

Job Filter:

- Logistic jobs
- Location – All of New Zealand
- Salary > NZ\$ 50,000 per annum.



Supply Chain Manager

Enlighten Talent

Wellington

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

- Improve processes and optimise across the supply chain
- Plan, forecast & resource components globally
- Manage supplier contracts & relationships

About us

Founded over 15 years ago, Times-7 has become a recognised leader in RAIN RFID products and solutions and continues to maintain its position. We achieve this by designing, manufacturing, and distributing fixed RAIN (UHF) RFID reader antennas globally from our premises in Petone, New Zealand. Over 95% of our business is outside of New Zealand. As a high-tech manufacturer, ensuring the flow of critical components and providing information for effective production planning is complex and vital to meeting our business growth objectives.

About the role

As a Supply Chain Manager, you will be responsible for planning, forecasting, and resourcing our components and managing supplier contracts and relationships. You will play a key role in ensuring the flow of critical components aligns with our business growth objectives and our production planning.

You will work closely with our Production Manager, Production Teams, Marketing and Sales Team, Engineering Team, and external partners, including Freight and service providers, Suppliers, and Industry groups and alliances.

You will:

- oversee Materials Requirements Planning
- administer the Sales & Operations Planning related processes
- analyse and optimise the supply chain (cost, lead-time, freight)
- manage supplier contracts and relationships
- provide timely scheduling support for orders and sales prospects
- categorise inventory and report on trends

- ensure materials and suppliers comply with required standards
- proactively identify and resolve problems relating to inventory.

Utilising your strong analysis and planning skills, and sophisticated tools, you'll anticipate the stock needs and optimise our supply chain, ensure no surprises and allow our business to operate smoothly. Your intel on supply and any potential delays will minimise costs and time wastage, making you an integral part of our success.

You will bring :

- minimum of 4 years of experience in analysis -supply chain focused/ production planning experience preferred.
- an analytical mindset with a familiarity of stock optimisation and reporting tools.
- experience in negotiating effective supplier contracts and relationships.
- high EQ and Impressive stakeholder management skills.
- the ability to work collaboratively with a dynamic and diverse team.

You may currently be a Supply Chain Manager/ Planner or Analyst or work as a Category Manager/Owner responsible for purchasing stock. If you are in a role that involves complex analysis, planning and purchasing whilst managing relationships with suppliers, we'd love to hear from you.

About you

At TIMES-7, we value outcome-focused individuals with great attention to detail. You will be a team player with proven analytical and planning skills and sound written and oral communication skills. You will also be customer-focused and curious, with a strong desire to learn about TIMES-7 products, our customers and partners, and our industry. A tertiary qualification is preferred but not mandatory, and relevant industry certifications and qualifications are advantageous.

In return for your skills and experience, you will join a globally recognised leader in RAIN RFID products and solutions and have the opportunity to contribute to process improvement and optimisation across the supply chain. You will have the chance to work in a dynamic and exciting industry with a team of like-minded individuals passionate about their work.



Branch Operations Manager

Advance Electrical Wholesalers

Paraparaumu, Wellington

Management - Store (Retail & Consumer Products)

Full time

About the role

The Branch Operations Manager oversees the engine-room of our Kāpiti branch. We're

looking for a strong people leader with experience selecting, developing and growing a high performing team.

Day to day this role is responsible for:

- Overseeing branch internal operations
- Leading and developing a team of 5 branch employees
- Building strong, trusted relationships with our customers and suppliers
- Optimising our systems and processes so they are as efficient as possible
- Working closely with our sales team to effortlessly deliver great service
- Liaising with our Support Office team about invoicing, payroll etc - involvement in positive company process changes
- Working closely with the Branch Manager to achieve the branch objectives.

About you

You'll be someone with a natural affinity for people and process. Advance prides itself on fostering a culture of inclusion and belonging, whether it's with our people, our suppliers or our customers.

We are looking for someone with:

- A natural talent for streamlining and optimising systems
- Experience and a love for first rate customer service
- An affinity with tech and systems
- Commercial smarts and experience owning performance outcomes
- Exceptional communication skills on all fronts

We're most focused on hiring someone who has what it takes to lead our team and branch on a journey of optimisation and growth.

Benefits of being part of the Advance team are:

- Private health insurance
- Flexibility to learn and grow in your role and within the company
- Fun social events
- Becoming part of our company and local electrical community

Applicants for this position should have NZ residency or a valid NZ work visa. A current and clean full drivers' license is desirable.



Logistics and Dispatch Co-ordinator

Euro Corporation

Otara, Auckland

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Full time

\$70,000 – \$80,000 per year

Logistics and Dispatch Co-Ordinator

Euro Corporation

Otara, Auckland

Euro Corporation, a New Zealand owned, and operated company is a market leader across the rural, steel, concrete, residential and broader construction industries. Our core focus aims to provide outstanding customer service, innovative technology, and the delivery of superior product quality.

We are recruiting for a Logistics and Dispatch Coordinator to join our despatch department at our Head Office in Otara. This role's primary function is to plan, book, and manage the transportation of product within our New Zealand branches for our Summit Steel and Wire and Complete Reinforcing business units, as well as overseeing container import logistics.

This involves working closely with our freight forwarder and transport providers to ensure vessel details and timings reflect internal dates in our Companies internal system.

As part of the team, you will have the opportunity to learn and develop your skills in Procurement, Demand Planning, Sustainability and Quality.

About the Job:

- Organise stock transfers within New Zealand
- Management of stock
- Overseeing logistic functions and communication with suppliers & freight companies
- Proactively liaise with cross-functional teams
- Prepare various operational reports
- Resolution of customer enquiries

About you:

- Ability to prioritise your workload and to work under pressure
- Strong communication skills (oral and written)
- Ability to Multi-task and problem solve
- Good analytical and decision-making skills
- Computer literacy
- High level of accuracy and attention to detail

- Ability to liaise with people at all levels of the organisation, internal and external
 - You must be process-driven with an eye for detail - a great fit if you have a background in stores, inventory, logistics or despatch
 - Experience with ERP software & MS Office suite is essential
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Logistics and Operations Co-ordinator

RobLawMax Recruitment

Wellington Central, Wellington

Import/Export & Customs (Manufacturing, Transport & Logistics)

Full time

\$80k - \$100k p.a. + Flexibility around family

Logistics & Operations Co-ordinator!

This is a logistics role within a family owned import and distribution business that supplies premium products to businesses in Australasia from a mix of owned and contract warehousing.

You'll be working with a passionate group of sales oriented people. Our business is all about buying and selling products to meet the needs of manufacturers while providing an exceptional standard of logistics service so we can achieve high customer satisfaction.

This is a fast paced company, always evolving, updating and improving. With broad and varied activities - no one day will be the same!

Tasks include:

Procurement of inbound (some outbound) sea freight & airfreight services, arranging customs & quarantine clearances & associated formalities, completing internal company administration relating to the imported products, and securing optimal local warehousing and delivery solutions throughout Australia & NZ.

Working with our sales and customer services team to ensure we order product in a timely manner and ship it to the right place at the right time (with an optimal cost structure).

You will need to have a combination of experience and aptitude to enable you to:

- Understand the logistics industry (Incoterms, concepts, contacts within the industry).
- Negotiate with freight forwarders & shipping agents, warehouses and local logistics providers.
- Interact with suppliers and manage stock.

Suitable applicants will be able to demonstrate:

- High quality customer services skills when interacting with clients.
- Sales & commercial acumen with strong problem solving ability.
- Understanding of Australian and NZ geography and how to move products in the most efficient and cost effective manner.
- Strong IT skills with proficiency in EXCEL and logistics systems
- This a is a great opportunity to work in a fun industry in a passionate team.

You will be rewarded with a great salary and positive team environment. Flexible hours and family friendly options possible.



Supply and Logistics - Lead

SKY TV

Auckland CBD, Auckland

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

TE TŪRANGA I THE ROLE:

Connecting Kiwi to the sport and entertainment they love is the name of the game for us at Sky and we've been doing it for over 30 years. We're transforming the way we work by becoming a people centered, adaptive organisation that listens and responds to what customers, and our crew, tell us matters most.

As the **Supply & Logistics Lead** you'll be responsible for establishing world-class standards in supply and logistics for Sky New Zealand.

You can see the position description by copying and pasting this into your browser: bit.ly/3Tr3dsH

KO NGĀ ARONGA I THE KEY AREAS OF FOCUS WILL BE:

As the Supply & Logistics lead, you'll take a leadership role in evaluating and reviewing the current status of logistics, freight, warehousing, equipment repair workshop, systems and process within Sky New Zealand Supply Chain.

You will create and implement new concepts (immediate and long-term) for process, technological and other supply and logistics improvements that will ultimately reduce operating cost as well as improving our capability in serving our customers.

NGĀ PŪKENGĀ ME NGĀ WHEAKO I WHAT YOU WILL BRING:

You have 10 – 15 years' experience in Supply Chain and have in-depth knowledge of the Australian and New Zealand Customs rules and regulations.

You have a clear understanding of the principles of back-of-house design, systems, processes and technologies, alongside quality and auditing programmes.

Experience in strategic orientation, with proven examples of previously negotiating competing demands into an executed plan that meets commercial and customer interests.

KO WAI MĀTOU I ABOUT SKY:

We're developing and releasing new cutting-edge products and services and if you decide to join our team now – your voice and ideas will contribute to the development and execution of our new world.

We know that a diverse workforce is a strength that enables businesses, including ours, to better understand and serve customers, the community, attract top talent and innovate successfully. At Sky we're embracing te ao Māori, diversity and inclusion and value different perspectives and lived experiences.

KO NGĀ HUANGA I WHATS IN IT FOR YOU?

You'll join a team that's passionate about building a collaborative and inclusive culture where our people do their best work. On top of that you'll have a supportive team relentlessly focused on our customer experience.

To support your wellbeing and whānau commitments, you'll be able to access hybrid working, lots of corporate discounts including gym membership at the YMCA, with worksites in Mt Wellington and the City, Southern Cross health insurance and did we mention free Sky subscription?

TONO MAI I WE ENCOURAGE YOU TO APPLY...

If you're feeling like you have the qualities for this exciting role, but you don't exactly match the requirements, we encourage you to apply any way. We have lots of different personalities on our team, from quiet and detail-oriented to outspoken big-picture thinkers. Great teams need lots of different players. Bring your authentic self and we will go from there.

ME PĒHEA TE TONO I HOW TO APPLY:

Please apply through SEEK. You must have the right to work in New Zealand or hold a valid work visa for at least 12 months from date of joining Sky.

HUI-Ā-ATAATA I VIDEO INTERVIEWING :

As part of the Sky NZ recruitment process, once we have reviewed your application we may ask you to complete an online assessment and a video interview. Our online assessments help give our candidates the opportunity to demonstrate their unique strengths and characteristics, which are relevant for the role, in an objective and unbiased way. Our video interview then provides you with the opportunity to tell us more about yourself while learning more about Sky and your potential role in our organisation.

We understand traditional recruitment processes may be limiting for some individuals. At Sky, we aim to support all candidates with particular needs, so please reach out to discuss options for reasonable adjustments when invited to the next stage of our recruitment process by e-mailing Sky jobs on jobs@sky.co.nz.



Logistics Coordinator

Aquatec Fluid Systems

Sydenham, Canterbury

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Full time

About Us

Aquatec Fluid Systems are leading Water Innovation Partners to the water and waste water industries. We provide turnkey systems for a wide range of environmental sewerage & water infrastructure solutions, including large scale developments, councils, water authorities and extensive retail and channel partners.

About the Position:

As the Logistics Coordinator you will assist our New Zealand team by providing high quality warehouse management, in receiving, collating and dispatching project related items to site, stock management of inventory and consumable items along with some preassembly of goods.

Some of your primary tasks would include:

- Receiving all inwards goods in accordance with Aquatec procedures
- Manage all external freight requirements;
- Loading vehicles with goods to go on site;
- Receipting Purchase Orders;
- Maintaining inventory stock levels;
- Maintaining warehouse cleanliness ensuring all stock is kept in an orderly manner;

About You:

We are looking for someone who has:

- Good attention to detail;
- Excellent communication skills (written, listening, and verbal);
- Good computer skills;
- Current drivers licence;
- The ability to learn quickly and who is self-motivated;
- Prior experience in the water/wastewater or plumbing industry (an advantage);
- Warehouse experience; and
- Current Forklift licence.

In addition to the above you will be a natural team player who is easily able to collaborate with others.

At Aquatec, we offer a friendly and supportive environment, promoting collaboration, innovation, and excellence. We offer ongoing career development and reward exceptional work.

Inventory and Logistics Controller

EVNEX

Christchurch Central, Canterbury

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

About the Company:

At Evnex, we design, build and install smart electric vehicle charging systems. We believe that EVs should be charged from green, low-cost electricity, and our New Zealand-built chargers and software platform are paving the way for this future. Electrified transport is becoming a large part of the future of our decarbonisation and we'd love you to be a part of it!

The role:

As our Inventory and Logistics Controller, your primary function will be to carry out a range of warehouse tasks from inward goods to dispatch, whilst also supporting our wider production team to assemble and test our electric vehicle charging stations.

Key responsibilities and skills:

- Careful attention to detail.
- Experience and a good understanding of inventory management systems and the ability to investigate issues.
- The ability to learn new tasks quickly.
- A reliable work ethic.
- Contribute positively to the team culture and embrace the company's core values by demonstrating authenticity, fun, excellent customer service and an aptitude for growth.
- Participate and engage in an active health and safety culture.

Your tasks will include:

- Inwards Goods, receipting and inspecting goods to meet quality requirements.
- Warehouse stock management, arranging stock to ensure FIFO is followed and replenishment of production cell stock levels.
- Outbound Goods, ensuring orders are dispatched in a timely and cost-effective manner.
- Return of goods for service and warranty purposes.
- Inventory Management including Cycle Counting and adjustments to correct cost centres.
- Light assembly and testing support where required.
- Quality checking components and finished product to make sure it meets requirements.

You may be a good fit if you can demonstrate the following:

- Demonstrable experience with warehousing, light assembly and manufacturing work.
- A willing and flexible, 'can do' attitude to get stuck in wherever you're needed.
- A positive and motivated demeanour.

Why work at Evnex?

- Work in a dynamic, comfortable, open-plan environment, right at the coal face of where our product is designed and assembled.
- Join a supportive, values-based organisation.

If you meet the above requirements, please get in touch! You must also have a permanent right to work in New Zealand. We cannot promise to respond to applicants that do not meet these criteria.

Logistics Administrator

Stellar Recruitment

Palmerston North Central, Manawatu

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

\$75,000 - \$90,000

About the Company:

- Respected business who actively promote their ethical values
- Exclusive dealers for the most respected truck brands
- Investing heavily in their CRM and utilising technology for commercial gain.

About the Role:

- Liaise closely with the sales and aftersales team to follow through action plans
- Thoroughly check stock for damage
- Arrange purchase orders and pre-book work required on vehicles
- Pick-up and drop-off vehicles.

About the Person:

- Strong administration and communication skills
- Ideally a Class 4 licence
- Familiarity with logistics.

About the Opportunity:

- \$75,000 - \$90,000 dependent on experience
- Fantastic opportunity to work in an exciting and fast-paced heavy automotive environment
- Full medical insurance for you and the family!

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Export Coordinator

Eclipse Recruitment Ltd

Avondale, Auckland

Import/Export & Customs (Manufacturing, Transport & Logistics)

Full time

Flexible depending on experience

Our client is a well established family owned business This innovative and unique business imports and exports non perishable foods, alcohol and merchandise into the Pacific Islands. The company is expanding and the demand for products continues at a rapid rate.

The role:

As Export Coordinator you will be responsible for ensuring for ensuring the smooth running overall export process and documentation flow.

