suffocation/drowning		10/2/15			20/2/15
.4	Placing casualty in the recovery position		10/2/15			20/2/15
15.2	**Detect signs of shock and heat stroke and act accordingly**			*The treatment recommended or given is adequate. Ability to request Radio Medico for advice is demonstrated*	Naidu	28/2/15
.1	Demonstrate how to handle a casualty in shock		15/2/15			20/2/15
.2	Demonstrate procedures for dealing with heat stroke		15/2/15			20/2/15
15.3	**Treat burns, scalds, fractures, and hypothermia**			*Recommended guidelines for proper actions are explained. Principles for avoiding hypothermia are demonstrated*	Naidu	28/2/15
.1	State procedure for dealing with a casualty of electric shock		20/2/15			28/2/15
.2	Demonstrate procedure for treating burns		20/2/15			28/2/15
.3	Demonstrate procedure for treating minor fractures		20/2/15			28/2/15
.4	State procedures for avoiding hypothermia		20/2/15			28/2/15
.5	Demonstrate procedures for treating casualty with hypothermia		20/2/15			28/2/15

ef to	Training	Criteria for Evaluation	Competence Demonstrated Designated Training Officer/In Service Assessor (Initials/Date)	
16.	**Competence: Monitor compliance with legislative requirements**			
16.1	**State where laws, rules and regulations concerning ship operation and pollution prevention are available**	*The statement given is correct and includes relevant bodies or organisations which may be contacted to obtain special information or guidance which is not easily accessible*	Naide	28/2/15

	Task/Duty	Task Completed Supervising Officer/ Instructor (Initials/Date)		Advice on Areas for Improvement	Task Completed Supervising Officer/ Instructor (Initials/Date)	
.1	Locate on board copies of: SOLAS		7/2/15	MARPOL, SOLAS BOOKS TO BE REFER.		15/2/15
.2	MARPOL		7/2/15			15/2/15
.3	Shipboard Oil Pollution Emergency Plan (SOPEP)		7/2/15			15/2/15
.4	Garbage Record Book		7/2/15			15/2/15
.5	Locate copies of certificates issued under SOLAS, MARPOL, Load Line, STCW , ILO MLC, and other regulations		7/2/15			15/2/15
16.2	**Use legislation to check on board operations comply with international regulations**			*Correct response is established within an acceptable period of time and consequential actions executed*	Naide	28/2/15
.1	Participate in engine room oil and oily waste handling operations in compliance with MARPOL		9/2/15	GARBAGE SEGERAGATION IN THE E/R IS VERY IMPORTANT.		20/2/15
.2	Dispose of garbage in compliance with MARPOL and ship's Garbage Management Plan		9/2/15			20/2/15
.3	Assist in checking machinery and equipment prior to survey		10/2/15			19/2/15
.4	Participate in shipboard inspection prior to an International Oil Pollution Prevention (IOPP) survey		10/2/15			19/2/15
16.3	**Searching for stowaways**			*A comprehensive and thorough search is conducted and findings reported to the responsible officer*	Naide	28/2/15
.1	Carry out a stowaway search		6/2/15			28/2/15

SECTION 9 TASK SUMMARY CHART

The purpose of the summary chart is to provide you, your company and your ships' officers with a guide and continuous check on the numbers of tasks or duties listed in Section 7 that you have completed, and those that remain outstanding. Tick off only those tasks which you have completed. In the charts below, the green boxes simply indicate the start of a new group of tasks or duties.

FUNCTION - Marine Engineering at the Operational Level

1. COMPETENCE - Maintain a safe engineering watch

1.1.1	1.1.2	1.1.3	1.1.4	**1.2.1**	1.2.2	1.2.3	1.2.4	1.2.5	1.2.6	1.2.7	1.2.8	1.2.9	1.2.10	1.2.11	1.2.12
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
1.2.13	1.2.14	1.2.15	1.2.16	1.2.17	1.2.18	**1.3.1**	1.3.2	1.3.3	1.3.4	1.3.5	1.3.6	1.3.7	1.3.8	1.3.9	1.3.10
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
1.4.1	1.4.2	1.4.3	1.4.4	1.4.5	**1.5.1**	1.5.2	1.5.3	1.5.4	1.5.5	1.5.6	**1.6.1**	1.6.2	1.6.3	1.6.4	1.6.5
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
1.6.6															
✓															