Your role will be key to the success of the company and will include:

- Preparation and coordination of export and customs documentation for shipments; MPI AP E Cert & E Dec's
- Coordinate overall import/export processes and documentation flow to ensure supply chain runs smoothly
- Build & Maintain relationships with domestic and international supply chain partners
- Coordination of the freight and shipping process with external providers to provide the best customer service to customers and clients
- Distributor/Customer liason

This is a detailed and time bound role that would suit someone that has had experience in the exporting world. FMCG industry experience would be an advantage.

About you:

We are looking for someone who has

- High attention to detail
- Ability to plan, adjust and hit deadlines
- Strong communication skills
- Exceptional relationship building ability
- The ability to work well under pressure

The team is small and have a great bond, they are all invested in the overall company's growth and success and are excited for this person to join their team. With the company's growth, there is opportunity for career advancement if desired.

This is a full time Monday to Friday role.

Remuneration is \$60,000-\$80,000 depending on experience.

Logistics Coordinator

Team Orange Limited

Palmerston North Central, Manawatu

Road Transport (Manufacturing, Transport & Logistics)

Full time

Our Client is one of New Zealand's most successful Truck dealerships with branches throughout the North Island.

The purpose of this role is to support the sales department in the planning and controlling of stock by managing stock movement, including identifying and arranging for work to be carried out on vehicles.

To be successful in applying for this role you will need;

- To be organised and methodical
- A great eye for detail
- To be clean, tidy and professional
- Experience in a similar role

This role will keep you busy and interested with several key tasks including;

New vehicles

When new vehicles arrive at the dealership ensure the following are carried out:

- Check and report for damage.
- Check and report for any shortages.
- Check and remove all documentation and tools from vehicle and secure in storage area.
- Liaise with Sales Coordinator to Issue stock numbers and attach to windscreen, plus fit ID tag to Key ring.
- Liaise with Sales Coordinator to understand action plans and flow charts for processing of vehicle through workshop.
- Deliver truck for body work or for spraying. Ensure the work required is carried out in a timely manner and report any delays to the Dealer Principal.
- Prior to delivery ensure all legal documentation and certificates are issued and attached to the vehicle as required, ensure all handbooks and warranties are filled out and are ready for the purchaser to sign.

Used Vehicles

- On arrival at premises check for damage and shortages and ensure COF is no older than 30 days, RUC are current, and Registration is current.
- Ensure stock numbers are issued and fitted to the windscreen, fit ID tag to key ring.
- Discuss with Sales team work to be carried out.
- Liaise with Sales personnel to create an Action Plan and flow charts for processing of the vehicle through the dealership.
- Arrange quotes and issue purchase orders for agreed repairs.
- Prepare spec sheets as required.

Stock Vehicles

- Ensure Vehicles are yard ready at all times.

- Ensure vehicles are started twice weekly.
 - Ensure window cards are in trucks and are accurate.
 - Ensure COF/ safety check certs are in all vehicles.
 - Ensure vehicles have adequate fuel at all times.
 - Report to Dealer Principal any defects noticed on a regular basis.
 - Ensure stock is arranged on the lot in a professional manner and the minimum amount of vehicles are removed from the lot at anytime.
 - Ensure the vehicles are kept locked and the keys are kept in the approved area at all times.
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Supply and Logistics Manager

Griffin's Foods Limited

Wiri, Auckland

Management (Manufacturing, Transport & Logistics)

Full time

- Want to join NZ's largest snack food manufacturer in a period of growth?
- Looking for a career defining opportunity in an iconic kiwi company?
- Keen to lead companywide strategy setting across both supply and logistics?

We're looking for an engaging and driven supply and logistics professional keen to join us in the pivotal role of **Supply and Logistics Manager**, reporting to our Operations and Supply Chain Director. This full time, permanent leadership role sits within our Senior Management Group and will be working across our three Auckland based sites (mainly at our two manufacturing plants located in South Auckland - Wiri and Papakura – but with some time spent at our Head Office in Ellerslie).

Here at Griffin's Snacks, we are internationally owned but locally operated and proudly produce many iconic and much-loved kiwi brands, including Griffin's, ETA, Nice'n'Natural, and Huntley & Palmers, for both the local and export markets. We're on the hunt for an inspiring, collaborative leader who takes a hands-on approach (enjoying spending time in plants and warehouses with the team!), has excellent stakeholder management skills and thrives on working cross functionally.

You'll be responsible for production / material planning and S&OP/IBP (integrated business planning) processes, ensuring that the business has leading edge processes and systems, allowing relevant analysis and subsequent decisions on the rolling 18-month demand and

capacity plan. In addition, you'll also be leading our warehousing and distribution-network, including the effective management of third-party providers.

What you'll be responsible for:

- Leading, engaging and inspiring a team of approx. 9 direct reports (within supply and logistics, across three sites)
- Setting and delivering budgeted numbers across the entire supply chain
- Creating and driving the strategic long-term planning for distribution and logistics networks
- Managing third party providers, including conducting performance reviews and recommending any changes/ improvement initiatives
- Providing insights to the business regarding demand/operational performance and customer delivery, including communicating cross functionally on all relevant parameters
- Leading the development of annual warehousing and distribution strategies, driving warehousing process changes, improvements and organisational readiness
- Ensuring on-time component of DIFOT and effective logistics operations across the network (internal and 3PL), including warehouse processes and systems, order picking efficiencies/accuracy, stock control and damages
- Stock management, including ensuring the storage of finished goods, raw and packing materials
- Driving ongoing enhancement of our S&OP / IBP process, aligned to our business strategies and maturity
- Managing stakeholder expectations on improvements and risks/opportunities
- Customer engagement, ensuring alignment in KPIs alongside visibility of supply and improvements

What you'll bring to the role?

- 5+ years in a senior management role within supply chain or business management (ideally within FMCG!)
- Tertiary qualification, ideally within Supply Chain, Sales or Operations
- Proven leadership experience at a senior level – you lead from the front, have experience driving culture change & inspire your team
- Proven experience managing warehouses and/or 3PLs
- Effective communication and coaching skills across all levels and functions – you take people on the journey!
- Strong business acumen, with the ability to flex between the data and detail to the bigger, strategic picture
- Demonstrated ability to influence, drive change and negotiate where needed
- Accountability – you own your decisions and results and can be counted on to do what you say you will!
- Considered decision making and solutions-focused approach

What can you expect in return? A supportive working environment (with plenty of snacks on hand!) where you'll feel engaged and valued, career growth and mentoring opportunities and a focus on health and wellness to make your workplace more enjoyable!



Linehaul Logistics Coordinator - Train Build

KiwiRail

Waltham, Canterbury

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

Company description:

KiwiRail Ltd

Job description:

- Come and join one of NZ fastest growing organisation
- Permanent role located in Waltham, Christchurch.
- Includes penal rates and on-site parking

We currently have an excellent opportunity for a Logistics Coordinator to join our Train Build Team at our Christchurch office. This role is part of a high performing team that thrives on results and achieves this through continuity of knowledge within a diverse and vibrant working environment.

Ko te āheinga kei a tātou: The opportunity we have:

KiwiRail plays a critical role in New Zealand's freight and supply chain industries. We offer a wide range of services to our Domestic, IMEX and Bulk customers which includes moving over a third of export goods across Aotearoa. We rely on our talented team to keep us running smoothly - and that's where you come in!

This is a great opportunity if you are passionate about joining the exciting and complex world of KiwiRail. As part of the logistics team, you will be fully trained into the fast paced and busy role that works closely with our operational and customer service teams to coordinate shunt movements, provide key documentation to operational staff and to update our operating system with critical information.

Your key accountabilities will be:

- Building of mainline shunts, out-bound freight trains and passenger trains
- Maintain timely and accurate data in our operating system

- Seeking and providing operational information to field staff in a timely and effective manner
- Work closely with key stakeholders and provide clear and concise communication via multiple channels
- Commitment to KiwiRail's Zero Harm strategy

This role works on a 24/7 rotating roster, including nights, weekend shifts and public holidays as required. There is an opportunity for flexible working arrangements for specified shifts.

He aha ngā pukenga e rapu ana tātou: What skills are we looking for:

- Proven work experience in assessing customer and stakeholder needs and planning
- Logistics, Shipping or Transport is preferred but not essential
- Be a good multi-tasker and work well in a busy environment
- Enjoy analysing and interpreting information to solve problems with an eye for detail
- Have excellent communication and interpersonal skills to contribute to a truly collaborative team culture
- Be comfortable using multiple systems and have a good basic understanding of Microsoft Excel

Your Benefits:

- You'll be entitled to continuous training
- Penalty rates for working outside normal hours.
- Discounted travel on train & ferry services.
- 5 weeks annual leave
- Be part of our Staff Welfare Trust and get discounts to healthcare for you and your family.
- Discounted holiday homes around New Zealand.
- Being part of a dynamic and fun team with a passion for rail's role in New Zealand.

If you love working in a role where you will be empowered to think laterally and can drive situations and influence outcomes, then apply online now and let this role be the talking point of your CV!



Inventory Analyst

Foodstuffs North Island Ltd

Wiri, Auckland

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

\$60,000 – \$66,000 per year

About the role

We have an exciting role at our Controlled Temperature Distribution Centre as an Inventory Analyst. In this role you will complete analysis and set up of storage locations, set up of new items and new suppliers. You will help deliver our slotting strategy and work on continuous improvement of our quality impacts to customers from our Supply Chain.

Your day-to-day tasks will include:

- Responsible for maintaining the Stock & Inventory accuracy levels across the DC
- Perform schedule Stock takes and quality assurance (QA) checks accurately in a required time framework.
- Perform Cancel pick counts and Cycle Counts, including pick slots and reserve counts.
- Investigating all stock and Inventory variances in WMS and SAP.
- Maintaining good warehouse practices to minimise damages.
- Processing vender returns in SAP and WMS.
- Investigate and process store return's physically and virtually.
- Looking after Inwards goods queries, receiving, CPQ etc.
- Process and investigate store claims in SAP and WMS.
- Slotting New Lines into DC.
- Review slotting opportunities to reduce errors by operational teams and minimise damages.
- Replenishment settings for existing lines to improve first pick compliance.
- Review and complete store claims including data entry for analysis.
- Assisting with training of WMS systems as they relate to inventory control for new team members.

About you

- A minimum of 2 years' experience in a DC/ warehouse environment
- Outstanding SAP & WMS process understanding and high degree of technical skill with Microsoft Excel
- Preferably a good understanding of BI tools and reporting.
- Strong organisational skills to manage multiple priorities and complete data inputs or updates accurately and in a timely manner
- Able to think on your feet and be responsive in a fast-paced environment where speed and quality are equally important
- Be a trusted contributor to the Inventory team and influence slotting decision-making for the best business outcomes
- Ideally you will have experience working in an FMCG environment
- Comfortable working in temperatures of 2-3 degrees down to -22 degrees in our freezer.

The salary range for this role is \$60,000 to \$66,000 per year plus company benefits

About us

We're proud to have a focus on Diversity & Inclusion here at Foodies and welcome applications from you all regardless of who you are or what you do. We welcome courageous behaviour, encourage togetherness, inspire our people to be their best selves in our Foodies whānau, but most importantly we celebrate our people - our taonga, every day for being uniquely them.



Operations & Supply Chain Manager

PN Personnel

Palmerston North Central, Manawatu

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

Noske Rail has a wealth of experience in design, manufacture, maintenance and overhaul of passenger car and locomotive HVAC equipment. With a strong long-term company history going back several decades, everything they do is geared to building an extraordinary business delivering extraordinary outcomes. Their people are the key to their success, and they are excited to be offering this opportunity to join their Palmerston North based team.

Reporting to the General Manager, the Operations & Supply Chain Manager will be responsible for effectively managing the supply chain and procurement of parts and raw materials for both the New Zealand and Australian operations. This is a hands-on leadership position with the potential for this role to be part of the senior management team, and if you have drive and ambition an opportunity to accelerate your career even further could be an option for your future.

Key responsibilities:

- Manage the supply chain in an efficient and cost-effective manner including the delivery of all spare parts and equipment to customers
- Procurement of parts and raw materials
- Manage all freight movements and costs, and the sale of spare parts
- Develop and maintain strong relationships
- Promote and participate in all Lean initiatives
- Provide leadership and guidance to ensure your team are working effectively and efficiently

Skills and experience we are looking for:

- Strong understanding of supply chain management including forecasting, planning, procurement, and freighting
- A thorough understanding of ERP functionality and the ability to use inventory management systems
- Experience working in a manufacturing environment is ideal but not essential
- Effective leadership skills, with the ability to motivate and manage a team
- Previous experience working with either SAP or Microsoft BC is ideal but not essential
- Computer savvy
- Strong planning, decision-making and execution skills

Over many decades Noske Rail have created a positive culture and they are extremely proud of this. They employ a great bunch of people who are genuine, loyal and it is a work environment where the team all look out for one another. So, if you want to make a positive career move then apply today.



Export Co-ordinator

New Zealand Nutritionals (2015) Ltd

Christchurch Central, Canterbury

Import/Export & Customs (Manufacturing, Transport & Logistics)

Full time

\$60,000 – \$70,000 per year

Company Focus

We are a leading health food manufacturer based in Christchurch, a family owned and operated business operating for 45+ years.

We are looking for a dedicated individual to oversee the production process and coordinates all activities to ensure enough resources on hand. They can plan workers' schedules, estimate costs and prepare budgets to ensure workflow meets required deadlines.

The Role

- Research and preparation of market entry requirements (OMAR).
- Preparation and coordination of Export and Customs documentation for shipments e.g. MPI AP E Cert & E Dec's
- Liaise with the Operations and Imports teams to ensure that any potential issues are raised ahead of time.
- Maintain standard operating procedures and provide suggestions to improve processes
- Support new partnerships and distribution arrangements
- Contribute to cost analysis and KPI tracking.
- Answer telephone & email inquiries
- Manage distributors sales targets
- Work with the research team to prepare formulas for new contract product enquires from clients
- Prepare costings and quote clients on new products and jobs
- Handle distribution of in-house brands
- Manage all freight and logistics for export orders and communicate deliveries dates to clients.

What you need:

- An exceptional eye for detail
- Administration superpower
- Incredibly well organized
- Excellent verbal and written communication skills
- The ability to process data/information and make recommendations.
- A good head for numbers
- Best in class customer service mindset

- Tech-savvy
-

Logistic & Purchasing Manager

Ash Air

Hamilton Central, Waikato

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

We're looking for a Logistic & Purchasing Manager to join our Hamilton team!

Ash Air is market leader in the supply and service of air and gas compressors, blowers and vacuum solutions. With 11 locations nationwide the focus of the company is to supply strong technical support and professional levels of service to a diverse client base.

The scope of work:

The Logistic & Purchasing Manager support General Manager to create a stable logistics & purchasing base to ensure sustainable profitable growth. Working alongside with suppliers and management to make sure stock integrity is achieved and understanding requirements of customers to ensure the correct quality of parts is procured.

Ideal experience and attributes:

- TFO accreditation
- 5 years' experience of purchasing & stock control in Engineering background
- Health & Safety in Logistical operations
- Computer skills and history with inventory management software
- Excellent communication skills in English both written and spoken
- Excellent time management with the ability to prioritize and solve problems
- Possess strength of character
- Demonstrate excellent people leadership skills
- Ensuring the team continue to develop of their skills and knowledge and empowering teams to achieve their full potential
- Strong relationship building skills
- Performance measurement through KPI measurement and active management of achievement
- A strong focus on continuous improvement
- Ability to lift and move heavy items, with good level of fitness
- Someone committed to building their career with us

We offer:

- A competitive remuneration package, including medical insurance

- A challenge. This is a position that requires dedication and tenacity
- A genuine interest in your personal development and work health
- Support and empowerment for you to effect positive change in the way we do things and make us better at what we do
- Hours are Monday to Friday, 8am to 4.30pm, work location: Hamilton
- A fun and challenging place to work and grow

About Ash Air

Ash Air started out as a hire company in 1979. We soon realized a need in New Zealand for a company that specialized in uncompromising service and quality products. By the mid 1980's we were building oil flooded screw compressors for the New Zealand market. Through organic and acquisition growth we soon became the largest company in New Zealand specializing in the compressed air and vacuum service and supply industry.

Today, we are part of a global group who are world leaders in compressed air, and we are proud of our dedication to our customers operational longevity by offering sustainable products and services that sit in line with our passion for energy efficiency and your business well-being. More than 9,300 businesses all over New Zealand trust us to set-up, upgrade, and look after their compressed air and vacuum systems.

Our people are our strength. Here at Ash Air, we welcome and encourage applications from people with a diverse variety of experiences, backgrounds, and identities. We are committed to equality of opportunity and encourage a committed, responsible, and conscientious person to apply to join our supportive and dedicated team.



Logistics & Supplies Manager for Taupō based in Taupō

Electoral Commission

Taupo Central, Waikato

Other (Manufacturing, Transport & Logistics)

Full time

\$80,000 - \$80,000

About the role | Mō tēnei tūranga mahi

As the Electoral Commission continues to grow in the lead up to the 2023 General Election, we have fixed term opportunities for Logistics and Supplies Managers (LSM), based in numerous locations across the motu. These roles are interesting and varied where no two days

are the same. Take the opportunity to be part of and contribute to the delivery of an event that is important *for all New Zealanders*.

The primary responsibility of the LSM is to plan and execute the packing, delivery, and the return to headquarters of equipment and supplies required to deliver voting services across the electorate for the 2023 General Election.

The targeted start date for this role is 22 May 2023 for a fixed term of approximately six months.

About the Electoral Commission | Te Kaitiaki Take Kōwhiri

Confidence in a free, fair, and secret voting system is at the heart of any democracy.

In Aotearoa New Zealand this is something we almost take for granted. But it relies on the integrity of our electoral process, and at the Electoral Commission safeguarding trust and confidence in this process is central to everything we do.

Here's your chance to contribute to New Zealand's democracy as part of a team who will deliver voting services to voters in various Electorates. It's an exciting and varied role within a team which is committed, supportive and hands-on.

About you | Mōhou ake

To be successful in this role, you will have excellent planning, communication and people skills. You can work in complex environments where there is a lot going on at one time, working with people from all walks of life. You thrive in the excitement of delivering a national event. You are available to work extended hours including some weekends during busy periods.

What you'll be doing | He aha tāu e mahi ana

- Working closely with the Headquarters team, especially with the Electorate Manager and Recruitment and Rostering Manager
- Developing a detailed and complete logistics plan for the movement of voting materials to and from all voting places
- Plan and set up operational area for the electorate's Logistics and Supplies team (in collaboration with other electorates if in a shared headquarters)
- Implement the electorate plan for the secure movement and storage of voting materials

What you'll need to succeed | Ko ngā mea ka hiahiatia e koe kia angitū

- A relevant tertiary qualification and/or equivalent experience is desired
- High level of computer literacy, including Microsoft Word, Excel, Outlook and the ability to quickly learn election-based IT systems
- Proven experience in logistics and operational support or event management
- High level of planning and organisation skills
- Excellent communication and people skills
- Experience working with people in their communities
- A full New Zealand driver's license

Why join the Electoral Commission?

The Commission is building an inclusive strength focused culture where diversity is encouraged and valued, and we welcome applications from individuals of all backgrounds, orientations and identities. We want to provide a flexible working environment where everyone feels valued and supported. We are happy to discuss what works for you. You will join a team who are here for the right reasons, and we are passionate about what we do.

What's next? | He aha e whai ake nei

You will find a link to the job description below. To apply, please click "Apply now!". You must be legally allowed to work in New Zealand.



Logistics Co-Ordinator - Dealership

KINGS RECRUITMENT LTD

Cloverlea, Manawatu

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

\$75,000 – \$89,999 per year + medical for family

ABOUT THE ROLE

With business booming, on behalf of our client, we are on the hunt for an experienced Logistics Co-Ordinator to be the Group Logistics Manager's right-hand person. The role is varied with wide exposure across the business; you will be supporting the sales department in the planning and controlling of stock, stock movement, identifying and arranging for work to be carried out on vehicles. From New, Used, to Stock Vehicles no day will be the same.

- Receiving new stock
- Purchase orders and pre-book work
- Arrange COFs and other compliances.
- Maintain stock movement between dealers and suppliers.
- Liaise closely with the sales and after sales team to follow through on vehicle action plans.
- Use the computer network and dealer management system to maintain information.
- Pick up and drop off vehicles (if you have class 2 or 4 licenses - ideal not essential)

WHATS IN IT FOR YOU

- **Great salary**
- **6 monthly pay reviews**
- **Full medical for yourself and family**
- **Awesome environment with planned events and regular BBQs**

ABOUT YOU:

You will have a Customer Service focus and the ability to provide administration support to a high level with functional use of Excel. Knowledge in logistics/distribution within the automotive industry will be highly regarded.

- Solid administration experience (within a dealership environment preferred but not essential)
- Impeccable time management and attention to detail skills coupled with clear written and verbal communication skills is important.
- High level of personal presentation and professional image
- Proven ability to work as part of a team, contribute ideas and knowledge share
- Class 2 license, or the want to get one ideal

ABOUT THE COMPANY

With more than 30 years within the New Zealand market our client offers some of the most reliable and economical trucks, tippers and curtainsiders available. They are a household name and leader in their field providing seamless sales and support for operators across a wide range of industries.



SUPER USER – TIER 1

DHL Supply Chain (NZ) Ltd
Auckland Airport, Auckland

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Would you like to become part of the world's most international company in the world? With a global network in over 220 countries and territories, At DHL Supply Chain we create competitive advantages for our customers through customised warehousing and transportation services. We combine our global scale with local expertise and sector experience. Every day we connect people, improving their lives.

When you work with us you'll find that we deliver results; without compromising on respect. At DHL, we know our people are our strength and hire talented people from all backgrounds. We work hard to make sure a career with DHL is as satisfying and successful as it can be. Our culture is focused on personal commitment – to our customers, to each other, to our communities and to the environment.

The Super User position has come about due to growth at our Airpark Site and will report directly to the General Manager - Operations. This role is responsible for providing project support, testing and delivery of successful operational activities and projects at Airpark Site.

You will be supporting projects within dynamic and swiftly growing sectors; you will be a supporting partner who will partner with stakeholders to driver of initiatives that will define the shape of New Zealand's most exciting industries. You will be working with the customer and stakeholders of all levels to deliver projects on time and within budget.

IN THIS JOB YOU WILL BE:

- Application of DePICT project management methodology when completing assigned tasks and processes.
- Problem solve Manhattan WMOS operational issues and apply corrective actions to avoid repeat incidents occurring
- Seek opportunities to improve operational productivity from WMOS functionality
- Assist in training operational users to a higher level of WMOS user competency
- Actively participate in the Super U business Cohort and present Case studies to improve total business productivity through the advanced use of Manhattan WMOS functionality
- Fulfillment of tasks to set standards and instructions as provided by relevant managers
- Draft work instructions that accurately reflect the agency SOP's and procedures during project or migrations.
- Report task progress to all stakeholders and support the production of a well-structured Communications Plan
- Ensure that all required project documentation is completed to quality standards, kept up to date, available throughout the project and maintained in the Project Management system.
- Support in the application of the ACT change management methodology and approach.
- Identify and be aware of different stakeholder's impact on the project to achieve business benefits.

WHAT YOU'LL BRING TO THE ROLE?

- At least 2-5 years' experience in logistics or supply chain related business.
- Prior knowledge and understanding of Manhattan WMOS
- Excellent written and verbal communication skills with the ability to work with multiple levels
- Knowledge of DePICT methodologies would be preferred but not essential as training will be provided.
- Great interpersonal skills, including the ability to influence others
- Excellent organizational skills (including time management and prioritization)
- Advanced PC skills with the full range of Microsoft Office applications
- Attention to detail (including good numeracy skills)

WHAT'S IN IT FOR YOU?

- Join a well-established and stable organisation

- A great opportunity to make your mark in a growing and essential industry, DHL Supply Chain offers amazing career development (both locally and globally)
- Grow as much as you want to grow – with a variety of learning opportunities, and access to one of the most innovative and comprehensive “Certified International Specialist” training programmes in the world
- Attractive salary, Monday to Friday role
- Employee Assistance Programme available
- You’ll be part of a highly engaged diverse team of passionate people and experiences
- Access to a fast moving and innovative supply chain technology
- Work for a company who is committed to Living Responsibility which means not only adhering to ethical standards and norms but also social commitment and responsibility towards the environment
- Opportunity to participate in initiatives such as our Women's Network and environmental initiative
- A supportive work environment where excellent work is rewarded.

If you're a team player with can do attitude, apply now!

Operations and Supply Chain Manager

Anew

Auckland CBD, Auckland

Management (Manufacturing, Transport & Logistics)

Full time

Anew® is a problem-solving company and single-use bottles are a problem. We created a circular water bottle, and end-to-end packaging company to help solve it. Small choices can lead to meaningful changes. Let's make the world anew.

Position Title: Operations Manager

Job Description:

We are seeking an experienced Operations Manager with a strong background in inventory management, supply chain management, and freight management. The successful candidate will have 5+ years of relevant experience, preferably in the fast-moving consumer goods (FMCG) industry with local and export experience.

Responsibilities:

- Oversee and manage the efficient running of the operations including procurement, forecasting, planning, inventory management, warehousing and assembly through to delivery to the customers.
- Manage and optimise warehousing, freight, and transport across the business operations.
- Ensure that inventory levels are maintained in accordance with customer demand.
- Develop and maintain strong relationships with suppliers, freight forwarders, and other key partners to ensure the smooth flow of goods.
- Analyse data to identify trends and opportunities for improvement in areas such as inventory turnover, stock accuracy, and delivery times.

- Work closely with other departments, such as sales and finance, to ensure that customer requirements are met.
- Continuously improve processes and systems to increase efficiency and reduce costs.
- Provide leadership and guidance to the operations team to ensure that they are working effectively and efficiently.
- Manage the logistics of international market opportunities.
- General day to day problem solving and implementation of new projects and systems

Requirements:

- 5+ years of relevant experience in operations management, preferably in the FMCG industry.
- Proficient at inventory management and the ability to seamlessly use inventory management systems.
- Strong understanding of supply chain management, including forecasting, planning, and procurement.
- Strong understanding of freight management, including experience with shipping, customs clearance, and documentation.
- Excellent communication and interpersonal skills, with the ability to build strong relationships with internal and external stakeholders.
- Strong leadership skills, with the ability to motivate and manage a team effectively.
- Ability to analyse data and identify opportunities for improvement.
- Experience using 'unleashed' inventory software is ideal but not a necessity.

If you are a results-driven individual with a passion for operations management and are looking for a role in an innovative company tackling plastic waste, we encourage you to apply for this exciting opportunity.



TFE hotels

Finance/Logistics Officer - Hotels

TFE Hotels

Auckland CBD, Auckland

Other (Hospitality & Tourism)

Full time

Finance/Logistics Officer

Full time, hotel based

- Extensive additional leave benefits, generous competitive salary!
- Fabulous supportive culture

- International accommodation discounts worldwide in TFE properties
- Family & Friends Hotel Discounts
- Reward and recognition incentives
- An amazing launch pad to where-ever you want to go!

We're looking for a mover and a shaker to seamlessly keep our back-of-house humming in our Auckland properties.

You're the expert when it comes to taking care of business with a smile, and you'll likely have worked in hotels in the past - in similar roles.

There's nothing you can't turn your hand to, ensuring smooth passage of daily logistics.

You're nimble, good-humoured, but no-nonsense... in a refreshingly down-to-earth way. So are we.

We're all on a first name basis and we know there's nothing we can't achieve when we work together as a team.

Does this sound like your kind of place? We've got a seat with your name on it.

You move fast, think faster and rarely break a sweat under pressure, whether working your magic as a financial demigod/goddess (invoicing, cost coding, batching, stock-takes, receivables – yep, the fun stuff!). All while keeping everyone happy – that includes vendors, contractors, teammates and, because everything runs smoothly, hotel guests.

It's why we want you on our team at TFE Hotels. We're going places and we value people who wake up with a positive mindset, roll up their sleeves and make the most of whatever comes your way.

We want you to help run the show and in return, we promise TFE will be yours to make.

Life at TFE is brimming with possibility. We're the only international hotel group headquartered in Sydney, and we're looking for passionate people ready to dive in and move with us. Today, we have six brands, with 73 hotels, in five countries... and we're not stopping there, with 20 new hotels underway and more in the pipeline. Everyone at TFE is invited to take ownership and help shape our future. If you're authentic, flexible and talented, you'll find more than you expected, and we'll support you every step of the way.



Freight Customer Services

Star Personnel Ltd
Parnell, Auckland

Freight/Cargo Forwarding (Manufacturing, Transport & Logistics)

Full time

\$70,000 - \$84,999

The company:

Our clients are busier than ever and growing! They strive to create a great team culture and ensure their people are reaching their full potential.

The Role:

As part of the busy Customer Services team you will be looking after some of the biggest key clients. Utilizing both your Import and Export knowledge, you will be responsible for :

- Client liaison
- Order placement to overseas origin offices
- Bookings
- Monitoring the importation of goods, right through to delivery to the final customer
- Providing order status updates to clients
- Updating rates, costings and quotes when required
- Client visits

Requirements for the role:

You will have previous experience in a customer services role in freight forwarding with Import Operations or Sales Support backgrounds also being considered, along with the below:

- Excellent communication and problem solving skills
- A passion for customer service

Remuneration:

The salary will be dependent on your previous experience and skills, however my client will pay up to \$85k for the right candidate.



Branch Operations Manager

Advance Electrical Wholesalers

Paraparaumu, Wellington

Management - Store (Retail & Consumer Products)

Full time

About the role

The Branch Operations Manager oversees the engine-room of our Kāpiti branch. We're looking for a strong people leader with experience selecting, developing and growing a high performing team.

Day to day this role is responsible for:

- Overseeing branch internal operations
- Leading and developing a team of 5 branch employees
- Building strong, trusted relationships with our customers and suppliers
- Optimising our systems and processes so they are as efficient as possible
- Working closely with our sales team to effortlessly deliver great service
- Liaising with our Support Office team about invoicing, payroll etc - involvement in positive company process changes
- Working closely with the Branch Manager to achieve the branch objectives.

About you

You'll be someone with a natural affinity for people and process. Advance prides itself on fostering a culture of inclusion and belonging, whether it's with our people, our suppliers or our customers.

We are looking for someone with:

- A natural talent for streamlining and optimising systems
- Experience and a love for first rate customer service
- An affinity with tech and systems
- Commercial smarts and experience owning performance outcomes
- Exceptional communication skills on all fronts

We're most focused on hiring someone who has what it takes to lead our team and branch on a journey of optimisation and growth.

Benefits of being part of the Advance team are:

- Private health insurance
- Flexibility to learn and grow in your role and within the company
- Fun social events
- Becoming part of our company and local electrical community

Applicants for this position should have NZ residency or a valid NZ work visa. A current and clean full drivers' license is desirable.

Become a key part of our team - apply now to Cherie via this link
<https://aew.bamboohr.com/careers/76?source=aWQ9OA%3D%3D>

Advance Electrical Wholesalers is 100% locally owned and operated.

Our primary focus is the supply of goods and services to the electrical trade.

We have six branches in the Lower North Island. Manawatu, Kapiti, Lower Hutt, Upper Hutt, Wellington and Porirua.