2. COMPETENCE - Use English in written and oral form

2.1.1	2.1.2	**2.2.1**	2.2.2	2.2.3	2.2.4	2.2.5
✓	✓	✓	✓	✓	✓	✓

3. COMPETENCE - Use internal communication systems

3.1.1	3.1.2	3.1.3	3.1.4	3.1.5	3.1.6
✓	✓	✓	✓	✓	✓

4. COMPETENCE - Operate main and auxiliary machinery and associated control systems

4.1.1	4.1.2	4.1.3	4.1.4	4.1.5	4.1.6	4.1.7	**4.2.1**	4.2.2	4.2.3	4.2.4	4.2.5	4.2.6	4.2.7	4.2.8	4.2.9
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4.2.10	4.2.11	4.2.12	4.2.13	4.2.14	4.2.15	4.2.16	4.2.17	4.2.18	4.2.19	4.2.20	4.2.21	4.2.22	4.2.23	4.2.24	4.2.25
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4.2.26	4.2.27	4.2.28	4.2.29	4.2.30	4.2.31	4.2.32	4.2.33	4.2.34	4.2.35	4.2.36	4.2.37	4.2.38	4.2.39	4.2.40	4.2.41
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
4.2.42	4.2.43	4.2.44													
✓	✓	✓													

5. COMPETENCE - Operate fuel, lubrication, ballast and other pumping systems and associated control systems

5.1.1	5.1.2	5.1.3	5.1.4	5.1.5	5.1.6	5.1.7	5.1.8	5.1.9	5.1.10	5.1.11	5.1.12	5.1.13	**5.2.1**	5.2.2	5.2.3
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
5.2.4	5.2.5	5.2.6	5.2.7	5.2.8	5.2.9	5.2.10	5.2.11	5.2.12	5.2.13	5.2.14	5.2.15	5.2.16	5.2.17		
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		

FUNCTION - Electrical, Electronic and Control Engineering at the Operational Level

6. COMPETENCE - Operate electrical, electronic and control systems

6.1.1	6.1.2	6.1.3	6.1.4	6.1.5	6.1.6	**6.2.1**	6.2.2	6.2.3	6.2.4	6.2.5	6.2.6	6.2.7	6.2.8	6.2.9	**6.3.1**
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6.3.2	6.3.3	6.3.4	**6.4.1**	6.4.2	6.4.3	6.4.4	**6.5.1**	6.5.2	6.5.3	6.5.4	**6.6.1**	6.6.2	6.6.3	6.6.4	6.6.5
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6.7.1	6.7.2	6.7.3	6.7.4	**6.8.1**	6.8.2	6.8.3	6.8.4	6.8.5	6.8.6	6.8.7	6.8.8	6.8.9	**6.9.1**	6.9.2	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

7. COMPETENCE - Maintenance and repair of electrical and electronic equipment

7.1.1	**7.2.1**	7.2.2	7.2.3	7.2.4	7.2.5	**7.3.1**	7.3.2	7.3.3	7.3.4	7.3.5	7.3.6	7.3.7	7.3.8	7.3.9	7.3.10
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7.4.1	7.4.2	7.4.3	7.4.4	7.4.5	7.4.6	7.4.7	7.4.8	7.4.9	7.4.10	7.4.11	7.4.12	7.4.13	7.4.14	**7.5.1**	7.5.2
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7.5.3	7.5.4	**7.6.1**	7.6.2	7.6.3	**7.7.1**	7.7.2	7.7.3	7.7.4	7.7.5	7.7.6	7.7.7	**7.8.1**	7.8.2	7.8.3	7.8.4
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
7.8.5	7.8.6	7.8.7	7.8.8	7.8.9	7.8.10	7.8.11	7.8.12	7.8.13	7.8.14	7.8.15					
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓					

FUNCTION - Maintenance and Repair at the Operational Level

8. COMPETENCE - Appropriate use of hand tools, machine tools and measuring instruments for fabrication and repair on board

8.1.1	8.1.2	8.1.3	8.1.4	8.1.5	8.1.6	**8.2.1**	8.2.2	8.2.3	8.2.4	8.2.5	8.2.6	**8.3.1**	8.3.2	**8.4.1**	8.4.2
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8.4.3	8.4.4	**8.5.1**	8.5.2	8.5.3	8.5.4	8.5.5	8.5.6	8.5.7	8.5.8	8.5.9	8.5.10	**8.6.1**	8.6.2	8.6.3	8.6.4
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8.6.5	8.6.6	8.6.7	8.6.8	8.6.9	8.6.10	**8.7.1**	8.7.2	8.7.3	8.7.4	8.7.5	8.7.6	8.7.7	8.7.8	8.7.9	8.7.10
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8.8.1	8.8.2	8.8.3	8.8.4	8.8.5	8.8.6	8.8.7	8.8.8	8.8.9	8.8.10	**8.9.1**	8.9.2	8.9.3	8.9.4	8.9.5	8.9.6
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
8.9.7	8.9.8	8.9.9	8.9.10												
✓	✓	✓	✓												