We are part of the national independent electrical suppliers group Powerbase.

Advance has a strong reputation for providing high quality professional customer service. Our strength is having great staff.



Parts Supervisor - Wellington

Scania NZ

Wellington Central, Wellington

Automotive Trades (Trades & Services)

Full time

What we can offer you

- Subsidised Medical Insurance
- A dynamic and inclusive work culture
- Be part of the bigger picture - a company with a focus on digitalisation, autonomous vehicles, electrification and sustainability
- A company that is growing with potential for career progression

What you will do

The purpose of the role is to lead and mentor the team, manage and develop the parts business in a cost efficient and profitable way, ensuring customers' needs are met.

Key accountabilities will involve

- Building, developing and sustaining customer relationships
- Integrating the parts team within the Aftersales environment

- Ensuring the team is focused on driving business
- Working with the Branch Manager to deliver efficient and effective stock management
- Ensure accuracy of documentation and that systems & procedures are maintained

Who you are

Your excellent communication and interpersonal skills will help you to drive positive business outcomes. Your leadership and mentoring abilities will ensure a great team environment.

Previous experience within the Heavy Vehicle or Automotive industry within a parts/stock/warehouse environment. You will have a good understanding of product/service requirements for vehicle preparation, manufacturing and import processes. You will have demonstrated stakeholder management and above all be people focused - you strive to deliver positive business outcomes and solutions for our customers.

Life at Scania

From small beginnings in Sweden over 130 years ago, we're excited to say that Scania today, is one of the world's most recognised and respected commercial vehicle brands.

Our focus is on sustainable transport solutions, and here at Scania New Zealand, we work together as a team to come up with solutions, tailor-made for our challenging New Zealand roads.

We offer a dynamic and fun work environment, with a friendly, family culture. Our people are innovative, determined, and share team spirit. They ask questions like "why?" or "what if?" and go beyond what's easy or expected. In return, we are strong on coaching and personal development, which allows people to grow within the company.

Now's a great time to come on board Scania NZ, as we pioneer an exciting new era in transportation, made for New Zealand.

Apply Now!

If you think you're ready to drive your own career, then "**Apply Now**" and submit your CV. For additional information, you can [email careers@scania.co.nz](mailto:email_careers@scania.co.nz) to learn more about this opportunity.

You need to be a New Zealand / Australian citizen, a permanent resident or hold valid working rights to apply for this role.

Formal offer of employment is subject to standard pre-employment checks including medical and other background checks.

As an equal opportunity employer, supporting workplace diversity, we encourage applications from people of all backgrounds, genders and cultural heritages.

PORT (Ships) AGENT

Inchcape Mckay Shipping Ltd

Tauranga Central, Bay of Plenty

Rail & Maritime Transport (Manufacturing, Transport & Logistics)

Full time

Permanent, Full-time

ISS McKay provides global strategic maritime, cargo and supply chain solutions to shipowners and operators who span all geographies, market segments, vessels and asset types.

ISS-Mckay, Is looking for a Port Agent with experience to join the team in Tauranga.

Main Responsibilities:

- Arranging vessel programme on the New Zealand coast as specified in key tasks
- Updating systems of vessel requirements/data
- Reporting to Principals on vessel movement etc
- Advising all relevant parties in respect to vessel progress
- To provide efficient agency servicing to Principals requirements for ships calling at New Zealand ports.
- Documentation completed and dispatched/ co-ordination as required by Principals.
- Boarding international cargo & passenger vessels.

Selection criteria:

- Fluent in English – both written and spoken
- Ability to work towards a deadline
- A level of computer literacy
- Candidates must be vaccinated or willing to be vaccinated soonest as this is classified as border work.
- The ideal candidate, must be familiar with Microsoft Outlook, Excel, and Word.
- Must have a drivers license, Must be willing to work weekends as needed
- Ideally some knowledge of ships, ports, or freight work - however not essential. Must be hard working and willing to learn.
- Candidates with a freight/Logistics course/degrees would be preferred.

Benefits:

- Opportunity to work for a global leader
- Career growth & Opportunities

- Supportive team culture
- Attractive remuneration on offer
- Training provided

Candidates must be vaccinated or willing to be vaccinated soonest as this is classified as border work.

All aspects of training will be provided on the job as required.

We will only entertain applications from candidates who are residents , or have requisite work visas and are currently in NZ.

Preference to those who can start at short notice



Logistics Coordinator

NZDF

Whenuapai, Auckland

Pharmaceuticals & Medical Devices (Healthcare & Medical)

Government (Government & Defence)

Full time

\$52,763 - \$66,173 (including 4% superannuation)

Mō te tūnga | About the role

The Logistics Coordinator is primarily responsible for the provision, control, warehousing and management of all medical stores and equipment located in the Force Health Organisation (FHO) at Whenuapai Defence Health Centre (DHC) Base Medical Flight & Medical Store.

Key responsibilities include but are not limited to:

- Development and maintenance of relationships with vendors;
- Raising purchase orders in accordance with current NZDF and GONZ procedures, guidelines and principles for catalogued and non-catalogued items;
- Liaising with internal stakeholders regarding the status of purchase orders; and
- Monitoring vendor delivery performance and initiating follow up

Ngā pūkenga me ngā wheako | Skills and Experience

You are a proficient coordinator who possesses strong people skills. You have experience in coordinating and juggling multiple tasks confidently and efficiently and enjoy working in a varied and fast-paced environment.

Ideally, you will have:

- Intermediate to advanced proficiency in MS Office suite in particular Excel;
- Strong interpersonal/communication skills;
- Experience working in a large complex environment or government agency (advantageous);
- Previous experience working in a coordination/high-volume administration role;
- Excellent written skills possessing attention to detail;
- Confident in collating data and updating internal databases as required;
- Working knowledge of pharmaceuticals or pharmacy technician experience (desired);
and
- Knowledge of related Acts, Standards, Regulations, Codes, and ACC (desired).

Mō mātou | About Us

The Deployable Health Organisation (DHO) is a unit within the Joint Support Group (JSG) and is tasked to command, coordinate, train and manage all collective DHO capability to meet NZDF operational outcomes.

Every hour of every day, 365 days of the year, the New Zealand Defence Force is contributing to the defence, security and well-being of Aotearoa / New Zealand. As a modern, professional military, it is our goal to maintain well-trained, equipped and disciplined armed forces that can react to crisis at short notice.

Nōu te rourou | What's in it for you

NZDF is an inclusive organisation that is open to flexible working arrangements and welcomes applications from people regardless of gender, ethnicity, disability, sexual orientation, age, beliefs/opinions, or family circumstances.

In return for your expertise, dedication and hard work, NZDF is offering remuneration reflective of your experience, along with:

- Great benefits for you and your family.
- Fully funded life cover up to \$300,000.
- Access to holiday accommodation across NZ.
- Discounts Handbook for selected retail, entertainment and service providers.
- 5 weeks annual leave per year.
- Free onsite parking and great nearby amenities.
- Flexible working environment and positive culture.
- Opportunities for career development.

Me pēhea te tuku tonu | How to Apply

To view the Position Description and to Apply, please use the links on this page.

Please note:

- Applicants will be required to undergo a pre-employment drug screening test prior to any offer of employment being made.
- If you are an existing NZDF employee (excluding contractors) you must apply through our Internal Vacancies site, via the HR Toolkit.

Applications close on **Monday 10 April 2023**.

Please note: Applicants must be legally entitled to work in New Zealand (NZ) and be able to obtain and maintain the required level of NZ Government security clearance for the position applied for. The minimum citizenship and residency criteria for security clearances to be granted by the NZ Defence Force are as follows:

Low level Security Clearance

- most preferably a NZ citizen, who **has resided in this country continuously** for at least the last **five years**, OR
- is a citizen of, **and/or has resided continuously** in one or more of the following countries for the last **five years**: either Australia, Canada, NZ, the United Kingdom (UK) or the United States of America (USA); **and** has a background history that is verifiable and can be assessed as appropriate by the NZ Security Intelligence Service (NZSIS) towards a recommendation of suitability for a security clearance at this level.

If you do not m

Terminal Logistics Operator

Port of Tauranga

Tauranga Central, Bay of Plenty

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Port of Tauranga is New Zealand's largest port and international freight gateway. Our Container Terminal based at Sulphur Point offers a 24-hour, seven-day service for ship planning, ship operations, marshalling, on-board stevedoring and reefer services.

We are seeking a logistics extraordinaire to join our highly functional and close-knit team at the Tauranga Container Terminal. This is a diverse role operating across functions such as road, rail and yard operations.

This is a full-time rostered position working an average of 40 hours Monday to Sunday. Flexibility is required as the role includes the coverage of rostered shifts across the Road and Rail departments. This will include nights and weekends. Shifts are typically 8 or 12 hours and rostered days off are a minimum of two in a row.

We anticipate that this particular vacancy will typically cover in the roster Monday, Tuesday, Friday 0930-1800, and Saturday 0600-1400.

The role will undertake day-to-day logistic functions in our Receipt & Delivery department with the aim of achieving the highest possible standards of customer service, safety, and operational efficiency. This includes:

- Accurately and efficiently entering and updating cargo information
- Handling customer enquiries and requests

- Liaising with external parties for cargo clearance and movement such as Transporters, Govt agencies and Shipping Lines
- Yard planning to ensure optimal cargo handling and turn times
- Coordinating the appropriate care of cargo
- Creation of cargo movement plans that ensure cargo is on time to meet export timelines
- Generating work instructions for straddle carriers and other Container Handling Equipment.

It is a varied and exciting customer-facing role which requires an individual who is self-motivated, diligent and organised.

To be successful in your application, you will be:

- An excellent communicator who is positive and approachable;
- An adaptable and innovative problem solver with great attention to detail who is able to work under pressure and prioritise accordingly
- Focused on delivering excellent customer service by dealing with others in a professional and considerate manner;
- Highly computer literate;
- Strongly focused on contributing to a safe operating environment and maximising terminal operating efficiency;
- Confident to work in heavy industrial areas;

Experience in a Port, Rail or logistics environment will also be an advantage, but is not essential.

Who are we?

As New Zealand's largest and most efficient cargo gateway, Port of Tauranga is committed to driving national prosperity and providing superior service to our customers.

We connect New Zealand to the world through the most efficient access to global trade. This means championing innovative supply chain solutions to unlock sustainable economic growth and improve the wellbeing of our community.

Our people enrich our purpose by:

- Taking pride and doing the right thing
- Listening and working together
- Creating better ways
- Having a "safety always" mind-set



Transport Scheduler

Netlogix Limited
Ellerslie, Auckland

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Netlogix is a digital freight management platform helping businesses to simplify their complex freight task. We use smart technology to create sustainable transport solutions that benefit shippers, carriers and our communities.

We're on a mission to disrupt the traditional freight model and are proud industry leaders in the future of freight. With growing operations in New Zealand and Australia, we have ambitions to take our digital platform global, to support more businesses on their journey to making freight movements more efficient.

As part of our growth, we're looking for motivated individuals with a drive for doing things differently and who can adapt to changing conditions as part of a fast-emerging business.

Here's what you could look forward to as a member of the Netlogix team:

- be surrounded by talented individuals in a diverse and inclusive environment
- supported to thrive through a range of rewarding learning experiences
- be empowered to put your best work into action
- birthday leave if you're a permanent employee
- support to ensure you are your best self for work, including free access to an Employee Assistance Programme, access to group discounts on Southern Cross insurance, and free annual flu vaccinations
- competitive remuneration commensurate of skills and experiences

In this role, your primary responsibilities will include:

- Managing the day-to-day transport service demands of the customer sites from receipt of transport orders to delivery of products to end customers using state-of-the-art systems and business processes.
- Liaising with more than 50 contracted carriers to execute the transport orders in efficient and effective manner;
- Outcomes that meet and exceed customer service and value delivery expectations.
- Using excellent judgement and highly developed analytical skills to deliver high quality decisions; and
- Developing and maintaining exceptional relationships with customer operational staff, carriers, and internal staff

We'd prefer you to have:

- A few years of experience in a similar role and knowledge of the road transport industry

- A good knowledge of NZ geography
- Drive and passion to innovate and to learn new ways of doing things.
- Strong analytical and logical mind
- Flexibility and ability to work in a fast paced and changing environment.
- Excellent communication and relationship building skills.

If being part of an innovative, high-growth business excites you, apply for this role with your CV and cover letter today. We look forward to hearing from you!

Applicants must have full NZ working rights.

Operations Coordinator

Professional Traffic Solutions Limited

Hastings Central, Hawkes Bay

Administrative Assistants (Administration & Office Support)

Full time

\$60,000 – \$70,000 per year

Professional Traffic Solutions (ProTraffic) is a traffic management company operating in Gisborne and the Hawkes Bay, founded in 2016. We are passionate about refining what great looks like in an industry that is evolving quickly moving beyond being just about signs and cones. We're talking innovation, technology utilisation and dedicated development for our people with a focus on leadership capability, real career and life building skills that will enable ProTraffic and our people to kick goals.

The Operations Coordinator is a newly developed role that we envisage will be a key player in assisting the business to grow and thrive. You will support the Operational supervisors through administrative and functional duties that will ultimately gift the leaders time to focus on other important work.

Why work with ProTraffic? We are known for having a caring workplace, it's a place where you feel you are more than just a number, and this comes from being a Family owned and operated business. The owners work alongside you, and they truly care about you and want to see you succeed. There is a ton of personality and a good bunch of relatable workmates that strive to get the job done by working together to succeed.

Career progression is absolutely a possibility with us, we have been seeing strong growth resulting in many of our people being promoted into leadership roles within the wider business opening opportunities for emerging leaders to step up,

About you? Experience in the Traffic Management Industry is desirable but not required. Your ability to manage workflows effectively and be an excellent support to the wider team is what success looks like in this role.

Key Attributes/ Skills required:

- High attention to detail

- Excellent communication skills
- Excellent IT skills
- Client relationship skills

You will be motivated, trustworthy, and reliable and can operate at times autonomously. We have purpose built premise, and there are parts of the role that can be done from home . Attention to detail & good time management is imperative as this role incorporates creating quotes and invoices, scheduling/rostering and working with official time sensitive documents. You'll need to know your way around a computer and a tech savvy individual will thrive in this role.

Logistic and Purchasing manager

Beyond Recruitment - Winner - Best Innovation -2018 Global Recruiter Awards

Hamilton Central, Waikato

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Full time

We are working with a global company that has been providing Specific mechanical engineering to customers across New Zealand for over 40 years. We are currently seeking an experienced Logistic & Purchasing Manager to join their team.

About the Company:

Their team of technicians and engineers design, install, and maintain products at the highest level. They offer customized solutions to meet each client's unique needs and focus on energy-efficient and cost-effective solutions to reduce operational costs while improving productivity and reliability. They are committed to delivering excellent customer service and providing support whenever their clients need it.

About the Role:

As the Logistic & Purchasing Manager, you will report directly to the General Manager and be responsible for managing inventory, warehouse & logistic operations, purchasing management and reporting, which is across multiple subsidiaries.

About you:

You will need to be a detail-oriented and organized individual, with the ability to manage and maintain biosecurity activities in accordance with TFO (MPI) guidelines.

Your role will be critical in ensuring the efficient and effective management of the company's inventory and warehouse operations, while maintaining high levels of customer satisfaction. You will manage a team of warehouse staff and ensure that all processes are followed in accordance with company policies and procedures. You will also liaise with suppliers to and manage inventory levels and co-ordinate delivery schedules.

Essential Background, Skills & Experience:

- Strong experience in purchasing and stock control,
- Excellent understanding of Health & Safety principles and practices in logistical operations.
- Strong computer skills and a proven track record of using inventory management software effectively.
- TFO (MPI) accredited.
- A background technical discipline or working with engineering products would be highly advantageous,
- MYOB EXO and SAP experience would be great, but not essential.

If you have a proven track record of success in a similar role, we encourage you to apply for this exciting opportunity. This is a chance to work for a well-established company and be part of a supportive team. They offer a competitive salary package and a comprehensive benefits package, along with the opportunity to work in a well-recognised global business.



Supply Chain Coordinator

Azelis New Zealand

Auckland CBD, Auckland

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

As a leading global innovation service provider in the specialty chemicals and food ingredients industry, we are committed to creating value for principals and customers whilst providing a great work environment and career opportunities.

Azelis has 3,800 employees across 63 countries worldwide. We work with around 2,300 principals to provide a diverse range of innovative products/services to 59,000+ customers with 35,000 products.

Our industry-dedicated sales teams have specialist product and application knowledge, combined with business know-how, enabling us to add value in all business relationships.

We're always looking to add new talent to our team and encourage and support the personal and professional growth of all employees.

Specialties include:

Life Sciences: Personal Care, Home Care & Industrial Cleaning, Pharma & Healthcare, Food & Nutrition, Animal Nutrition, Agricultural & Environmental

Industrial Chemicals: CASE, Rubber & Plastic Additives, Textiles, Leather & Paper

At Azelis, our partnerships with customers and principals remains at the heart of our activities. As a leading global innovation service provider, our entrepreneurial approach to doing business is reflected in our can-do attitude.

Across our network of more than 60 application laboratories, our award-winning staff help develop formulations and provide technical guidance along the customers' product development process. We combine a global market reach with a local footprint to offer a reliable, integrated and unique digital service to customers and attractive business opportunities to principals.

Striving to create a positive impact on the environment and communities around the world, we are rated EcoVadis Platinum. Azelis is a leader in sustainability. We aim to provide effective, sustainable, and reliable solutions.

The Opportunity:

We have an exciting opportunity for a logistics junior or administrator to take the next step and join our busy Auckland Supply Chain team providing a service to the wider Azelis business in the areas of: Order Management, Management of costs, Forecasting, Planning and Stock Control

Accurate data management and effective communication are key requirements to becoming a valued member of the team. We operate a hybrid working model so we need to be in-touch and up-to-speed with all inventory requirements.

Main Accountabilities Include:

- Order Management by way of Purchasing (creation, placing, follow up)
Payments (prepayment, letter of credit)
Receipt & Costing
- Supply Chain Planning (optimizes planning for product supply, done in conjunction with relevant Industry Managers)
- Management of Sea and Air Freight orders
- Working with nominated Freight Forwarders for customs clearance and delivery
- MRP (Material Requirement Planning) & Sales Forecast management
- Maintaining data accuracy within AX and CRM
- Provide accurate and timely order shipment costings
- Coordinating with local and foreign suppliers
- Management of ageing and expired stock
- Claim management and resolution
- Managing detention and demurrage

This role is based in Auckland and reports directly to the Supply Chain Supervisor.

To be considered for this role you will require:

- Proficient in Windows Suite including Excel to Intermediate, AX and CRM experience preferred.
- Detail oriented and organized
- Fluent in English
- Excellent written and verbal communication skills
- Delivery of qualitative and reliable output
- Hands-on mentality and proactive attitude

- Easily adapt to changing environment and responsibilities based upon organizational needs.

Azelis New Zealand currently offers a hybrid work option along with a performance based bonus, personal and medical insurance and long-service leave.



Supply Chain Analyst

Oceania Dairy Ltd

Glenavy, Canterbury

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

We are looking for a motivated S&OP Business Analyst to join a high achieving and ambitious team. The nature of the role requires a professional who is dynamic, enthusiastic, responsible and has an engaged attitude, be a self-starter with great motivation and enthusiasm, can work independently and also in a team environment.

This role is required to closely monitor and study the business operation, provide strategic advice to managers, in order to help solve problems and to continuously improve efficiency. The role is responsible for the planning and end to end supply chain planning. The S&OP Business Analyst is also responsible for the development & implementation of Policies & Procedures that support these functions.

To be successful in this role you will have:

- Bilingual required (Fluent Mandarin & English speaking and writing).
- University Degree required, food technology or SCM relevant major preferred.
- Production planning or material/inv. management related experience in Dairy & or FMCG Industry preferred.
- Proficient Microsoft Excel skills
- Strong organizational and communication skills.
- Target-oriented, ability to multi-task and prioritize tasks with strict deadlines.
- Independent learning capability.
- High level of computer literacy and data processing skills.
- An ability to work collaboratively and relate well to a diverse workforce.
- Using logic and reasoning to identify solutions to problems.
- Demonstrate personal time management skills.

Minimum hours of work: 40 hours per week. Monday - Friday.

Salary Range for this position is \$70 - 85k

About Oceania

ODL is owned by the Yili Group who have a vision to be recognised as a world class health food provider. Yili is currently ranked 5th in Rabobank's global dairy top 20 report and is China's number one producer of dairy products. We focus on empowerment, diversity and continuous learning. We have great people working in a great place making the great products.

Located between the graceful foothills of the Waimate region on our West, with the Pacific Ocean to the East, Oceania Dairy provides a picturesque setting to spend your "day in the office" away from traffic jams and road-cones. Relocating to this area will offer you the opportunity to explore the South Island, being based at the gateway to the Southern Lakes, with plenty of recreational opportunities. There are three nearby towns to choose from to set-up home, with house and land prices that don't make your eyes water.

If you are a motivated individual who thrives in a fast-paced environment and brings a whole lot of curiosity, we would love to hear from you!



Logistics Scheduler

HW Richardson Group

Whangarei Central, Northland

Production, Planning & Scheduling (Manufacturing, Transport & Logistics) Full time

Allied Petroleum

What do we offer?

- Competitive salary based on the candidate's skills and experience
- Employee discounts
- Fully subsidised health insurance after 12 months service
- Training and development
- Staff referral scheme
- Long service benefits

As fuel distributors, Allied Petroleum has been committed to steadfast service and strong relationships since our beginning. As part of the wider HW Richardson Group of Companies, we believe you never run out on your mates, your community, or your country.

Allied Petroleum specialises in delivering diesel fuel, 91 and 95 to a wide range of customers. We offer bulk diesel delivery to farms, vineyards, rural contractors, civil contractors, mines, quarries, factories, transport companies and even large ports.

We are currently seeking a Logistics scheduler to join our Whangarei Logistics Team!

We are looking for a solution focused, logical thinker to work in our well-structured team, based in Whangarei in this full-time position. We plan fuel deliveries for our drivers based in five areas North Island wide. We are the link between our customers and our drivers to ensure our fleet is run efficiently and smoothly while providing excellent service.

To be successful for the role ideally, you'll be able to demonstrate:

- the ability to adapt to change and calmly find solutions
- excellent communication and organisation skills
- good Computer Skills
- great at multitasking
- enjoy working with numbers

We are looking for someone who is punctual, reliable, and flexible, who has the ability to contribute and succeed in a team environment. We would welcome someone with new energy and fresh thinking to apply!



Linehaul Logistics Coordinator - Stow

KiwiRail

Waltham, Canterbury

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

Company description:

KiwiRail Ltd

Job description:

Could YOU be our next superstar we are looking for to start their Rail Career and become part of our One Winning Team?

Here at KiwiRail we empower our people to shine. We are looking for passionate go-getters that want to be part of our team and are hungry to learn and develop their career. We have a permanent role available in our Linehaul Logistics Coordinator - Stow team based in our contemporary Christchurch office.

Te whiwhinga mahi - The Opportunity

Working from our Christchurch office in Waltham, this is a great opportunity for a candidate who is passionate about joining the exciting and complex world of Rail with NZ market leader in logistics solutions.

As part of the Stow team, you will be fully trained into the fast paced and busy role of coordinating the allocation of customer freight (tonnage) as booked whilst liaising closely with internal stakeholders, seeking, and providing operational information to field staff in a timely and effective manner and monitoring mainline freight trains running within the system plus auditing system information and reporting on any changes as required.

It's a high performing team that thrives on results and achieves this through continuity of knowledge within a diverse and vibrant working environment that is led by a very flexible and supportive Manager.

Please note that this position involves shift work on a 24/7 rotating roster, meaning that you will need to have the ability to work nights, weekend shifts and public holidays as required.

He aha ngā pukenga e rapu ana tatou - What skills are we looking for?

- Proven work experience in assessing customer's needs and planning
- (Logistics, Shipping or Transport is preferred but not essential)
- Be a good multi-tasker and work well under pressure
- Enjoy analysing and interpreting information to solve problems with an eye for detail
- Have excellent communication and interpersonal skills to contribute to a truly collaborative team culture
- Be comfortable using multiple systems and have a good basic understanding of Microsoft Excel

Your Benefits:

- Competitive remuneration and excellent penal rates
- Commitment to continued learning and development
- Access to discounted travel, health insurance & holiday houses across NZ as part of our Staff Welfare Trust
- Career progression opportunities and long-term employment.
- Access to the Employee Assistance Programme (EAP)
- Study Grants for employees and Scholarships for children of employees.
- KiwiRail Networking Groups
- Retail and Service discounts

About KiwiRail:

KiwiRail is New Zealand's national railway, employing around 4,200 talented people in a wide range of business functions. Our teams are responsible for maintaining 4,000 kilometres of rail corridor, bridges, tunnels, viaducts, overhead wires, signals, and level crossings. Our team is like a family; we love what we do, and we thrive in this busy and upbeat environment.

KiwiRail is committed to an inclusive, flexible, and supportive workplace where everyone can feel valued, respected, and have equal opportunity to succeed. We encourage applications from people of all ages, genders, sexual orientation, personalities, ethnicities, abilities, and cultures.

If you are ready to make a difference within a progressive organisation that encourages forward thinking and recognises success, then we would like to hear from you.

TEAMRECRUITMENT



Connecting People with
Careers in Freight &
Supply Chain Logistics
for over 25 years...



Transport Coordinator

Team Recruitment

Auckland Airport, Auckland

Import/Export & Customs (Manufacturing, Transport & Logistics)

Full time

NZD65000 - NZD70000 per annum

About the Company: A medium sized global freight forwarding company that is very successful in providing excellent service across the supply chain.

About the Role: We are currently seeking a Transport Coordinator to coordinate and manage FCL, LCL and Airfreight deliveries. You will work closely with the Operations and Customs team to ensure a seamless process.

Duties include:

- Organising deliveries, creating transport bookings both internally and externally.
- Ensuring all correct documentation including delivery orders are distributed to transport providers.
- Liaising with shipping lines, transport companies, clients and colleagues.

Skills:

- Ideally 1-2 years freight forwarding or transport experience
- Excellent communication skills both written and verbal
- Team player

This is a great opportunity to join this family friendly team, offering great support and culture. Are you interested in hearing more? send your resume through to SCR -Rosalee-

Fitisemanu

How to apply? The first step is to apply online via this job ad. If possible, please submit your CV in Microsoft Word. Some FACTS about Team Recruitment... • We've been matching people with careers in Freight and Supply Chain Logistics for over 27 years! • 79% of our jobs are filled with people from our existing network • Our consultants have an average of 15 years' recruiting experience • Over half of our team have worked in F&SCL... so we get it!



Supply Chain Coordinator

Azelis New Zealand

Auckland CBD, Auckland

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

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opportunities to principals.

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This role is based in Auckland and reports directly to the Supply Chain Supervisor.

To be considered for this role you will require:

- Proficient in Windows Suite including Excel to Intermediate, AX and CRM experience preferred.
- Detail oriented and organized
- Fluent in English
- Excellent written and verbal communication skills
- Delivery of qualitative and reliable output
- Hands-on mentality and proactive attitude
- Easily adapt to changing environment and responsibilities based upon organizational needs.

Azelis New Zealand currently offers a hybrid work option along with a performance based bonus, personal and medical insurance and long-service leave.



wētāFX

Purchasing & Logistics Officer

Wētā FX

Miramar, Wellington

Records Management & Document Control (Administration & Office Support)

Full time

The Opportunity

The Purchasing & Logistics team are currently looking for a candidates to fill a full time role within the department. The Purchasing & Logistics team are part of the IT Department and are responsible for procurement activities across the wider business.

The team works with the business to procure cutting-edge VXF equipment, applications and tools to support Oscar-winning productions.

Responsibilities:

- Provide guidance to the business to ensure adherence to procurement and finance policy and process
- Ensure security and legal requirements and other obligations are met in all procurement activity

- Work with internal customers and vendors/resellers to ensure products and services are delivered in full, on time, on budget and as specified
- Procure for the business a diverse range of goods & services, from Yak belly hair to cameras, VFX rendering software, IT & data centre equipment and everything in between
- Manage the day to day relationship with suppliers and internal stakeholders
- Manage processes to track procurement spend against project/show budgets
- Track, update and proactively manage expiring services, e.g. software licensing and subscriptions, support and maintenance. Work with the business to ensure renewals are completed to ensure continuity of licensing and support
- Provide logistical support to shows when crew are on location
- Accurate record keeping within a purchasing/inventory management tool
- Lifecycle management of equipment, tools and software

Skills & Knowledge:

- Strong written & verbal communication skills
- Strong time management and organisational skills
- Ability to manage multiple priorities
- Adaptable in a dynamic environment
- Proficient with MS Office products suite
- Negotiation, influencing and stakeholder management abilities
- Ability to identify issues and areas for improvement through analysis
- Prior Purchasing knowledge/experience not essential for the right candidate

At Wētā FX we celebrate our diversity and believe in creating an environment where all our crew feel welcomed, respected, supported and appreciated. We define ourselves by the quality of our work, and we're striving to build a workplace experience that's second to none. Here at Wētā FX we value open minds and encourage our crew to be themselves.

Logistics Assistant

Hella-New Zealand Limited

Waihi, Waikato

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Full time

Pacesetter. Passionate. Together. HELLA is a listed, internationally positioned automotive supplier operating under the umbrella brand FORVIA. Within this de facto group, HELLA stands for high-performance lighting technology and automotive electronics. At the same time, the Company covers a broad service and product portfolio for the spare parts and workshop business as well as for manufacturers of special-purpose vehicles with its Lifecycle Solutions business group. HELLA has around 36,000 employees at more than 125 locations worldwide and generated consolidated sales of € 6.3 billion in the fiscal year 2021/2022.

YOUR TASKS

- Continuously track, manage changes and optimize the execution of a production plan in clearly defined contexts
- Supporting production planning in a production operation, focused on attaining the required production output within specified resource constraints

Warehousing

- Put away of incoming materials
- Creation & confirmation of Transfer orders for all material movements
- Refilling of SMT component storage towers
- Stocktaking (yearly)

SMT Pre-Production

- Create & print Production Order documentation.
- Kitting - Pick BOM materials for Production Order.
- Perform Feeder setup for SMT Placement machines.
- Continuously track, manage changes and optimize the execution of a production plan in clearly defined contexts
- Track plan fulfillment incl. checks regarding material availability, production scheduling, order release, material reservation and production deadlines
- Supporting production planning related exception handling and error correction especially within ERP system
- Identifies the causes that could lead to the delay of specific deliveries, find viable solutions and informs the sales scheduler
- Alignment with material management, production and sales planning reviewing customer orders, production capabilities and material availability
- Supporting the special needs for SOP and EOP products
- Assurance and maintenance of master data accuracy and performance measurements (KPIs)
- Plan production and schedule production sequences, using the ERP system especially considering lead times, shipping dates, sales forecasts, customer orders as well as backorders
- Evaluation of capacity loads for production lines in clearly defined contexts
- Involvement in optimization projects concerning production planning processes

YOUR QUALIFICATIONS

- Professional education or special diploma
- A relevant qualification in Logistics and/or Planning is an advantage
- Experience with SAP or equivalent ERP system

- Experience of 2 years in Warehousing and/or Planning

WHAT WE OFFER

- Working for the 7th biggest automotive supplier globally – global networks and ample opportunities
- A full on-site canteen
- Free parking
- Discounted health insurance with Southern Cross
- Ongoing growth and professional development
- Career progression opportunities and long-term employment
- The opportunity to work on innovative and ground-breaking technology
- Focus on health, safety and diversity and inclusion
- Access to the Employee Assistance Programme (EAP)
- Annual flu vaccinations and health checks
- Additional parental leave entitlement
- A supportive and friendly work environment

Please note that we can only accept applications from individuals who have full working rights in New Zealand.