9. COMPETENCE - Maintenance and repair of shipboard machinery and equipment

9.1.1	9.1.2	9.1.3	9.1.4	9.1.5	9.1.6	9.1.7	9.1.8	**9.2.1**	9.2.2	9.2.3	9.2.4	9.2.5	9.2.6	9.2.7	9.2.8
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.2.9	9.2.10	9.2.11	9.2.12	**9.3.1**	9.3.2	9.3.3	9.3.4	9.3.5	9.3.6	9.3.7	9.3.8	9.3.9	9.3.10	9.3.11	9.3.12
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.3.13	9.3.14	9.3.15	9.3.16	9.3.17	9.3.18	9.3.19	9.3.20	9.3.21	9.3.22	9.3.23	9.3.24	9.3.25	9.3.26	9.3.27	9.3.28
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.4.1	9.4.2	9.4.3	9.4.4	9.4.5	9.4.6	9.4.7	9.4.8	9.4.9	9.4.10	9.4.11	9.4.12	9.4.13	9.4.14	9.4.15	9.4.16
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.4.17	9.4.18	9.4.19	9.4.20	9.4.21	9.4.22	**9.5.1**	9.5.2	9.5.3	9.5.4	9.5.5	9.5.6	9.5.7	9.5.8	9.5.9	9.5.10
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.5.11	**9.6.1**	9.6.2	9.6.3	9.6.4	9.6.5	9.6.6	9.6.7	9.6.8	9.6.9	9.6.10	9.6.11	9.6.12	9.6.13	9.6.14	9.6.15
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.6.16	9.6.17	9.6.18	9.6.19	9.6.20	9.6.21	9.6.22	9.6.23	9.6.24	**9.7.1**	9.7.2	9.7.3	9.7.4	9.7.5	9.7.6	9.7.7
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
9.7.8	9.7.9														
✓	✓														

FUNCTION - Controlling the Operation of the Ship and Care for Persons On Board at the Operational Level

10. COMPETENCE - Application of leadership and teamworking skills

10.1.1	10.1.2	10.1.3	10.1.4	10.1.5	10.1.6	10.1.7	**10.2.1**	10.2.2	10.2.3	10.2.4	10.2.5
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

11. COMPETENCE - Ensure compliance with pollution prevention requirements

11.1.1	11.1.2	11.1.3	11.1.4	11.1.5	11.1.6	11.1.7	11.1.8	11.1.9	11.1.10	11.1.11	**11.2.1**	11.2.2	11.2.3	11.2.4	**11.3.1**
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
11.3.2	**11.4.1**	11.4.2	**11.5.1**	11.5.2	**11.6.1**	11.6.2	11.6.3	11.6.4	11.6.5						
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓						

12. COMPETENCE - Maintain seaworthiness of the ship

12.1.1	12.1.2	12.1.3	12.1.4	12.1.5	12.1.6	12.1.7	12.1.8	12.1.9	12.1.10	12.1.11	12.1.12	**12.2.1**	**12.3.1**	12.3.2
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

13. COMPETENCE - Prevent, control and fight fires on board

13.1.1	13.1.2	13.1.3	13.1.4	13.1.5	**13.2.1**	13.2.2	**13.3.1**	13.3.2	**13.4.1**	13.4.2	13.4.3	13.4.4	13.4.5	13.4.6	13.4.7
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
13.4.8	13.4.9	13.4.10	13.4.11	**13.5.1**	13.5.2	13.5.3	13.5.4	13.5.5	13.5.6	**13.6.1**	13.6.2	13.6.3			
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			

14. COMPETENCE - Operate life-saving appliances

14.1.1	14.1.2	14.1.3	14.1.4	14.1.5	14.1.6	14.1.7	14.1.8	14.1.9	**14.2.1**	14.2.2	14.2.3	14.2.4	14.2.5	14.2.6	14.2.7
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
14.2.8	**14.3.1**	**14.4.1**	**14.5.1**	14.5.2	14.5.3	14.5.4	14.5.5	14.5.6	14.5.7	14.5.8	14.5.9	14.5.10	14.5.11	14.5.12	
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

15. COMPETENCE - Apply medical first aid on board ship

15.1.1	15.1.2	15.1.3	15.1.4	**15.2.1**	15.2.2	**15.3.1**	15.3.2	15.3.3	15.3.4	15.3.5
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

16. COMPETENCE - Monitor compliance with legislative requirements

16.1.1	16.1.2	16.1.3	16.1.4	16.1.5	**16.2.1**	16.2.2	16.2.3	16.2.4	**16.3.1**
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

NB The STCW competence 'Contribute to the safety of personnel and ship' has been incorporated into competences 12-16