Logistics Manager

Private Advertiser

Mount Wellington, Auckland

Management (Manufacturing, Transport & Logistics)

We have an opportunity for an exceptional Logistics Manager on a full-time basis. This is a permanent position working at our site in Mount Wellington. We are a very big part of the food industry and to be successful for this role, you will have:

The question is are you ready to take the leap and say yes to this great opportunity?

The right person is ready to take their skills and experience to the next level, bring fresh perspective and create a working environment that motivates a team to bring their best to the table.

If you believe you have relevant skills and experience and the ability to lead from the front, we want to hear from you.

Responsibilities include:

- Coordinating and managing the warehousing function safely and cost effectively
- Overseeing performance of direct reports and their teams (using effective performance management tools in collaboration with HR) ensuring correct processes are followed and staff work in a safe and efficient manner.
- Lead role in Warehouse safety
- Inventory control

- Minimising waste and ensuring traceability is maintained at a high level.
- Ensure capacity levels are maintained at an appropriate level to ensure customer service delivery is not impacted and to provide the highest level of customer service.
- Ensure all MPI/Technical and compliance requirements are met.
- Ensure that pick productivity is maintained to or above the required standard with regular feedback to internal and external stakeholders on progress and issues.
- Management of Warehouse equipment in a cost-effective manner - This includes assisting with tender processes and negotiating contracts.
- Ensure various compliance training for all staff is up to date.
- Ensure the Quality standards for the warehouse are reviewed constantly and followed.

Who we are looking for:

- Solutions focused - You'll be able to demonstrate success in leading peak performance within a high-volume warehouse environment;
- Experience within the food Industry will be advantageous;
- Degree qualified preferably
- We need you to be able to be a confident decision maker and communicator who can effectively liaise with all stake holders including our customers, suppliers and transport companies;
- You'll have outstanding time management and organisational skills, coupled with a genuine willingness to include others as you work towards a common goal.
- You'll also need to be fit to carry out tasks including lifting heavy items as part of the job.
- An ability to set a high-performing team environment, develop staff and build strong relationships
- Experience in Warehouse Management, including importing and exporting compliance, ideally within the FMCG industry
- You will need to have a good level of business acumen
- Must have experience in continuous improvement projects and/or lean manufacturing
- Have excellent understanding of business data and how to forecast and track progress and report on projects/KPIs
- Excellent verbal and written communication skills with high attention to detail
- Fantastic problem solving ability
- Strong planning and has great organisation skills

What is on offer for your efforts:

- A great salary for an awesome job
- Car
- Free onsite parking is included;
- Life Insurance policies
- Discount on products;
- You'll be invited to participate in regular fun team events!

Logistics & Inventory Coordinator

NetYourJob

Maungaturoto, Northland

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics) Full time

Maungaturoto, Full Time, Warehouse

Please Quote Reference Number 91060

- **Varied role in an established family owned business**
- **Fantastic working environment with a great team culture**
- **Become a valued member of our team**

If you're looking for a fast-paced work life with variation and room to grow in a dynamic family owned business, you've come to the right place!

An opportunity has become available for a **Logistics & Inventory Coordinator** to join our growing team in picturesque Maungaturoto Northland.

In this role you will be responsible for fulfilling customers orders from receipting of goods into the warehouse through to pick, pack, dispatch and delivery. Duties include, but are not limited to:

- Manage the Inwards Goods process
- Stock location management
- Pick, Pack and Dispatch customers orders
- Cyclic stocktake as required
- Streamline processes and create efficiencies
- Replenish picking bays
- Maintain a clean and tidy warehouse
- Assisting with production as required including machine operation
- Other duties which may be required in the day to day running of the business

We're a small tight-knit team so you must be flexible, reliable and adaptable to changing priorities to help out wherever necessary.

The successful candidate will be someone with initiative and drive who is results-driven and focused on process improvement. You must be able to remain motivated and productivity-focused regardless of your surroundings, as you may be required to work independently or within a quiet setting. You'll also be customer orientated with previous warehousing / logistics / distribution experience and a good level of physical fitness.

Other essential skills and attributes include:

- Good listening skills
- Diplomatic, patient and attentive
- Clear thinker
- Able to work under pressure
- Good organisational skills
- Time conscious and disciplined
- Goal orientated and results driven with a high level of initiative
- Tenacity of purpose
- The ability to solve problems and handle surprises calmly

- Closing ability
- Adaptable and able to switch between tasks
- Ability to focus on solutions not problems
- Positive, can-do attitude and willingness to roll up your sleeves and help out where required

As part of our team, you'll enjoy:

- Attractive remuneration (aligned with experience)
- Professional development assistance
- A supportive team environment in an established family owned business



- **Imports Supply Coordinator**

- Mitre 10
- Rodney & North Shore, Auckland
- Import/Export & Customs (Manufacturing, Transport & Logistics)

Mitre 10 (New Zealand) Limited [link removed] have been a part of New Zealand's home improvement culture since 1974. An award-winning success story, we delight our customers with our home improvement, garden and trade offer.

We are on the lookout for an **Imports Supply Coordinator** to join our Imports team based at our Albany Support Centre. This fantastic role, within a high performing, supportive team, will see you take responsibility for the efficient and cost-effective supply of product, utilising best practice processes to purchase, import and distribute a portfolio of directly imported products.

Reporting to the Imports Supply Manager, you will be involved in:

- Costing incoming new and existing product
- Forecasting demand and purchasing
- Seasonal indent purchasing
- Importation, receipting and order processing
- Working closely with suppliers, category managers and freight forwarders
- Administration and maintenance of supplier, article and shipping data in SAP.

This is an intermediate role that requires at least 2-3 years relevant experience in quoting and costing products, overseas purchasing, shipping and importing, distributing within a retail network and a familiarity with demand forecasting. A strong background in international freight exposure would also be favourable and previous exposure to SAP would be highly regarded, particularly MRP.

To be successful you will need to be extremely accurate, have excellent attention to detail, strong organisational skills, good interpersonal skills, a proven ability to work autonomously under pressure and to meet deadlines through your excellent prioritisation skills.

This role offers the opportunity to work on Auckland's North Shore where the culture is second to none. You will be part of a positive, fast paced environment that is stimulating and enjoyable to work in. We are a team moving forward and that is a result of our motivated, skilled team members. There is an attractive remuneration package for this role, generous staff buying privileges, life insurance, discounted medical insurance, birthday day off, flexible working add more.

Sounds like your next role? Hit apply and get your application in soonest to avoid disappointment as these roles don't come about often.



Media Logistics Coordinator

DISCOVERY NZ LIMITED

Auckland CBD, Auckland

Other (Advertising, Arts & Media)

Full time

Overview

Warner Bros. Discovery NZ is looking for a Logistics/Library support person to join the Operations team as a Media Logistics Coordinator. This role is based in Auckland and is responsible for coordinating delivery of video files for ThreeNow and our free to air channels Three, Bravo, eden, Rush and HGTV, managing the delivery of programmes to captioning vendors, and offering some technical support when called upon. The role requires someone with excellent attention to detail, great customer service and a can-do attitude.

Responsibilities

- Creation and management of Weekly Programme Trackers
- Maintenance and Traffic of All Media Files Required for Digital Delivery
- Coordinate On-Premise stored media for Linear and Digital
- Assist VOD Operators and Digital teams with first level Support
- Coordinate video files and requests for Captioning and AD process
- Additional Tasks as requested from Senior Supervisor Media Logistics.
-

Qualities Required

- Knowledge of the television industry.
- Understanding of scheduling and traffic processes, industry and environment.
- Video editing skills.
- Computer literate and able to learn new systems quickly.
- Relationship building skills.
- Manages time and resources effectively, very organized.
- Solves difficult problems through probing and analysis to reach effective solutions.
- Open to exploring different ideas, options and opportunities to further business objectives.
- Attention to detail - highly accurate.
- Able to work under time pressure and meet deadlines.
- Is aware and understands the strategic business goals, both on an individual and team level, and how these relate to overall company objectives.
- Listens effectively in order to understand others viewpoints.
- Explains information, concepts, ideas or instructions clearly, in both written and verbal form.

Why Warner Bros. Discovery?

Aside from competitive salaries, great colleagues and an exciting work environment, we recognise that there's more to work than just pay. Here a few of our amazing incentives:

- A generous bonus scheme
- Free income protection, trauma and life insurances
- Three additional balance days per year
- Birthday leave
- Parental leave topped up to full salary for the first 18 weeks.

If this sounds like you, apply today!

About us

At WBD, we create the world's greatest content across film, television, sports, news and games. And creating the world's greatest content means having the world's greatest team. That's defined not only by the

work we produce, but also by the way we get that work done - our Guiding Principles. [link removed]

Supply Chain Consultant

TM Insight Operations Pty Ltd

Auckland CBD, Auckland

Strategy & Planning (Consulting & Strategy)

Full time

\$95,000 – \$130,000 per year

About the Job

Join our Supply Chain team and be part of a company that creates the digital and operational solutions of tomorrow to make businesses go further in a fast-growing world.

Your Opportunity

We are looking for talented individuals to join our New Zealand team, based in Auckland, as we continue growing and assisting our clients with their business transformations.

Your Impact

- Managing and manipulating data and articulating data insights
- Following processes in building data sets and the supporting slideware
- Structuring business cases to communicate cost, value and efficiency drivers
- Engaging and developing strong working relationships with senior internal and external stakeholders
- Conceptualising and modelling supply solution alternatives to agreed client requirements

About You

Like our best performers, you will be self-sufficient, articulate, possess clear communication skills as well as good financial and business acumen. In addition to this, you enjoy working in a diverse and challenging environment, where your problem-solving and interpersonal skills will be key to your success.

You have 5 or more years of experience in a blue-chip corporate, medium sized business or management consulting environment with a qualification in either Engineering, Finance, Business or Commerce.

Experience in Power BI, SQL or Tableau will be highly regarded, as well as previous Supply Chain projects, operations or planning experience. Exposure to working through the delivery of major Supply Chain projects is also favourable.

What's On Offer

- Competitive salary plus incentives
- Flexible hybrid workplace
- Paid Parental and Partner Leave
- Learning and talent development programs including study assistance
- Active social clubs, Employee Assistance Program, and more

About Us

TMX is Asia-Pacific's leading business transformation consultancy, specialising in Supply Chain, Property and Project Management solutions. Our team of more than 200 industry specialists with diverse backgrounds and experience, has designed and delivered some of the world's most advanced and sophisticated supply chain transformations.

Our Commitment

We have a Great Place to Work certification in Australia, New Zealand, Singapore and Vietnam. We are respectful, acknowledge diversity, and we recognise the potential and contribution of everyone. People who learn and grow thrive in our business, sharing in our success.

Our Approach

Our culture is the foundation of our business and is built on trust, integrity, and a whole lot of fun. We see our values as our path to success and in line with our 'People First' value, we collaborate with each other and our clients as a team to achieve successful project outcomes.

Recruitment Agencies

We have a Preferred Supplier List of trusted partners to assist us when required and do not acknowledge any speculative CVs or unsolicited candidate introductions from agencies not on this list.



Sales and Logistics Coordinator

HAVAL Motors Australia Pty Ltd

Whenuapai, Auckland

Client & Sales Administration (Administration & Office Support)

Full time

Posted 2d a

The world today demands more. That's why at GWM, we strive to meet the needs of today, and exceed the dreams of tomorrow. Along the way, we've become one of the world's fastest-growing automotive companies. With offices in Victoria, New South Wales, Queensland, Western Australia & New Zealand, we are looking to expand our workforce while strengthening our dealer network.

The perks we offer you:

- Love working from home? You got it! We have a hybrid working model
- Employee Assistance Program with free access to professional advice such as: financial coaching, mental illness, anxiety for you and your family
- Mental Health Leave
- Opportunity for future career development
- Apply now for a flexible start date!

The opportunity:

The primary function of this role of the Sales and Logistics Coordinator is to support the Sales, Planning and Logistics in the NZ office by maintaining the relevant sales administration functions. Some key functions will be invoicing, distribution and tracking of incoming vehicle shipments. Being first point of contact for our dealer network as well as compilation of reports, sales reporting and monthly reconciliations. This role will also support the team with preparation and planning for annual off-site events, dealer meetings and one on one training for new dealership staff members.

About you:

This role would suit someone looking to develop their career in a fast paced and rapidly growing organization. Other skills required are:

- Proficient in MS office, with advanced excel skills and experience
- Excellent attention to detail, with proven administration experience
- Good computer skills and experience in navigating various internal software programs
- Excellent communicator with superior organisation skills in managing deadlines and priorities
- Able to travel within NZ and participate in offsite events (if required)
- Full Drivers license - required
- Automotive experience is not essential

If this sounds like you and are ready to join a progressive team then click the 'Apply Now' button.

GWM. GO WITH MORE. GO WITH US.

GWM HAVAL Motors Australia & New Zealand is an Equal Opportunity Employer. We promote cultural diversity, gender equality and non-discrimination. We would like to acknowledge the Traditional Owners of our land. We pay our respects to Elders past, present, and emerging.

Operations Coordinator

Marken NZ

Christchurch Central, Canterbury

Administrative Assistants (Administration & Office Support)

Full time

Posted 4d ago

Operations Co-Ordinator – Export Airfreight

- Niche market

About the Company

In Sept 2022, new employer in NZ, Marken opened offices in Christchurch and Auckland. Marken offers flexible supply chain solutions for today's adaptive clinical trial landscape, we ship materials at all temperature ranges to investigator sites, depots, and directly to patients' homes. Marken offers a state-of-the-art logistic hub for clinical drug product storage and distribution in 57 locations worldwide, while maintaining the leading position for Direct-to-Patient and Home Healthcare services, biological sample shipments and biological kit production. Marken's dedicated 2,400+ staff members manage 154,000 drug product and biological sample shipments every month at all temperature ranges in more than 220 countries and add to Marken's unique position in the pharma and logistics industry.

About the role

As an Operations Coordinator you will be responsible for the export of time critical airfreight.

This important role liaises directly with hospital staff, courier drivers and airlines to coordinate clinical samples for export so strong communication skills are essential.

The role also requires very good accuracy in data entry.

New Zealand driver's license preferred.

To be successful you will:

You will be a strong confident communicator with a customer focus and a can-do attitude, enjoy a fast-paced environment and meeting deadlines.

Previous Freight experience not necessary as full training will be given.

If you're looking for a challenge, something new this job is for you.

Be a part of great team, well supported.



ROBLAWmax
RECRUITMENT

Logistics and Operations Co-ordinator

RobLawMax Recruitment

Wellington Central, Wellington

Import/Export & Customs (Manufacturing, Transport & Logistics)

Full time

\$80k - \$100k p.a. + Flexibility around family

Logistics & Operations Co-ordinator!

This is a logistics role within a family owned import and distribution business that supplies premium products to businesses in Australasia from a mix of owned and contract warehousing.

You'll be working with a passionate group of sales oriented people. Our business is all about buying and selling products to meet the needs of manufacturers while providing an exceptional standard of logistics service so we can achieve high customer satisfaction.

This is a fast paced company, always evolving, updating and improving. With broad and varied activities - no one day will be the same!

Tasks include:

Procurement of inbound (some outbound) sea freight & airfreight services, arranging customs & quarantine clearances & associated formalities, completing internal company administration relating to the imported products, and securing optimal local warehousing and delivery solutions throughout Australia & NZ.

Working with our sales and customer services team to ensure we order product in a timely manner and ship it to the right place at the right time (with an optimal cost structure).

You will need to have a combination of experience and aptitude to enable you to:

- Understand the logistics industry (Incoterms, concepts, contacts within the industry).
- Negotiate with freight forwarders & shipping agents, warehouses and local logistics providers.
- Interact with suppliers and manage stock.

Suitable applicants will be able to demonstrate:

- High quality customer services skills when interacting with clients.
- Sales & commercial acumen with strong problem solving ability.
- Understanding of Australian and NZ geography and how to move products in the most efficient and cost effective manner.
- Strong IT skills with proficiency in EXCEL and logistics systems
- This a is a great opportunity to work in a fun industry in a passionate team.

You will be rewarded with a great salary and positive team environment. Flexible hours and family friendly options possible.



Freight Coordinator - Auckland [HINO]

Sime Darby Motors Group

Mount Wellington, Auckland

Freight/Cargo Forwarding (Manufacturing, Transport & Logistics)

Full time

Hino Distributors (NZ) Ltd was established in 1983 and is the sole distributor of Hino Trucks in New Zealand, offering an exciting range of light, medium and heavy duty trucks via a national sales network.

We are on the hunt for a Freight Coordinator Extraordinaire! Reporting to the Logistics Manager, your key purpose will be to coordinate and ensure quality execution of shipping and administrative duties within the Hino Logistics Department.

To be successful in this role your previous experience will have provided you with a good understanding of shipping and distribution. You will be good with numbers, accurate and be passionate about providing outstanding internal and external customer service.

Applicants will be expected to be proficient users of Microsoft Office packages, especially excel, and be able to pickup new IT systems easily. Any experience with shipping documentation will be advantageous.

A minimum of a Class 1 driver's license is required for this role.

This is a great opportunity for the right person to make their mark on the business. You will be working with a great team of people and a company that is focused on growing nationally.

To apply, please send your C.V and accompanying cover letter to Samantha Selwyn, Logistics Manager by clicking on the 'Apply now' icon featured below. For further information about this position please feel free to contact Sam on [\(09\) 276 1126](tel:092761126).

To apply for this job, please click here [link removed] or go to our job site and enter the job code 48652SK.

You must have eligibility to work in New Zealand.



Don't just find a job. Find your tribe.
tribegroup.com

DIVERSITY WORKS We encourage inclusion in every single interaction.
We are all on a journey together, so come along...

TRIBE



General Manager Supply Chain

Tribe (New Zealand) Limited
Henderson, Auckland
Management (Manufacturing, Transport & Logistics)
Full time

About the Company:

Operating since 2004, this well-known New Zealand owned and operated business is the most trusted and respected name in their specialist field. With excellent technical knowledge and commitment to drive product innovations, they work together with industry specialists in creating practical, hygienic, and environmentally conscious solutions.

About the Role:

The GM Supply Chain is a newly created role within the leadership team and will be an integral part of the business. You will be responsible for the strategic leadership of all operational and supply chain capability. The role will therefore require you to have proven experience in inspirational value-centred leadership and formal performance management plans and techniques to drive a high-performance organisation. It will ensure accountability, targets, objectives, and delivery are paramount in the team's daily work. A full position description is available.

About You:

You will be an experienced supply chain leader with experience managing teams in all facets of the supply chain but particularly production, warehousing, logistics, inventory, and preferably Lean manufacturing techniques. This role is both a hands-on role and as part of the management team, a strategic one. If you are an experienced supply chain professional looking for a new challenge, then this could be it.

This is a growing, well-known business looking to continue their progress through investment, continuous improvement in all departments and customer satisfaction. It is a great environment and has a culture of collaboration and celebrating success.

Apply Now!

To find out more, please get in touch with Daniel Percival on [0274030801](tel:0274030801) for a confidential chat.

To apply for this vacancy you MUST be a New Zealand citizen, resident, or have already secured the right to work in New Zealand and therefore hold a valid visa.

Find the job
you'll love
through TwoTicks



TWOTICKS

Logistics and Procurement Specialist

Twoticks

Wellington Central, Wellington

Other (Information & Communication Technology)

Full time

Competitive pay based on experience

About the opportunity:

Our client is seeking a Logistics and Procurement Specialist to join their Sales team! This is a thriving high paced fun environment and would suit someone who enjoys being busy and would like to develop a career in a market-leading IT product and service provider.

Role description:

As a Logistics and Procurement Specialist, you will be responsible for providing first-level customer inquiry services, preparing customer quotations, processing sales orders, and procuring items for customer orders.

Responsibilities will include:

- Coordinating the run-up of new units sold
- Dispatching goods to customers
- Communicating directly with customers on behalf of the Account Manager
- Assist with the ordering and receipt of goods into stock
- Liaise with suppliers on products, purchase orders, and ETA's

- Maintain backorders
- Dispatch invoices
- Updating and overseeing customer asset management databases, including inward and outward movements
- Produce and coordinate reports for customers
- Selecting on-premises stock for dispatch

This role will suit someone with all or some following background/experience/qualities:

- A high level of attention to detail
- Ideally a sound knowledge of general administrative requirements of a service and sales environment
- Be competent and experienced in MS Office
- 1-3 years of relevant industry experience would be ideal
- Be genuinely motivated by a willingness to help
- ServiceNow and/or experience in IT procurement would be fantastic

If you are an excellent communicator with great interpersonal skills, a focused and professional demeanour, and the ability to remain calm under pressure please apply to find out more about this opportunity.

About the company:

Established over 30 years ago, our client is now the leading specialist in mobile devices and laptops in New Zealand. They work with corporate, government and educational institutes throughout the country.

What they can offer:

- Competitive salary based on experience
- Great career progression opportunities
- Friendly and social work environment

To find out more:





Equipment Coordinator (Shipping Container Planner/Scheduler)

Neptune Pacific Direct Line

Parnell, Auckland

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

Company Description

Are you a problem solver that likes to find practical solutions?

Are you hungry to learn and driven to succeed?

Neptune Pacific Direct Line (NPDL) is the leading shipping company connecting Asia, Australia and NZ to the Pacific. We are experiencing a period of significant growth, building capacity and capability across our network.

We operate 9 containerships, moving +240k TEU across various ports in 16 countries, in partnership with Maersk, CMA/ANL and PIL. NPDL is part of The Wonderful Company headquartered in the USA (including Fiji Water).

Job Description

You will form part of the backbone and small but mighty support team that are responsible for all containers and container related activities across the NPDL group and some of our external partners. They work tirelessly to ensure that the services they provide are effective and efficient, in order to meet business needs. You will comfortably operate in a fast-paced environment with the ability to manage your own workflow by juggling requests from both suppliers, customers and your team.

What you will be doing:

- Managing the empty container supply to our Customers (on-time, in-full, in-spec) to meet export demand in the most effective manner
- Managing the flow of empty container returns from export destinations to their base in a timely and cost-efficient manner
- Along with the other responsibilities involved in the role.

Qualifications

Here's what you'll bring to the table:

- Previous experience in a similar role in the shipping or logistics industry
- Experience liaising with stakeholders in the South Pacific would be a bonus
- Proficient user in Microsoft Office Suite with advanced skills in Excel
- Experience with Cargowise is highly desirable
- Process driven individual, with strong planning, problem solving and analytical skills
- Organised with a sense of urgency.
- Excellent attention to detail and ability to plan your work well ahead of time

This role is based in Parnell, and we are looking for someone who can hit the ground running and thrive in a dynamic team environment. We need a confident communicator that can operate at all levels of the business, to ensure we meet the needs of both internal and external customers. Being adaptable, flexible and a forward thinker will really help you succeed in this role. You will excel working in a fast-paced environment where there is a lot of variety, and no 2 days are the same. Please note with any roles in shipping you may need to be flexible and adaptable with your hours as after hours or weekend work may be required depending on vessel schedule.

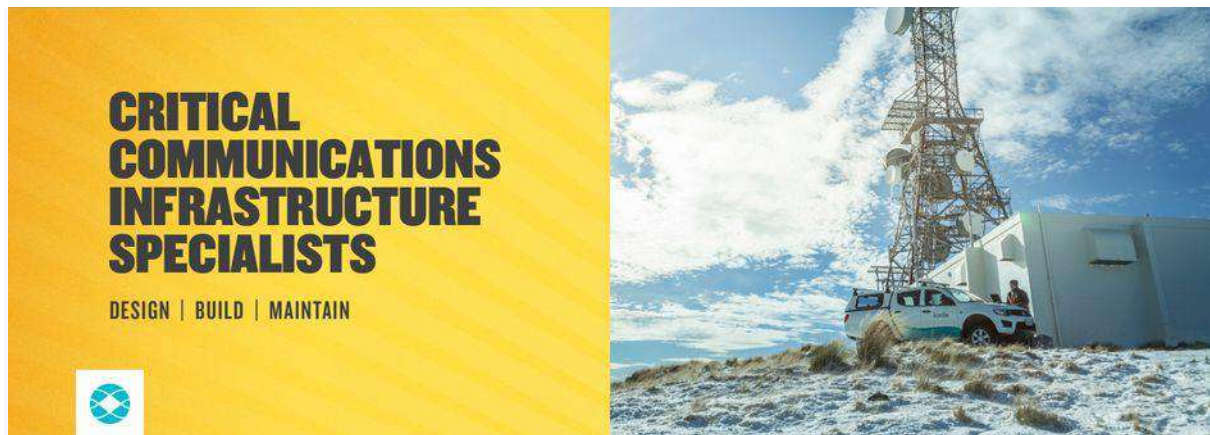
In return we offer a challenging and stimulating environment. You will have the right to live and work in New Zealand at the time of applying. The successful candidate may be subject to undergo a Police Check and/or Pre-Employment Drug Test.

Additional Information

Our NPDL Contribution:

- Competitive benefits package (salary plus bonus)
- Hybrid working model
- Opportunity for development and internal mobility
- Wonderful Giving (wonderfulgiving.com) - allowing you to donate company money to a cause of your choice
- Project Wonderful - Staff spend a day in the community helping with various projects
- Company focused on wellness and health

If you are resilient, have a passion for providing exceptional customer service and a love for the shipping industry, then apply now!



kordia

Warehouse Coordinator

Kordia

Christchurch Central, Canterbury

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Experienced **Warehouse Coordinator** wanted at our facility in Christchurch for a 3.5-year Fixed Term Contract. The purpose of the role is to provide Field Services and Operations support to Kordia colleagues through the coordination of Inventory, spares and Extend Logistics best practices in accordance with company policies, procedures, guidelines and any additional customer instruction.

The Role

The role incorporates aspects of planning, technical delivery in the field, customer engagement and financial and reporting controls.

Supplying our field service engineers with mission critical equipment in the broadcast and ICT sector, this is a pivotal role for the success of our operations.

You will be responsible for ensuring job preparation, procurement of materials and work instructions necessary to complete the jobs effectively by:

- Receiving and receipting inwards goods
- Dispatching equipment
- Preparing project packs
- Yard compliance
- Ensuring on site Health & Safety requirements are met
- Act as Fire and Health & Safety warden for the site

Working closely with our support office, you will be comfortable working with a diverse group of people.

About You

To be successful in this role you will have experience working in a lead store's role (around 3+ years as a minimum) and ideal if you have a technical background in logistics management. You will be highly motivated to work independently and meet the required internal service level agreements to ensure our operations run smoothly.

Naturally you will have strong communication skills, competent with Microsoft Office tools. Experience with SAP or similar an advantage but not essential.

Training will be provided in our systems, health & safety and first aid.

OSH approved forklift certificate is required. F endorsed Driver's License preferred, but will train.

About Kordia

Kordia delivers mission-critical technology and network solutions across New Zealand, Australia and the South Pacific. We specialise in the telecommunications, cloud transformation, cyber security, broadcast media and safety of life sectors and have been delivering innovative and reliable solutions to customers for over 60 years.

Why join us:

At Kordia, we believe every team member has a role to play in the overall success of the business, whether it is through our working relationships, technology or skills. Our culture and values encourage and reward those that are collaborative, trustworthy, humble, courageous and experts. If these values appeal to you, we can offer you an environment in which you will thrive.

The Small Print

All applicants be a New Zealand Citizen or Resident or hold a valid work visa to legally work in New Zealand immediately. (Please detail your visa status as part of the application process). Be willing to undergo police vetting and any other checks relevant to the role.

Lead Transport Dispatcher

Cardinal Logistics

Manukau, Auckland

Management (Manufacturing, Transport & Logistics)

Full time

\$75,000 - \$89,999

Due to an increase in operations we require an experienced individual to take the next step in his/her dispatching career by leading the dispatch team.

Along with managing our dispatchers and truck drivers come the following day to day responsibilities:

- Ensuring the highest health and safety standards at all times
- Using technology, data and analysis for operations planning
- Engaging with drivers to ensure they are working efficiently, monitoring start and finish times
- Communicating with customers in regards to delivery requirements
- Daily floor checks for any undelivered freight.
- Rectifying and responding to all daily out-turns received
- Managing all Distribution Centre bookings
- Allocating pickup requests to the drivers in the most efficient and cost effective way while still ensuring that all customers' requirements are met.
- Ensuring optimisation of fleet and drivers
- Ensuring that all dispatchers are supervised and assisted if and when required
- Manifesting consignments for deliveries

The successful applicant will ideally have:

- Preferably 3-5 years' experience in a fast-paced dispatch role and ready to make the next step
- Previous experience using E-Road
- Own transport as travel between sites may be required
- Strong Leadership skills
- Proven successful experience in despatching Metro/Regional trucks
- Flexibility in hours required
- Advanced ability for using technology and optimising systems
- Excellent communication skills
- A Class 5 licence and DG licence are preferred, although not essential.

Employer questions

Your application will include the following questions:

How many years' experience do you have as a Transport Dispatcher?

Which of the following Microsoft Office products are you experienced with?

Do you have a current New Zealand driver's licence?

How many years of people management experience do you have?

Which of the following forklift licences do you have?

Do you have experience working with logistics, freight & delivery services?



Harvest Operations Coordinator, Southland Otago

Rayonier Matariki Forests

Invercargill Central, Southland

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

Rayonier Matariki Forests is one of the largest forestry companies in New Zealand with more than 120,000 hectares of plantations across the country. With 100 employees and approx. 700 of the best contractors in NZ, we deliver quality logs into both the domestic and export markets.

We make safety everyone's top priority at Rayonier and because it is important to us, we do everything we can to look after the land and the people working on it. We provide a great working environment - challenging our people with continuous learning and interesting projects.

Due to an internal promotion, we are currently seeking a new team member for our Southland region. Our office is situated in Invercargill, but there is flexibility for the successful applicant to be based in the Dunedin area.

This is an operational role that requires strong relationship management skills and the ability to drive improvements throughout our supply chain through new technology.

Reporting to the Production Manager, this role has key responsibilities in:

- managing harvesting crews in a mechanised environment
- coordinating woodflow logistics
- participating in innovation projects and deploying technology in the forest
- meeting customer expectations with quality and value recovery
- supporting constant improvement in health and safety within the business
- focusing on sustainability and looking after the land

There is also flexibility for the role to include road engineering and harvest planning depending on your skills, experience, and interests.

Your sound practical knowledge of forestry operations, good commercial acumen and great communication skills, will be key to your success in this role. You will need to be proactive and have the courage to challenge the status quo.

A qualification in forestry, and suitable relevant experience within the industry is preferred, but not essential.

We are an inclusive and equal opportunity employer who values the diversity of our people. We are proud to provide an engaging and rewarding employee experience for all, with particular focus on employee wellbeing, flexible work practices and a culture of learning and development.

To apply please submit a CV and brief letter outlining experience and qualifications. Applications close 26 April 2023.

=====



National Parts Manager

Kobelco New Zealand
Takanini, Auckland

Buying (Retail & Consumer Products) Full time

Kobelco is a pioneer in the development of excavators and a leading global construction equipment manufacturer, with distribution throughout the world and an established presence in New Zealand. Kobelco is a Japanese brand with a long history of supplying high quality and reliable excavators that are used in applications such as earthmoving and civil works, road construction, and quarrying.

Kobelco has recently announced a direct-to-market approach for New Zealand, where it will manage sales, parts and service through its company owned retail distribution channel.

Key responsibilities of the role include:

- Responsible for the retail parts operation in New Zealand, including parts sales to retail customers, service agents, internal wholegoods and service departments.
- Manage team members, including parts interpreters, and parts warehouse operatives.
- Provide parts technical support to customers.
- Order and control parts inventory and management process.
- Manage parts freight and logistics.
- Responsibility for parts sales budgets, invoicing customers, and collect outstanding payments due.
- This is a hands-on role within a small team, therefore it's anticipated that the Parts Manager can both manage and carryout work within the teams functional areas.

As a successful candidate you will have:

- Parts technical experience
- 5+ years' experience managing a parts and or service business with strong commercial management experience
- 5 years' experience managing and leading a high performing team
- Experience working within the industrial parts industry or automotive parts industry
- Excellent customer service skills
- High level computer skills – especially in relation to retail dealer management and invoicing system
- Excellent written and verbal communication skills
- Analytical skills
- High levels of attention to detail

Kobelco is committed to ongoing growth and development of its employees. At Kobelco we offer an outstanding working environment and the opportunity to be part of a high-performance team. An attractive salary is on offer, including a fully maintained dual cab Ford Ranger XLT.



TE OPE KĀTUA O AOTEAROA
DEFENCE FORCE

Supply Chain Information Manager

NZDF

Trentham, Wellington

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)
Government (Government & Defence)

Full time

\$109,601 - \$135,389 (including 4% superannuation)

Posted 4d ago

Mō te tūnga | About the role

The Supply Chain Information Manager is part of Defence Logistics Command (Land) who are responsible for all Land Logistics, primarily for the NZ Army. In this role you will lead and manage the Supply Chain and Information staff, providing leadership, coaching and mentoring.

You will be responsible for the delivery of 'end to end' supply chain capability monitoring and assurance of all Land service equipment and materiel as well as logistic information management and reporting. You will design, develop and monitor Army supply chain compliance, assurance, business process and information management practices across Army.

You will be responsible for the Army management, maintenance and enhancement of the corporate SAP system for all Land logistics functions, providing reports and logistic information systems support to Land Logistics decision-making and business improvement initiatives.

Additional duties include:

- Developing Army information management competencies, policies and procedures to deliver efficient and effective management of Army material;

- Delivering logistics information management tools, technical support and advice;
- Advising on Army supply chain business policy and process;
- Providing quality assurance and oversight to ensure NZ Army is adhering to supply chain policy; and
- Representing the Army in the wider NZDF supply chain network.

Domestic travel around NZDF's Camps and Bases is required. Occasional international travel is required for international engagements and supply chain or IT conferences.

Ngā pūkenga me ngā wheako | Skills and Experience

You will have in depth knowledge of supply chain or inventory management, information management and business analysis with a strong background in logistics disciplines. You will have excellent relationship management and interpersonal skills to enable you to advise senior Military Commanders and to lead and support your team providing coaching and mentoring.

Ideally, you will also have:

- Excellent written and verbal communication skills;
- A sound understanding of how information management and information systems can support change management and continuous improvement;
- Demonstrated analytical and problem solving skills with a systems thinking approach;
- Corporate knowledge of and experience using SAP; and
- A relevant tertiary qualification or equivalent work experience.

Knowledge of the NZDF and the military environment would be advantageous but is not essential, as this is a great opportunity to learn all about military logistics.

A Class 1 Full Driver's Licence is required.

Mō mātou | About Us

Defence Logistics Command (DLC) supports the NZDF by providing logistics (maintenance, repair and overhaul (MRO)), most supply chain and warehousing operations (SCWO), commercial services and shared services to the single Services and HQ Joint Forces NZ.

Defence Logistics Command (Land) is responsible for all Land logistics and is accountable for delivering effective and efficient through life logistics support to NZDF capabilities. This includes end to end policy, plans, assurance, engineering, supply chain and the through in service management of equipment.

Every hour of every day, 365 days of the year, the New Zealand Defence Force is contributing to the defence, security and well-being of Aotearoa / New Zealand. As a modern, professional military, it is our goal to maintain well trained, equipped and disciplined armed forces that can react to crisis at short notice.

Nōu te rourou | What's in it for you

NZDF is an inclusive organisation that is open to flexible working arrangements and welcomes applications from people regardless of gender, ethnicity, disability, sexual orientation, age, beliefs/opinions, or family circumstances.

In return for your expertise, dedication and hard work, NZDF is offering remuneration reflective of your experience, along with:

- Great benefits for you and your family.
- Fully funded life cover up to \$300,000.
- Access to holiday accommodation across NZ.
- 5 weeks annual leave per year.
- Free onsite parking and great nearby amenities.
- Flexible working environment and positive culture.
- Opportunities for career development.



A Sonepar Company

Inventory Controller

Corys Electrical Limited

Mount Maunganui, Bay of Plenty

Purchasing, Procurement & Inventory (Manufacturing, Transport & Logistics)

Full time

Posted 24h ago

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Inventory Controller – Mt Maunganui

What does the Inventory Controller do?

Our Inventory Controllers keep a close eye on trends to ensure stock levels are maintained, invoices are loaded and customer orders are placed. They get stuck in and help other areas of the branch when needed. They:

- Coordinate stock purchasing, ensuring that purchasing is based on strong analysis of demand and purchase history and forecasting
- Lead stocktakes, coordinate cyclic counts with branch staff and ensure discrepancies are investigated
- Be the central contact point for all branch related inventory.
- Identify areas for efficiency and improvement in our inventory processes and implement these across the branches.

How? They aren't afraid to ask the hard questions to find out the whys, they have their fingers on the pulse and can run accurate stocktakes. **Is that you?**

What do you need to bring to Corys?

Your passion! We want you to bring passion and energy to your role every day. You will be excited by the opportunity to get out in front of customers, get to know them and their needs, and present them with solutions and products that showcase exactly why Corys is the leading Electrical Wholesaler!

Your strong administration skills and previous inventory/stock management, along with your keen hunger to learn will see you stand out, but it's your ability to work efficiently, accurately, and as part of a team that will see you succeed in this role. You are someone who has a keen eye for detail, doesn't fluster easily, organised, is a whiz with excel and can adapt your working style to get the job done.

Experience in a trade environment will get you off to a flying start, but it is not essential.

What Corys can offer you?

- Local meets global – we are part of Sonepar, global leaders in electrical wholesaling
- A bright future – career path & development opportunities
- A culture of success and fun – we work hard and succeed together
- Financial incentives - competitive salary package and staff purchasing privileges

Are you ready to make a difference?

How to Apply?

If your experience reflects the criteria outlined above, **apply now** and tell us why you're interested in our Inventory Controller role **Applications close 30 April 2023**.

Applications will be processed as they are received.

Who are we?

We are a part of Sonepar, an independent family-owned company with global market leadership in B-to-B distribution of electrical products, solutions and related services. We are an industry leader that employs exceptional people who share a passion to deliver the best products and services to our customers. Since 1920 we have been supplying electrical products to customers across multiple market sectors, including residential, commercial and industrial. We have a national network of 47 branches providing quality products, backed by expert advice, technical and logistical support, and e-commerce solutions.

At Corys Electrical, our people are at the heart of all we do. We encourage applications from all backgrounds, ages, genders and communities. We are committed to providing a diverse, equitable and inclusive workforce environment, celebrating differences and supporting people to succeed.

Website - www.corys.co.nz



Supply and Logistics - Lead

SKY TV

Auckland CBD, Auckland

Production, Planning & Scheduling (Manufacturing, Transport & Logistics)

Full time

Posted 11d ago

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TE TŪRANGA I THE ROLE:

Connecting Kiwi to the sport and entertainment they love is the name of the game for us at Sky and we've been doing it for over 30 years. We're transforming the way we work by becoming a people centered, adaptive organisation that listens and responds to what customers, and our crew, tell us matters most.

As the **Supply & Logistics Lead** you'll be responsible for establishing world-class standards in supply and logistics for Sky New Zealand.

You can see the position description by copying and pasting this into your browser: bit.ly/3Tr3dsH

KO NGĀ ARONGA I THE KEY AREAS OF FOCUS WILL BE:

As the Supply & Logistics lead, you'll take a leadership role in evaluating and reviewing the current status of logistics, freight, warehousing, equipment repair workshop, systems and process within Sky New Zealand Supply Chain.

You will create and implement new concepts (immediate and long-term) for process, technological and other supply and logistics improvements that will ultimately reduce operating cost as well as improving our capability in serving our customers.

NGĀ PŪKENGĀ ME NGĀ WHEAKO I WHAT YOU WILL BRING:

You have 10 – 15 years' experience in Supply Chain and have in-depth knowledge of the Australian and New Zealand Customs rules and regulations.

You have a clear understanding of the principles of back-of-house design, systems, processes and technologies, alongside quality and auditing programmes.

Experience in strategic orientation, with proven examples of previously negotiating competing demands into an executed plan that meets commercial and customer interests.

KO WAI MĀTOU I ABOUT SKY:

We're developing and releasing new cutting-edge products and services and if you decide to join our team now – your voice and ideas will contribute to the development and execution of our new world.

We know that a diverse workforce is a strength that enables businesses, including ours, to better understand and serve customers, the community, attract top talent and innovate successfully. At Sky we're embracing te ao Māori, diversity and inclusion and value different perspectives and lived experiences.

KO NGĀ HUANGA I WHATS IN IT FOR YOU?

You'll join a team that's passionate about building a collaborative and inclusive culture where our people do their best work. On top of that you'll have a supportive team relentlessly focused on our customer experience.

To support your wellbeing and whānau commitments, you'll be able to access hybrid working, lots of corporate discounts including gym membership at the YMCA, with worksites in Mt Wellington and the City, Southern Cross health insurance and did we mention free Sky subscription?

TONO MAI I WE ENCOURAGE YOU TO APPLY...

If you're feeling like you have the qualities for this exciting role, but you don't exactly match the requirements, we encourage you to apply any way. We have lots of different personalities on our team, from quiet and detail-oriented to

outspoken big-picture thinkers. Great teams need lots of different players. Bring your authentic self and we will go from there.

ME PĒHEA TE TONO I HOW TO APPLY:

Please apply through SEEK. You must have the right to work in New Zealand or hold a valid work visa for at least 12 months from date of joining Sky.

HUI-Ā-ATAATA I VIDEO INTERVIEWING :

As part of the Sky NZ recruitment process, once we have reviewed your application we may ask you to complete an online assessment and a video interview. Our online assessments help give our candidates the opportunity to demonstrate their unique strengths and characteristics, which are relevant for the role, in an objective and unbiased way. Our video interview then provides you with the opportunity to tell us more about yourself while learning more about Sky and your potential role in our organisation.

We understand traditional recruitment processes may be limiting for some individuals. At Sky, we aim to support all candidates with particular needs, so please reach out to discuss options for reasonable adjustments when invited to the next stage of our recruitment process by e-mailing Sky jobs on jobs@sky.co.nz.



Operations Manager

Team Global Express

Hastings, Hawkes Bay

Management (Manufacturing, Transport & Logistics)

Full time

plus bonus

Posted 2d ago

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Operations Manager

Location: **Hastings**

Full Time

- **A rare opportunity to be a part of an exciting companywide transformation**
- **Collaborate with industry and technical experts to grow your knowledge**
- **Grow your skillset with a manager who will invest in you and your career at Team Global Express**

About Team Global Express NZ

Team Global Express NZ delivers freight forwarding, end-to-end transport services, and comprehensive logistics solutions to customers operating in New Zealand.

We are a customer-centric, safety-obsessed business with a high-performing, values-based team. We move the companies that drive the world, enabling New Zealand to flourish.

Connecting people and communities | Driving eCommerce | Moving New Zealand

Here at Global Express New Zealand, we remain committed in our efforts to stay on track with our carbon reduction goals for 2030. We are actively managing carbon footprint with Toitū Envirocare and are members of the Sustainability Council of New Zealand, ensuring we do our part to preserve Aotearoa's environment.

Your Opportunity

We are looking for an awesome Operations Manager to join our Hastings Branch.

This role will be responsible for managing the processing of all inbound and outbound freight, ensuring the utilisation of the appropriate resources to achieve financial results. Furthermore, this role will involve effectively leading the operations team to achieve quality service standards, whilst upholding a safe working environment. You will be working with a manager who is committed to you and your growth within the company. Your learning and development is a priority to us.

Working as part of the Team Global Express team, you will develop effective working relationships and communicate effectively with internal and external customers.

What you'll bring to this role

To be successful in this role, you will be an experienced people leader with the ability to communicate, influence and deliver on outcomes. Your strong focus on Health and Safety along with your extensive experience in the transport industry will set you up for success in this role. Knowledge of operational cost and resource management will be an added benefit!

Key responsibilities

- Manage branch operations to ensure fluent freight flow for our customers
- Day to day and strategic planning of people and fleet
- Lead, motivate and manage a team
- Provide accurate and timely operational reporting
- Ensure compliance with health & safety policies and legislation
- Meet and maintain financial/operational KPIs

In return, we deliver a top-class work environment where we put you first. At Global Express NZ, we are interested in your personal growth and development. We want to know your career aspirations and help you achieve them!

If you're interested in being a part of the Global Express team, please click 'Apply'

To be considered, you must be entitled to work in the specified country and be prepared to undertake pre-employment checks including a criminal history check and Drug & Alcohol Testing. (Medical Assessment for safety critical roles)



Operations Manager

Team Global Express

Hastings, Hawkes Bay

Management (Manufacturing, Transport & Logistics)

Full time

plus bonus

Posted 2d ago

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Logistics Coordinator

Aquatec Fluid Systems

Sydenham, Canterbury

Warehousing, Storage & Distribution (Manufacturing, Transport & Logistics)

Full time

Posted 10d ago

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About Us

Aquatec Fluid Systems are leading Water Innovation Partners to the water and waste water industries. We provide turnkey systems for a wide range of environmental sewerage & water infrastructure solutions, including large scale developments, councils, water authorities and extensive retail and channel partners.

About the Position:

As the Logistics Coordinator you will assist our New Zealand team by providing high quality warehouse management, in receiving, collating and dispatching project related items to site, stock management of inventory and consumable items along with some preassembly of goods.

Some of your primary tasks would include:

- Receiving all inwards goods in accordance with Aquatec procedures
- Manage all external freight requirements;
- Loading vehicles with goods to go on site;
- Receipting Purchase Orders;
- Maintaining inventory stock levels;
- Maintaining warehouse cleanliness ensuring all stock is kept in an orderly manner;

About You:

We are looking for someone who has:

- Good attention to detail;
- Excellent communication skills (written, listening, and verbal);
- Good computer skills;
- Current drivers licence;
- The ability to learn quickly and who is self-motivated;
- Prior experience in the water/wastewater or plumbing industry (an advantage);
- Warehouse experience; and
- Current Forklift licence.

In addition to the above you will be a natural team player who is easily able to collaborate with others.

At Aquatec, we offer a friendly and supportive environment, promoting collaboration, innovation, and excellence. We offer ongoing career development and reward exceptional work.

Please apply by sending your resume and a covering letter.

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